



Position

Executive Director, Hampton Roads Military and Federal Facilities Alliance

Background

Hampton Roads is highly dependent on the Federal government and the military in particular, which accounts for over 40% of the economy. These federal assets are distributed throughout the region – and their impacts are felt in every locality.

The nation's defense posture and federal budgets are continually changing. A key to maintaining the health of our economy is to pay constant, close attention to federal needs and trends proactively positioning the region to adapt and grow along with these changes.

The Hampton Roads Military and Federal Facilities Alliance (HRMFFA) will preserve and expand federal activities, associated related businesses and other similar assets in the thirteen cities and counties of Hampton Roads Virginia through the proactive development of relationships, data analysis and insightful planning and execution in order to be the best host communities in the country for strategic federal operations.

Constituent Localities

Chesapeake	Suffolk
Hampton	Virginia Beach
Newport News	Williamsburg
Norfolk	Isle of Wight
Poquoson	James City
Portsmouth	York

Duties and Responsibilities

Under guidance and direction of the HRMFFA Board of Directors, the Executive Director shall accomplish the following duties and responsibilities:

- Serve as principal advisor to the Board of Directors on military and Federal facility critical matters.
- Manage state and federal lobbying and consulting contracts for HRMFFA.
- Facilitate the execution of a plan to position Hampton Roads as a premier location for federal contracting – to include cutting-edge technologies such as modeling and simulation.

Goals

- Enhance existing and expand relationships between the Hampton Roads business community, educational institutions, federally operated or sponsored facilities and the military to enhance their economic value to the region.
- Promote an understanding and appreciation at the State level for Federal activities as a major economic driver throughout the Commonwealth.
- Facilitate private sector membership.

The Executive Director must possess the following attributes:

- Enhance existing and expand relationships between the Hampton Roads business community, educational institutions, federally operated or sponsored facilities and the military to enhance their economic value to the region.
- Knowledge of federal budget process – including the Department of Defense.
- Understanding of federal issues as they relate to Hampton Roads.
- Experience in successfully administering a significant federal lobbying or consulting contract.
- Sufficient stature and background to inspire credibility within the Pentagon and other Federal Agencies and Congress.
- Demonstrated ability to work with elected officials at local, state and federal levels.

In addition, it would be desirable for the Executive Director to have existing relationships (federal, state and LOCAL) within the region and an understanding of local government processes in Virginia.

Education & Experience

Minimum of BS or BA degree from an accredited institution(s). Senior Military or Federal Executive Service level experience desirable.

Compensation

To be determined based on qualifications.