



**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #1: CLOSED MEETING - PERSONNEL**

The HRPDC Executive Committee will meet in closed session to discuss personnel issues under Section 2.2-3711.A.1 of the Code of Virginia.

**RECOMMENDED ACTION:**

Per discussion.

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #2: MINUTES OF APRIL 16, 2008**

Minutes of the April 16, 2008, meeting are attached.

Attachment

**RECOMMENDED ACTION:**

Approval.

**HAMPTON ROADS PLANNING DISTRICT COMMISSION**  
**QUARTERLY COMMISSION MEETING – APRIL 16, 2008**

The Quarterly Commission Meeting of the Hampton Roads Planning District Commission was called to order at 10:40 a.m. at Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**COMMISSIONERS:**

Paul D. Fraim, Chairman (NO)	Randy W. Hildebrandt (NN)
Bruce Goodson, Vice Chairman (JC)	Barclay C. Winn (NO)*
James O. McReynolds, Treasurer (YK)	Kenneth L. Chandler (PO)*
Clifton E. Hayes, Jr. (CH)	Douglas L. Smith (PO)*
William E. Harrell (CH)	Michael W. Johnson (SH)
Ella P. Ward (CH)	Selena Cuffee-Glenn (SU)
Rowland L. Taylor (FR)	Tyrone W. Franklin (SY)*
Randall A. Gilliland (HA)	Harry E. Diezel (VB)*
Ross A. Kearney II (HA)	Robert M. Dyer (VB)*
Jesse T. Wallace, Jr. (HA)	Barbara M. Henley (VB)*
W. Douglas Caskey (IW)*	Meyera E. Oberndorf (VB)*
Stan D. Clark (IW)*	Louis R. Jones (VB)
Sanford B. Wanner (JC)	James K. Spore (VB)*
Charles C. Allen (NN)	Jackson C. Tuttle II (WM)
Joe S. Frank (NN)	Jeanne Zeidler (WM)

\*Late arrival or early departure.

**OTHERS RECORDED ATTENDING:**

Earl Sorey - Chesapeake; Keith Cannady, Elizabeth Kersey - Hampton; Beverly Walkup - Isle of Wight County; Jeff Raliski, Ron Williams - Norfolk; Paul Holt, Sherri Neil, Brian Swets - Portsmouth; Eric Nielsen, Joe Howell - Suffolk; Bob Matthias - Virginia Beach; John Gergely - Private Citizen; Michael Townes - HRT; Jim Oliver - HRCCE; Karen McPherson - Kimley-Horn; Jim Ponticello, Chris Voigt, Dennis Heuer, Eric Stringfield, Irene Shuman - VDOT; John Hadfield - SPSA; Mark Rickards - WAT; Ivan Rucker - FHWA; Joyce Heffington - HRSD; Michael Cline, Stewart Baker -VDEM; Ray Taylor, Vince Thomas - FHR; Pat Piras - HRT; Ron Hodges - HRT Traffix; David Hesson - Senior Services Southeastern Virginia; Donna Morris - HRP; Ellis W. James, Eileen Levandoski - Sierra Club Observer; Tom Holden - The Virginian-Pilot; Germaine Fleet - Biggs & Fleet; Staff: Arthur Collins, Jessica Banks, Sam Belfield, Shernita Bethea, John Carlock, Rick Case, Robert Case, James Clary, Nancy Collins, Dwight Farmer, Richard Flannery, Marla Frye, Greg Grootendorst, Frances Hughey, Rob Jacobs, Brett Kerns, Mike Kimbrel, Robert Lawrence, Mike Long, Keith Nichols, Joe Paulus, Kelli Peterson, Andy Pickard, Camelia Ravanbakht, Jennifer Tribo, Joe Turner, Chris Vaigneur and Eric Walberg.

## RESOLUTION

Chairman Fraim asked Mr. Art Collins to come forward for the reading and presentation of his Resolution of Appreciation for his 38 years of service to the HRPDC.

**Arthur L. Collins**  
**Upon Retirement from the**  
**Hampton Roads Planning District Commission**

**Whereas**, Arthur L. Collins, has faithfully and professionally served the community of Hampton Roads for over 38 years; and

**Whereas**, he served as the Executive Director of the Southeastern Virginia Planning District Commission beginning in 1979; and

**Whereas**, on July 1, 1990, the Southeastern Virginia and Peninsula Planning District Commissions merged to form the Hampton Roads Planning District Commission, and on July 18, 1990, Arthur L. Collins was appointed Executive Director; and

**Whereas**, he has demonstrated excellent leadership in efforts to address regional issues, and has substantially contributed to the development of regional programs and agencies; and

**Whereas**, he has contributed greatly to the success of the Commission's objectives through his intelligence, experience and strong leadership; and has devoted personal time and energy toward developing a strong sense of regional cooperation among the member governments; and,

**Whereas**, he has rendered invaluable service to this Commission, other local and regional agencies as well as the citizens of Hampton Roads; and

**Whereas**, Arthur L. Collins has indicated a desire to retire on May 1, 2008.

**Now, Therefore, Be It Resolved**, by the Hampton Roads Planning District Commission that Arthur L. Collins be recognized and commended for his outstanding work these many years and is presented this Resolution as a token of the Commission's gratitude and esteem; and

**Be It Further Resolved**, that the Hampton Roads Planning District Commissioners and Staff extend to Arthur L. Collins their best wishes in his well-earned retirement and orders that a copy of this Resolution be spread upon the Minutes of this Commission this sixteenth day of April, in the year 2008.

*Executed this sixteenth day of April 2008*

*Paul D. Fraim, Chairman*

Mr. Collins was given a standing ovation.

Mayor Kearney Moved to adopt the Resolution; seconded by Mayor Zeidler. The Motion Carried.

Mr. Collins thanked the Commission and stated he has enjoyed his association with everyone over the many years.

Mayor Frank also asked the Commission to acknowledge Comr. Allen and thanked him for his many years of service to the PDC and MPO since this will also be his last meeting. The Commission responded with applause.

## **CONSENT AGENDA**

Chairman Fraim asked for additions or corrections to the Minutes of March 19, 2008. There were none.

The Consent Agenda contained the following items:

Minutes of March 19, 2008

Ratification of Executive Committee Actions

Treasurer's Report

Regional Reviews

A. PNRS Items (Initial Review)

Chesapeake Bay Monitoring Program  
(Virginia Department of Environmental Quality)

Development of Policy and Action Steps to Achieve Nutrient Reductions from the Production of Cellulosic Biofuels in the Chesapeake Region  
(Chesapeake Bay Commission)

Cottage Industry Microenterprise (Intermediary Lending) Program  
(Center for Community Development, Inc.)

B. Environmental Impact Assessment/Statement Review

Dominion Cove Point Liquefied Natural Gas Terminal Expansion project: LNG Ship Transit in US Waters, DHS/US Coast Guard; Virginia Beach, Norfolk, Hampton

Authorizing Resolutions and Certifications for FY 09 State and Federal Grant Applications

Environmental Program Contracts

Mayor Frank Moved to approve the Consent Agenda; seconded by Mayor Kearney. The Motion Carried.

## **PROPOSED FY 2009 OPERATING AND CAPITAL BUDGET**

Treasurer McReynolds reported the budget was reviewed at the Annual Retreat. He added there will be no increase in the assessments to local governments for the fourth consecutive year.

Treasurer McReynolds Moved to approve the budget; seconded by Comr. Smith. The Motion Carried.

## **APPOINTMENT OF INTERIM EXECUTIVE DIRECTOR**

Chairman Fraim stated in light of Mr. Collins' upcoming retirement, the search for a new Executive Director is ongoing. Since the Bylaws allow the Chairman to appoint an Interim Executive Director until the position is filled, he would appoint Nancy Collins of the HRPDC staff as the Interim Executive Director and PDC Secretary.

Chairman Fraim Moved that Nancy Collins be appointed as Interim Executive Director upon Mr. Collins' retirement; seconded by Comr. Jones. The Motion Carried.

## **CONSERVATION CORRIDORS - LAND ACQUISITION OPPORTUNITY**

Chairman Fraim introduced Mr. John Carlock, Deputy Executive Director, Physical Planning, to present this report.

Mr. Carlock stated he would briefly review the status of the regional conservation corridors and the land acquisition opportunity included in the packet.

Conservation corridors are also referred to as green infrastructure, a planned network of green spaces that benefit wildlife and people and should be part of the annual program of localities according to the Conservation Fund. He added that a year ago he presented a report describing the activities that were underway with the localities. That study recommended a number of actions: the work on integrating green infrastructure implementation with the development approval process, the use of green infrastructure to facilitate regulatory compliance and research activities presently underway.

A well-attended workshop was held in February with local governments, state representatives and the military. The consensus among the group was that work should continue to promote green infrastructure as a vehicle for helping buffer military facilities and prevent encroachment.

Mr. Carlock noted that when agenda item 6 was approved earlier, staff was authorized to proceed with a grant and contract with the state to continue work to refine the corridor system and begin identifying implementation priorities. That grant was made possible because the state has recognized the work of the PDC and the localities as a model for green infrastructure conservation corridor planning.

(Mayor Oberndorf arrived.)

The recognition by the state and the Conservation Fund has led the PDC to the opportunity outlined in the agenda. The Conservation Fund approached the PDC and asked for assistance in identifying parcels in Hampton Roads in the Chesapeake Bay Watershed that are good examples of conservation corridor green infrastructure planning.

An email was sent to the localities asking for projects that were ready to proceed and located within the conservation corridor system. Based on the responses, the PDC staff and Virginia Beach staff met to discuss a proposal, a map and a series of documentations on the parcels which meet the criteria for water quality and environmental protection, three in the Lynnhaven River system and one in the Elizabeth River system. The recommendation is the state provides 50 percent matching funds from money available for land acquisition in the budget. The city then would manage the parcels for environmental restoration provision of passive recreational opportunities.

He summarized that the Conservation Fund is a national environmental organization that has been in existence for over 20 years and works with localities, state agencies and private entities to identify conservation opportunities and work with them to preserve land and historic sites. Mr. Carlock asked that the Commission support state funding for the acquisition of the listed parcels and approve the letter of support included in the agenda. He offered to answer questions.

Comr. Gilliland asked if the first map shown was available by individual localities.

Mr. Carlock replied that each locality has a report that includes the maps. They are not detailed maps of individual localities at this point, but that is part of the next phase of efforts in the study.

Vice Chairman Goodson asked what the process is for other localities to get the PDC's endorsement for funding of other sites.

Mr. Carlock stated that a letter was sent out to all the localities for proposed sites. The only response received was from Virginia Beach, but the PDC will continue to work with the other localities to identify sites.

Mayor Kearney asked if a reply was received from Hampton.

Mr. Carlock answered that none have been received to this point. He added that staff has been working with the planning department on a couple issues in Hampton.

Chairman Jones Moved to approve endorsement of the letter to the Governor; seconded by Mayor Oberndorf. The Motion Carried.

## **PROJECT STATUS REPORT**

Chairman Fraim asked for questions or comments regarding the Project Status Report. None were noted.

## FOR YOUR INFORMATION

The Chairman asked for questions or comments regarding the informational items. None were noted.

## HAMPTON ROADS METROPOLITAN PLANNING ORGANIZATION

Chairman Fraim called for a recess of the Hampton Roads Planning District Commission, while the Hampton Roads Metropolitan Planning Organization was called into session.

(Comrs. Clark, Oberndorf, Smith, Winn, Dyer, Caskey, Franklin & Chandler departed during the Hampton Roads Metropolitan Planning Organization meeting.)

## RATIFY MPO ACTIONS

Comr. Gilliland Moved to ratify the actions of the Hampton Roads Metropolitan Planning Organization; seconded by Treasurer McReynolds. The Motion Carried.

## OLD/NEW BUSINESS

The Chairman asked for old or new business. None was discussed.

## ADJOURNMENT

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 12:41 p.m.

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Nancy K. Collins  
Interim Executive Director/Secretary

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Paul D. Fraim  
Chairman

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #3: TREASURER'S REPORT**

Expenditure activity for April 30, 2008, totaled \$846,705. Grant and Contract expenditures exclusive of HRMMRS totaled \$517,030 (or 61%). HRMMRS grant and contract activity totaled \$138,312 (16%). Locally funded Water Programs totaled \$55,181 (7%) and all other local activity totaled \$136,182 (16%).

#### **RECOMMENDED ACTION:**

Accept the Treasurer's Report.

## MONTHLY FINANCIAL REPORTS

FISCAL YEAR 2008

April 30, 2008

### BANKING TRANSACTIONS

	<u>Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
Checking	\$72,625	\$1,019,381	(\$819,702)	\$272,304
Invest/Savings	\$2,831,404	\$5,249	(\$700,000)	\$2,136,654
Flex Benefit	\$11,361	<u>\$5,700</u>	<u>(\$7,853)</u>	<u>\$9,208</u>
 TOTAL	 \$2,915,390	 \$1,030,330	 (\$1,527,555)	 \$2,418,165

### CONTRIBUTIONS

	<u>Fiscal Year Budget</u>	<u>Received YTD</u>
VDHCD Grant	\$279,295	\$233,562
Local Jurisdictions	<u>\$1,338,740</u>	<u>\$957,334</u>
 TOTAL	 \$1,618,035	 \$1,190,896

### BUDGET SUMMARY

	<u>Annual Budget</u>	<u>Budgeted YTD</u>	<u>Expenses YTD</u>
Personnel	\$4,086,297	\$3,405,248	\$3,039,941
Contractual	\$196,015	\$163,346	\$172,506
Spec. Contracts	\$5,991,720	\$4,993,100	\$2,459,707
Operations	\$827,990	\$689,992	\$339,223
Capital Assets	<u>\$254,500</u>	<u>\$212,083</u>	<u>\$4,791</u>
 TOTAL	 \$11,356,522	 \$9,463,768	 \$6,016,169

### GRANT REVENUE

	<u>Earned Revenues</u>	<u>Revenues Received</u>	<u>Receivables</u>
Anticipated Grant Revenues	\$1,974,162	\$576,936	\$1,397,226
 \$3,256,691			

## **AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #4: REGIONAL REVIEWS**

#### **A. PNRS Items (Initial Review)**

As of May 14, 2008, there were no outstanding issues or problems to be resolved.

#### **RECOMMENDED ACTION:**

Approval.

#### **B. Environmental Impact Assessment/Statement Review**

The HRPDC staff is routinely involved in the review of environmental impact assessments and statements for projects involving federal funding or permits as well as state development projects. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Attached is a listing and summary of projects that are presently under review.

Attachments

#### **RECOMMENDED ACTION:**

None required.

# HRPDC REVIEWS

Commission Action: May 2008

Title: FY 2008 State Revolving Fund Capitalization Grant (POS:155)

Applicant: Virginia Department of Environmental Quality

EPA – Capitalization Grant for State Revolving

CH#: VA080502-2023760

St./Fed. Program: Funds

Staff Contact: Claire Jones

Type of Impact: State of Virginia

Funding:	<u>13,926,231</u>	<u>\$0</u>	<u>2,785,246</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>16,711,477</u>
	<b>Federal</b>	<b>Applicant</b>	<b>State</b>	<b>Local</b>	<b>Other</b>	<b>Program Income</b>	<b>Total</b>

**Project Description:** This grant will provide continued funding for wastewater improvements at publicly-owned facilities and for Section 319 activities as authorized by federal and state statutes.

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# HRPDC REVIEWS

Commission Action: May 2008

Title: Virginia Wetlands Monitoring and Assessment (ENV:43)

Applicant: Virginia Department of Environmental Quality

EPA – Regional Wetland Program Development

CH#: VA080502-1923760

St./Fed. Program: Grants

Staff Contact: Claire Jones

Type of Impact: State of Virginia

Funding:	<u>\$399,824</u>	<u>\$58,273</u>	<u>\$75,022</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$533,099</u>
	<b>Federal</b>	<b>Applicant</b>	<b>State</b>	<b>Local</b>	<b>Other</b>	<b>Program Income</b>	<b>Total</b>

**Project Description:** This grant will provide funding for the continued development of the nontidal wetland inventory and monitoring strategy for Virginia.

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# HRPDC REVIEWS

Commission Action: May 2008

Title: Chesapeake Bay Point Source and Toxics Data Management (POW:198)

Applicant: Virginia Polytechnic Institute and State University

CH#: VA080502-1823XXX St./Fed. Program: EPA – Chesapeake Bay Program

Staff Contact: Claire Jones Type of Impact: State of Virginia

Funding:	<u>\$152,769</u>	<u>\$8,451</u>	<u>\$0</u>	<u>\$0</u>	<u>\$7,800</u>	<u>\$0</u>	<u>\$169,020</u>
	<b>Federal</b>	<b>Applicant</b>	<b>State</b>	<b>Local</b>	<b>Other</b>	<b>Program Income</b>	<b>Total</b>

**Project Description:** This grant will provide funding for the continuation of the University's work on the point source and toxics data management program in support of Chesapeake Bay Program goals.

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ENVIRONMENTAL IMPACT STATEMENTS

Date Received 4/22/2008

Number 08-087F

Name Cascade Apartments

Sponsor HUD

Description

The U.S. Department of Housing and Urban Development is processing an application for mortgage insurance to finance construction of the Cascade Apartments at the northwest intersection of Lynnhaven Parkway and Centerville Turnpike, a HUD Section 221(d)(4), Multifamily Rental Housing for Moderate Income Families, project in the City of Virginia Beach. A private developer intends to construct a 226 unit multi-family apartment complex with 25,000 square feet of retail space and approximately 10,000 square feet designated for future development. The subject property consists of approximately 13.3 acres and roughly rectangular-shaped and is currently a fallow field. A federal consistency determination has been submitted on behalf of HUD that finds the proposed apartment complex consistent to the maximum extent practicable with the enforceable policies of the Virginia Coastal Resources Management Program (also called the Virginia Coastal Zone Program) (VCP).

Affected Localities Virginia Beach

Finding

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

The U.S. Coast Guard promulgates hundreds of routine and frequent maritime regulations, including regattas and marine parades; anchorages; regulated navigation aids; drawbridge operation regulations; limited access areas; and security zones. The routine operations are consistent with the enforceable policies of the Virginia Coastal Resources Management Program (also called the Virginia Coastal Zone Management Program). Therefore, the Coast Guard seeds a General National Consistency Determination (GCD) for these actions under 15 CFR §§ 930.36© and (e).

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

The Navy proposes to modernize an existing marina located at Naval Station Norfolk. Upgrades include replacing piers with floating docks, upgrading utilities and constructing a new equipment storage and boat maintenance building. Also, three existing timber, open-piled piers, sewage pump-out pier and sewage vacuum shack will be removed. The new piers will provide a total of 102 slips and five transient slips at the T-head of each dock.

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

The Virginia Port Authority proposes to construct the Baker Street Office Building on 4.98 acres of land at NIT that is currently used for empty container storage. The facility will be approximately 20,184 square-feet and will be one story tall.

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

Christopher Newport University proposes to renovate the running track, relocate the lacrosse/hockey field, and construct a concession/restroom building (Athletic Area Improvements). The proposed project is located between Prince Drew Road and N. Moores Lane on the CNU campus.

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

## **AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #5: HAMPTON ROADS HISTORIC RESOURCES PROJECT**

The HRPDC staff has completed the enclosed report, Regional Historic Resources Geographic Information Systems Database for Hampton Roads: Phase I. The report describes activities undertaken during Phase I of the development of the Hampton Roads Historic Resources GIS Database. This Phase of the project involved digitizing more than 3,000 cultural resource records on prehistoric and historic archaeological resources for Gloucester County and the six Peninsula communities. All data to support this effort was provided by the Department of Historic Resources (DHR). Data on archaeological resources of the Southside communities is being digitized by the Virginia Economic Development Partnership for the Department of Historic Resources. This data will be provided to the HRPDC when it is completed.

Funding to support this effort was provided, in part, by the Virginia Department of Historic Resources. At the April Quarterly Commission Meeting, the HRPDC authorized the staff to pursue funding for Phase II of this effort which will focus on architectural resources throughout Hampton Roads. Phase II also includes development of a Memorandum of Agreement between the HRPDC and DHR on long-term sharing of historic resource data and future cooperative ventures.

The HRPDC Joint Environmental Committee has received regular briefings on the study. The HRPDC staff and committee recommend that the Commission approve the report as meeting the requirements of the grant and Work Program.

HRPDC Deputy Executive Director, Physical Planning, John Carlock will be available to address any questions.

Enclosure – Separate – Commissioners Only

#### **RECOMMENDED ACTION:**

Concur with HRPDC staff and committee recommendation.

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #6: FY 2008 MAY BUDGET AMENDMENT SUMMARY**

Since the FY 2008 HRPDC Operating Budget was approved at the April 2007 meeting, the HRPDC has received additional grants, modified others, received additional funding, and incurred additional expenses. The attached detailed budget reflects these changes.

The end result of the Amendment changes is a reduction of \$72,801 in the anticipated surplus, from \$300,274 to \$227,473 (line 331).

#### Items of consequence include:

A new Solid Waste Plan for Southside of \$124,000 both in revenue (line 52) and expense (line 256);

A new HR Toll Study-Virginia Beach Extension of \$305,620 both in revenue (lines 61 & 62) and expense (line 236);

Miscellaneous adjustments in Physical Planning to both revenue and expense with a net loss of approximately \$12,000 (various line items);

And a \$60,000 expenditure (line 269) to Korn/Ferry for the HRPDC Executive Director Search consulting contract.

#### **RECOMMENDED ACTION:**

Approve Budget Amendment

# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07		^		FY 2008		DRAFT	
ITEM	FY08 MATCH	GL ACCT	ELEMENT	JULY BUDGET	AMD. #1	NOV. BUDGET	AMD. #2	MAY BUDGET	
<b>R E V E N U E S</b>									
1									
2			LJ. Assess (Member Contributions - (\$.82))	1,338,740		1,338,740		1,338,740	1,338,740
3	\$ .75 / \$.07	45400	100200/398007	293,995	(14,700)	279,295		279,295	279,295
4		40500	State Grant (DHCD) (with \$31,477 & 5% cuts)	15,316		15,316		15,316	15,316
5		49500	LJ. Assess HRWET	46,367		46,367		46,367	46,367
6		49500	LJ. Assess HRWET	97,000		97,000		97,000	97,000
7		49500	LJ. Assess Groundwater	106,145		106,145		106,145	106,145
8		49500	LJ. Assess Water TA	29,404		29,404		29,404	29,404
9		49500	LJ. Assess Water Priority	63,146		63,146		63,146	63,146
10		49500	LJ. Assess USGS	147,450		147,450		147,450	147,450
11		49500	LJ. Assess Water Quality	7,500		7,500		7,500	7,500
12		49500	LJ. Assess SWAP	17,862		17,862		17,862	17,862
13		49500	LJ. Assess H2O	20,000		20,000		20,000	20,000
14		49100	LJ. Assess Sirm Water	69,340		69,340		69,340	69,340
15		49100	LJ. Assess HR Storm	50,284		50,284		50,284	50,284
16		49100	LJ. Assess HR Storm	75,000		75,000		75,000	75,000
17		46500	LJ. Assess Storm Wtr Phase II	102,500		102,500		102,500	102,500
18		49600	LJ. Assess Waste Water	125,000		125,000		125,000	125,000
19		47100	LJ. Assess MCSC	59,254		59,254		59,254	59,254
20		48000	LJ. Assess HR Clean	34,000		34,000		34,000	34,000
21		48000	LJ. Assess HR Clean	69,400		69,400		69,400	69,400
22		46000	LJ. Assess MMRS	326,522		326,522		326,522	326,522
23		49500	LJ. Assess Debris Mgmt	10,000		10,000		10,000	10,000
24		49600	HR FOG	50,000		50,000		50,000	50,000
25		40800	VCRMP-TA (DEQ 07)	20,000	8,541	28,541		28,541	28,541
26		49900	VB-Lynn (COE) Contract	3,750	(427)	3,323		3,323	3,323
27		40800	VCRMP TA	40,000		40,000		40,000	40,000
28		49900	VB-Lynn (COE) Contract	3,750		3,750		3,750	3,750
29		4XXXX	Windsor Comp Plan	0	24,000	24,000		24,000	24,000
30		4XXXX	Southampton P&R	0	35,000	35,000	750	35,750	35,750
31		4XXXX	DCR-HRRT	0	16,000	16,000		16,000	16,000
32		40100	FHWA PL	1,969,387		1,969,387		1,969,387	1,969,387
33		40100	VDOT PL (St. Match)	246,173		246,173		246,173	246,173
34		40100	FHWA PL 2007 Deprogramming	277,325		277,325		277,325	277,325
35		40100	VDOT PL 2007 Deprogramming	34,666		34,666		34,666	34,666
36		41400	VDOT/SP&R	48,000		48,000		48,000	48,000

# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07		FY 2008		FY 2008		FY 2008		FY 2008		FY 2008		FY 2008	
ITEM		FY08 MATCH	GL ACCT	ELEMENT	JULY BUDGET	AMD. #1	NOV. BUDGET	AMD. #2	MAY BUDGET	AMD. #1	NOV. BUDGET	AMD. #2	MAY BUDGET	AMD. #1	NOV. BUDGET
37	VDHCD - HR Loan Fund Partnership		40900	300408	20,000		20,000		20,000				20,000		
38	VDHCD - HR Loan Fund Partnership		49800	300508	365,000		365,000		365,000				365,000		
39	VA Dept Rehabilitative Svcs		4XXXX	302000	0	9,640	9,640		9,640				9,640		
40	Freddie Mac		4XXXX	309300	0	50,000	50,000		50,000				50,000		
41	Historic Resources		4XXXX	272100	7,500	(7,500)	0		0				0		
42	Smithfield		4XXXX	277600	0	2,617	2,617		2,617				2,617		
43	DEQ-TMDL		4XXXX	278200	0	46,850	46,850	(10,000)	36,850				36,850		
44	VB-TMDL		4XXXX	278201	0	25,000	25,000	(5,500)	19,500				19,500		
45	HA-TMDL		4XXXX	278202	0	8,500	8,500		8,500				8,500		
46	POQ-TMDL		4XXXX	278202	0	8,500	8,500		8,500				8,500		
47	YO-TMDL		4XXXX	278202	0	8,500	8,500		8,500				8,500		
48	CWP-Extreme Makeover		4XXXX	287400	0	17,500	17,500	(4,500)	13,000				13,000		
49	DCR-Roundtable		4XXXX	289401	0	12,500	12,500		12,500				12,500		
50	Chesapeake Bay Restoration	8,692	4XXXX	289300	0	0	0	7,189	7,189				7,189		
51	COE Elizabeth River		4XXXX	289100	0	0	0	11,250	11,250				11,250		
52	Solid Waste Plan 2018 (Southside)		4XXXX	289900	0	0	0	124,000	124,000				124,000		
53	Chesapeake Bay Model Review		4XXXX	288900	0	0	0	8,500	8,500				8,500		
54	Stormwater Consultant - URS		4XXXX	287300	0	0	0	36,019	36,019				36,019		
55	MMRS Grant #3		48600	398806	800,000		800,000		800,000				800,000		
56	MMRS Grant #4 (1/3 of \$1,032,580)		48600	398907	344,193		344,193		344,193				344,193		
57	FTA 5303.07	2,420	40400	44xx07	0	19,360	19,360		19,360				19,360		
58	VDRPT FTA 5303 State Match 07		40400	44xx07	0	2,420	2,420		2,420				2,420		
59	FTA 5303	23,786	40400	42XX08	159,078	31,212	190,290		190,290				190,290		
60	VDRPT FTA 5303 State Match		40400	42XX08	19,885	3,901	23,786		23,786				23,786		
61	HR Toll Study - VB Extension		4XXXX	480100	0	0	0	275,058	275,058				275,058		
62	HR Toll Study - VB Extension		4XXXX	480100	0	0	0	30,562	30,562				30,562		
63	UASI M&A		4XXXX	650007	0	110,000	110,000		110,000				110,000		
64	UASI Mass Transit		4XXXX	650107	0	40,690	40,690		40,690				40,690		
65	UASI Port Authority		4XXXX	650207	0	135,500	135,500		135,500				135,500		
66	UASI Interoperability		4XXXX	650307	0	886,560	886,560		886,560				886,560		
67	UASI Fusion Center		4XXXX	650407	0	110,000	110,000		110,000				110,000		
68	UASI Medical Special Needs		4XXXX	650507	0	725,948	725,948		725,948				725,948		
69	UASI Maritime Security		4XXXX	650607	0	82,759	82,759		82,759				82,759		
70	MCSA Report Sales		43000	670108	7,500		7,500		7,500				7,500		
71	SPSA (Maint Mgr Contrib)		41500	100000	23,700		23,700		23,700				23,700		
72	SPSA (HVAC Bd Room Contrib)		41600	999000	2,400		2,400		2,400				2,400		
73	SPSA (Bd Room monitor/maint Contrib)		41700	999000	685		685		685				685		
74	Local Printing & Presentation Revenues		43000	999000	10,000		10,000		10,000				10,000		
75	Sales & Local Contract Revenues		43000	999000	2,500		2,500		2,500				2,500		
76	Interest Earnings		44000	100000	40,000		40,000		40,000				40,000		
77	Sub-Total New Revenues				7,599,717	2,398,871	9,998,588	473,328	10,471,916				10,471,916		
78															

# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07		A		FY 2008		AMD.		NOV.		AMD.		MAY	
ITEM	FY08 MATCH	GL ACCT	ELEMENT	BUDGET	BUDGET	BUDGET	BUDGET	#1	#2	BUDGET	BUDGET	#1	#2	BUDGET	BUDGET
79			DEFERRED PRIOR YEAR REVENUE (Carryover)												
80		47800	Local Fds on Hd (Grease)	225800	439	439				439				439	
81		47800	Local Fds on Hd (Stm Wtr Wksp)	217400	3,572	3,572				3,572				3,572	
82		47800	Local Fds on Hd (SWM Phase II Permit Supp)	237500	43,306	40,989		(2,317)		40,989				40,989	
83		47800	Local Fds on Hd (H2O)	245700	10,815	10,815				10,815				10,815	
84		47800	Local Fds on Hd (SWM - Phase I)	247500	10,215	10,215				10,215				10,215	
85		47800	Local Fds on Hd (GH2O)	245105	1,300	1,300				1,300				1,300	
86		47800	Local Fds on Hd (Wastewater)	249000	11,451	13,160		1,709		13,160				13,160	
87		47800	Local Fds on Hd (H2O 05)	255700	10,832	10,832				10,832				10,832	
88		47800	Local Fds on Hd (StmWater Phase II 05)	257500	29,395	29,395				29,395				29,395	
89		47800	Local Fds on Hd (HR CLEAN 06)	269600	0	2,959				2,959				2,959	
90		47800	Local Fds on Hd (HR CLEAN 07)	279600	0	4,345				4,345				4,345	
91		47800	Local Fds on Hd (Water Quality 04)	245400	0	2,265				2,265				2,265	
92		47800	Local Fds on Hd (HR WET 06)	264300	0	3,808				3,808				3,808	
93		47800	Local Fds on Hd (Ground Water Mitig)	275000	0	3,384				3,384				3,384	
94		47800	Local Fds on Hd (HR STORM 06)	267200	0	3,038				3,038				3,038	
95		4XXXX	MMRS Sustainment	398700	23,000	(9,328)				23,000				13,672	
96		4XXXX	MMRS Contract #1	398600	0	10,130				10,130				10,130	
97		4XXXX	MMRS Contract #2	398500	280,000	280,000				280,000				280,000	
98		4XXXX	MMRS	398300	0	94,138				94,138				94,138	
99		4XXXX	MMRS	398400	0	121				121				121	
100		4XXXX	MMRS	398806	0	127,223				127,223				127,223	
101		49500	Water Planner FY06	265000	54,200	655				54,855				54,855	
102		49500	Water Quality FY06	265400	7,000	(7,000)				0				0	
103		4XXXX	Dept Historic Resources	272100	0	7,905				7,905				7,905	
104	7,905	4XXXX	Stormwater Consultant	287300	0	326,499				326,499				326,499	
105		49500	H2O FY06	265700	10,000	10,001				20,001				20,001	
106		49500	Storm Water Phase II FY06	267500	64,891	64,891				64,891				64,891	
107		49500	Waste Water FY06	269000	7,060	(3)				7,057				7,057	
108		47800	Local Fds - Water Priority	265200	8,231	8,231				8,231				8,231	
109		47800	Local Fds - SWAP 06	265500	10,280	10,280				10,280				10,280	
110		47800	Local Fds SWM Consultant	267300	13,798	13,798				13,798				13,798	
111		47800	Local Fds-WQ07	275400	7,500	7,500				7,500				7,500	
112		47800	Local Fds-Storm07	277200	12,000	4,585				16,585				16,585	
113		47800	Local Fds-HRWE107	274300	30,000	10,132				40,132				40,132	
114		47800	Local Fds H2O07	275700	20,000	20,000				20,000				20,000	
115		47800	Local Fds Rapid Toxicity HRSD	255900	1,544	1,544				1,544				1,544	
116		47800	Local Fds-SWM Ph II07	277500	36,500	(17,007)				19,493				19,493	
117		47800	Local Fds-Wastewater07	279000	10,000	(10,000)				0				10,000	

# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07				A				DRAFT	
ITEM	FY08 MATCH	GL ACCT	ELEMENT	FY 2008 JULY BUDGET	AMD. #1	NOV. BUDGET	AMD. #2	MAY BUDGET			
118		4XXX	670100	0	3,295	3,295		3,295			
119		4XXX	670507	0	1,013	1,013		1,013			
120		4XXX	300406	0	410	410		410			
121		4XXX	300407	0	7,859	7,859		7,859			
122		47800	302000	3,400	2,168	5,568		5,568			
123				720,729	581,987	1,302,716		1,312,716			
124				8,320,446	2,980,858	11,301,304		11,784,632			
125											
126		40006	44XX07	40,000	(4,007)	35,993		(9,727)			
127		40006	44XX07	5,000	(501)	4,499		(1,216)			
128		40400	42XX08	Note D		0		3,283			
129		40400	42XX08	280,000		280,000		280,000			
130		40400	42XX08	35,000		35,000		35,000			
131		40006	44XX07	Note A		0		0			
132				360,000	(4,508)	355,492		(7,660)			
133											
134											
135											
136				8,680,446	2,976,350	11,656,796		475,668			
137											
138											
139											
140											
<b>TOTAL REVENUE:</b>											
<b>NOTE: Total Required Match</b>				404,182							



# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07		FY 2008		AMD. #1		AMD. #2		MAY BUDGET	
ITEM	FY08 MATCH	GL ACCT	ELEMENT	JULY BUDGET	NOV. BUDGET	AMD. #1	AMD. #2	NOV. BUDGET	AMD. #2	MAY BUDGET	DRAFT
170											
171			EquipMn Maint/Repair								
172		51800	IBM Typewriters (4)	999000	500	500		500		500	
173		51800	Cannon Fax LC7301	999000	475	475		475		475	
174		51800	Mail Mach & Scale-Frieden (SM78ALC/ST7730)	999000	750	750		750		750	
175		51800	Copier, Xerox 5028	999000	750	750		750		750	
176		51800	Copier, Lanier 6713 (Library)	999000	575	575		575		575	
177		51800	Copier, RICOH FT 2018-D (West Wg)	999000	625	625		625		625	
178		51800	GBC Mod 111PM	999000	925	925		925		925	
179		51800	Furniture Repair	999000	1,700	1,700		1,700		1,700	
180		51800	Equipment Repair	396007	1,000	1,000		1,000		1,000	
181		51800	PL Equipment Repair	401008	700	700		700		700	
182		51800	PEP Equipment Repair	28XX00	500	500		500		500	
183		51800	Miscellaneous	999000	775	775		775		775	
184		51800	Copier, Xerox Copy Center 118	999000	250	250		250		250	
185					9,525	0		9,525	0	9,525	
186											
187											
188		51900	Legal (Willcox Savage)	999000	22,000	22,000		22,000		22,000	
189		53900	Audit Services	999000	20,000	20,000		20,000		20,000	
190		54400	Legislative Services	999000	1,000	1,000		1,000		1,000	
191					43,000	0		43,000	0	43,000	
192											
193			Sub-Total Contracts		196,015	0		196,015	0	196,015	

# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07		A		FY 2008		AMD.		NOV.		AMD.		MAY	
ITEM	FY08 MATCH	GL ACCT	ELEMENT	JULY BUDGET	AMD. #1	BUDGET	AMD. #2	BUDGET	AMD. #2	BUDGET	AMD. #2	BUDGET	AMD. #2	BUDGET	DRAFT
194															
195			<b>SPECIAL CONTRACTS</b>												
196		71000		670507		59,254		59,254		59,254		59,254		59,254	
197		71036		245700		10,815		10,815		10,815		10,815		10,815	
198		71000		404808		5,000		5,000		5,000		5,000		5,000	
199		71061		398500		280,000		280,000		280,000		280,000		280,000	
200		71000		398700		293,870		293,870		293,870		293,870		293,870	
201		74100		300500		365,000		365,000		365,000		365,000		365,000	
202		60000		302000		3,400		3,400	11,808	15,208		15,208		15,208	
203		71000		309300		0		0	40,000	40,000		40,000		40,000	
204		71000		225800		439		439		439		439		439	
205		71000		245105		1,300		1,300		1,300		1,300		1,300	
206		71000		237500		43,306		43,306	(2,317)	40,989		40,989		40,989	
207		73500		217400		3,572		3,572		3,572		3,572		3,572	
208		71000		247500		10,215		10,215		10,215		10,215		10,215	
209		71036		255700		10,832		10,832		10,832		10,832		10,832	
210		71033		265400		7,000		7,000	(7,000)	0		0		0	
211		71000		257500		29,395		29,395		29,395		29,395		29,395	
212		71036		265700		10,000		10,000	10,001	20,001		20,001		20,001	
213		71000		269000		7,060		7,060	(3)	7,057		7,057		7,057	
214		71000		249000		11,451		11,451	1,709	13,160		13,160		13,160	
215		75000		999000		5,000		5,000		5,000		5,000		5,000	
216		71000		267500		64,891		64,891		64,891		64,891		64,891	
217		71000		265000		53,000		53,000	355	53,355		53,355		53,355	
218		71061		398500		0		0	303,318	303,318		303,318		303,318	
219		71061		398600		0		0	10,130	10,130		10,130		10,130	
220		71061		398806		792,400		792,400	(91,164)	701,236		701,236		701,236	
221		71061		398907		326,983		326,983		326,983		326,983		326,983	
222		71000		398007		10,000		10,000		10,000		10,000		10,000	
223		71000		398007		30,000		30,000		30,000		30,000		30,000	

# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07		FY08		FY 2008		AMD.		AMD.		DRAFT	
ITEM		MATCH	GL	ELEMENT	BUDGET	BUDGET	BUDGET	#1	#2	NOV. BUDGET	MAY BUDGET		
224	UASI M&A Capabilities Assessment		71000	650007	0	50,000	50,000			50,000	50,000		
225	UASI Mass Transit Planning		80111	650107	0	828	828			828	828		
226	UASI Mass Transit Equipment		80163	650107	0	39,862	39,862			39,862	39,862		
227	UASI Port Authority Equipment		80163	650207	0	135,500	135,500			135,500	135,500		
228	UASI Interoperability Equipment		80163	650307	0	886,560	886,560			886,560	886,560		
229	UASI Fusion Center Planning		80111	650407	0	110,000	110,000			110,000	110,000		
230	UASI Medical Special Needs Planning		80111	650507	0	120,838	120,838			120,838	120,838		
231	UASI Medical Special Needs Equipment		80163	650507	0	344,879	344,879			344,879	344,879		
232	UASI Medical Special Needs Training		80122	650507	0	137,931	137,931			137,931	137,931		
233	UASI Maritime Security Planning		80111	650607	0	20,690	20,690			20,690	20,690		
234	UASI Maritime Security Training		80122	650607	0	22,069	22,069			22,069	22,069		
235	UASI Maritime Security Exercises		80132	650607	0	40,000	40,000			40,000	40,000		
236	HR Toll Study - VB Extension		71000	480100	0	0	0			0	305,620		
237	Stormwater Consultant - URS		71000	287300	0	326,499	326,499			326,499	35,569		
238	HRWET 07		71031	274300	30,000	10,132	40,132			40,132	40,132		
239	HRSTORM 07		71032	277200	12,000	4,585	16,585			16,585	16,585		
240	HRFOG 07		71000	279000	10,000		10,000			10,000	10,000		
241	Water Quality 07		71033	275400	7,500		7,500			7,500	7,500		
242	H2O 07		71036	275700	20,000		20,000			20,000	20,000		
243	USGS FY08		71000	285300	147,450		147,450			147,450	147,450		
244	Rapid Toxicity HRSD		71000	255900	1,544		1,544			1,544	1,544		
245	Water Priority 06		71000	265200	8,231		8,231			8,231	8,231		
246	SWAP 06		71000	265500	10,280		10,280			10,280	10,280		
247	SWM Cons 06		71000	267300	13,798		13,798			13,798	13,798		
248	SWM Phases II 07		71000	277500	36,500	(17,007)	19,493			19,493	19,493		
249	HR CLEAN 06		71034	269600	0	0	0			0	2,959		
250	HR CLEAN 07		71034	279600	0	0	0			0	4,345		
251	Water Quality 04		71033	245400	0	0	0			0	2,265		
252	HR WET 06		71031	264300	0	0	0			0	3,808		
253	Ground Water Mnt. 07		71000	275000	0	0	0			0	3,384		
254	HR STORM 06		71032	267200	0	0	0			0	3,038		
255	Southampton P&R		71000	281200	0	0	0			0	10,750		
256	SCS Engineers - Solid Waste 2018		71000	289900	0	0	0			0	124,000		
257	Wastewater 07		71000	279000	10,000	(10,000)	0			0	0		
258	HR WET 08		71031	284300	95,562		95,562			95,562	95,562		

# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07		FY 2008		AMD.		NOV.		AMD.		MAY	
ITEM	FY08 MATCH	GL ACCT	ELEMENT	BUDGET	BUDGET	#1	BUDGET	#2	BUDGET	BUDGET	#2	BUDGET	BUDGET
259		71031	284300	1,000			1,000					1,000	
260		71036	285700	20,000			20,000					20,000	
261		71032	287200	73,562			73,562					73,562	
262		71032	287200	1,000			1,000					1,000	
263		71033	285400	7,500			7,500					7,500	
264		71000	289200	50,000			50,000					50,000	
265		71000	289000	45,000			45,000					45,000	
266		71000	289000	1,000			1,000					1,000	
267		71034	289600	68,400			68,400					68,400	
268		71034	289600	1,000			1,000					1,000	
269		71000	999000								60,000		
270		71000	999100	12,675			12,675					12,675	
271		71000	100800	2,100			2,100					2,100	
272		71000	100800	3,100			3,100					3,100	
273		71000	100800	11,340			11,340					11,340	
274		71000	100800	1,000			1,000					1,000	
275		71000	100800	300			300					300	
276				3,136,025			2,500,203					5,636,228	
277												555,738	
												6,191,966	

# BUDGET FISCAL YEAR 2008

Approved 04/18/07		Nov. Amendments Approved 11/21/07		^		FY 2008		DRAFT	
ITEM	FY08 MATCH	GL ACCT	ELEMENT	JULY BUDGET	AMD. #1	NOV. BUDGET	AMD. #2	MAY BUDGET	
<b>IV.</b>			<b>OPERATIONS</b>						
278			Telephone Service	43,725	50	43,775	0	43,775	
279		53000	SCH T						
280		53100	SCH U	31,250	0	31,250	0	31,250	
281		59500	SCH W	105,719	0	105,719	0	105,719	
282		53300	SCH R	110,500	500	111,000	0	111,000	
283		53400	SCH V	19,475	100	19,575	0	19,575	
284		53501	SCH P	79,600	2,050	81,650	0	81,650	
285		53500	999000	7,200	0	7,200	0	7,200	
286		54000	SCH O	27,100	0	27,100	0	27,100	
287		54500	SCH N	27,550	0	27,550	0	27,550	
288		53600	SCH I	16,000	0	16,000	0	16,000	
289		53700	SCH J	12,310	0	12,310	0	12,310	
290		53800	SCH H	34,985	1,500	36,485	0	36,485	
291		54100	SCH F	26,000	0	26,000	0	26,000	
292		75500	SCH Y	3,251	0	3,251	0	3,251	
293		54200	SCH M	93,900	0	93,900	0	93,900	
294		54300	SCH G	114,350	0	114,350	0	114,350	
295		55100	SCH E	45,200	2,500	47,700	391	48,091	
296		56600	SCH L	9,975	4,000	13,975	0	13,975	
297		54600	999000	3,200	0	3,200	0	3,200	
298		53200	999000	6,000	0	6,000	0	6,000	
299				817,290	10,700	827,990	391	828,381	
300									

# BUDGET FISCAL YEAR 2008

Approved 04/18/07	Nov. Amendments Approved 11/21/07						FY 2008			DRAFT
ITEM	FY08 MATCH	GL ACCT	ELEMENT	FY 2008 JULY BUDGET	AMD. #1	NOV. BUDGET	AMD. #2	MAY BUDGET		
301										
<b>V. CAPITAL ASSETS &amp; REAL PROPERTY</b>										
A. CAPITAL ASSET ACCOUNT:										
303 Acct 182, 183, etc.		18X00	997000	254,500		254,500		254,500		
B. REAL PROPERTY & IMPROVEMENTS:										
306		27600	997000	0		0		0		
307		18X00	997000	0		0		0		
308				0	0	0		0		
309										
310				254,500	0	254,500	0	254,500		
311										
312 Sub-Total Operational Expenditures				8,265,912	2,735,118	11,001,030	556,129	11,557,159		
313										
314 PASS-THROUGH SPECIAL CONTRACTS:										
315 Trans. Dist. Comm of HR (HRT) FY07 5303		55000	44XX07	40,000	(4,007)	35,993	(9,727)	26,266		
316 Trans. Dist. Comm of HR (HRT) FY07 St match				5,000	(501)	4,499	(1,216)	3,283		
317 Trans. Dist. Comm of HR (HRT) FY07 - Match				Note E		0	3,283	3,283		
318 Williamsburg Area Transport (WAT) FY08			428008	90,000		90,000		90,000		
319 Williamsburg Area Transport (WAT) FY08 Match			428008	Note B		0		0		
320 Trans - Dist of HR (HRT) FY08			42XX08	225,000		225,000		225,000		
321 Trans - Dist of HR (HRT) FY08 Match		55000	42XX08	Note C		0		0		
322 Sub-Total Pass-Through Special Contracts Expenditures				360,000	(4,508)	355,492	(7,660)	347,832		
323										
324 Note B: Outside Match is \$10,000 provided by WAT										
325 Note C: Outside Match is \$25,000 provided by HRT										
326 Note E: Outside Match is \$3,283 provided by HRT										
327										
328										
<b>TOTAL EXPENDITURES</b>				8,625,912	2,730,610	11,356,522	548,469	11,904,991		
329										
330										
<b>CHANGE IN FUND BALANCE:</b>				54,534	245,740	300,274	(72,801)	227,473		
331										
332										
333										

\*\*\*\*\* END OF BUDGET \*\*\*\*\*

## **AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #7: VIRGINIA ENERGY PLAN**

In 2007, the Virginia Department of Mines, Minerals and Energy (DMME) completed the Virginia Energy Plan. The 2006 General Assembly enacted legislation (SB 262 - Title 67 of the Code of Virginia) requiring DMME to develop a ten-year state energy plan. That legislation also set forth a number of energy policy statements and objectives. The Plan establishes four goals focusing on increased energy independence, expanded consumer education, reductions of greenhouse gas emissions and capitalizing on economic development opportunities.

At the February 2008 Retreat, the staff was requested to arrange a briefing on the Virginia Energy Plan.

Mr. Steve Walz, Senior Advisor to the Governor for Energy Policy, will brief the HRPDC on the Virginia Energy Plan and address questions from the Commission.

#### **RECOMMENDED ACTION:**

Per discussion.

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #8: GOVERNOR'S COMMISSION ON CLIMATE CHANGE: LOCKHEED MARTIN DEMONSTRATION**

The Governor's Commission on Climate Change received a presentation on April 21, 2008, in Williamsburg by Lockheed Martin on the impact of sea level change on downtown Norfolk. Mr. Randy Gilliland requested that Mr. Dwight Farmer arrange a similar briefing for the HRPDC Board members.

Lockheed Martin has since provided HRPDC staff with a demonstration at the Lockheed Martin Center for Innovation at their Harbour View Boulevard facility in Suffolk. In addition, Lockheed Martin has agreed to provide a similar demo for the HRPDC Board. Jeff Bergenthal, John Dannon, Chris Mang and Marty Cardwell will be present to provide a visualization of the Hampton Roads area based on currently available data and models, and show the potential effects of rising sea levels and historical storm surges. The need for higher resolution geospatial data will be discussed.

#### **RECOMMENDED ACTION:**

None required.

## **AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #9: STORMWATER MANAGEMENT PROGRAM**

The Virginia Department of Conservation and Recreation is pursuing a number of initiatives related to the management of stormwater. They include development of new technical requirements for stormwater management, revisions to the Regulations governing General Permits for Construction Activities, revisions to the State Stormwater Management Handbook, development of a web-based BMP Clearinghouse, finalization of the Regulations governing the General Permits for Phase II MS4 Communities, and finalization of the Phase I MS4 Permits.

At its meeting on May 15, 2008, the Board of Soil and Water Conservation is scheduled to approve the Regulation and General Permit for the Phase II MS4 communities. In Hampton Roads, these regulations will affect the Cities of Poquoson, Suffolk and Williamsburg and the Counties of Isle of Wight, James City and York. The Regional Stormwater Management Committee has reviewed the final draft of this Regulation and General Permit. On behalf of the Committee, the HRPDC staff will submit a letter to the Board at its meeting, in support of the draft Regulation and General Permit. (A copy of the final draft letter is attached.) Further action by the HRPDC may be required depending on the action taken by the Board of Soil and Water Conservation on May 15, 2008.

John Carlock, HRPDC Deputy Executive Director, Physical Planning, will brief the Executive Committee on the current status of the state's stormwater management regulatory efforts, including the Phase II Regulation and General Permit.

Attachment

#### **RECOMMENDED ACTION:**

Per discussion.



**CHESAPEAKE**

Rebecca C.W. Adams, *Council Member*  
Amar Dwarkanath, *Deputy City Manager*  
Clifton E. Hayes, *Council Member*  
William E. Harrell, *City Manager*  
Ella P. Ward, *Council Member*

**FRANKLIN**

Joseph J. Scislowski, *Council Member*  
Rowland L. Taylor, *City Manager*

**GLOUCESTER COUNTY**

Robert A. Crewe, *Board Member*  
Lane Ramsey, *County Administrator*

**HAMPTON**

Randall A. Gilliland, *Vice Mayor*  
Ross A. Kearney, II, *Mayor*  
Jesse T. Wallace Jr., *City Manager*

**ISLE OF WIGHT COUNTY**

W. Douglas Caskey, *County Administrator*  
Star D. Clark, *Chairman*

**JAMES CITY COUNTY**

Bruce C. Goodson, *Chairman*  
Sanford B. Wanner, *County Administrator*

**NEWPORT NEWS**

Charles C. Allen, *Vice Mayor*  
Joe S. Frank, *Mayor*  
Randy W. Hildebrandt, *City Manager*

**NORFOLK**

Anthony L. Burfoot, *Vice Mayor*  
Paul D. Fram, *Mayor*  
Dr. Theresa W. Whitley, *Council Member*  
Regina V.K. Williams, *City Manager*  
Barclay C. Winn, *Council Member*

**POQUOSON**

Charles W. Burgess, Jr., *City Manager*  
Gordon C. Heisel, Jr., *Mayor*

**PORTSMOUTH**

Kenneth L. Chandler, *City Manager*  
Douglas L. Smith, *Council Member*

**SOUTHAMPTON COUNTY**

Anita T. Feltz, *Board Member*  
Michael W. Johnson, *County Administrator*

**SUFFOLK**

Linda T. Johnson, *Mayor*  
Seiena Cuffee-Glenn, *City Manager*

**SURRY COUNTY**

Tyrone W. Franklin, *County Administrator*  
Judy S. Lyttle, *Board Member*

**VIRGINIA BEACH**

Harry E. Diezel, *Council Member*  
Robert M. Dyer, *Council Member*  
Barbara M. Henley, *Council Member*  
Louis R. Jones, *Vice Mayor*  
Meyera E. Oberndorf, *Mayor*  
James K. Spore, *City Manager*  
John E. Uhnig, *Council Member*

**WILLIAMSBURG**

Jackson C. Tuttle, II, *City Manager*  
Jeanne Zeidler, *Mayor*

**YORK COUNTY**

James O. McReynolds, *County Administrator*  
Thomas G. Shepperd Jr., *Chairman*

**DRAFT – STORMWATER COMMITTEE REVIEW.  
TO BE FINALIZED ON MAY 14, 2008**

May 14, 2008

Mr. Joseph H. Maroon, Director  
Department of Conservation and Recreation  
203 Governor Street, Suite 302  
Richmond, Virginia 23219-2094

RE: MS4 Phase II General Permit Regulation – Isle of Wight,  
James City, Poquoson, Suffolk, Williamsburg and York  
(POW:STORMWATER – Phase II)

Dear Mr. Maroon:

The Agenda for the May 15, 2008, meeting of the Virginia Soil and Water Conservation Board includes a discussion of the Final General Permit and Regulation for Discharges of Stormwater from Small Municipal Separate Storm Sewer Systems. In Hampton Roads, this General Permit will apply to the Cities of Poquoson, Suffolk and Williamsburg and the Counties of Isle of Wight, James City and York. It is our understanding that the staff of the Department of Conservation and Recreation is recommending the Board approve the Final Permit and Regulation. The staff of the Hampton Roads Planning District Commission is submitting these comments on behalf of the six affected localities.

As you are aware, the Hampton Roads localities have worked cooperatively to develop regionally consistent stormwater management programs that meet the requirements of the state and federal legislation. Current efforts continue a tradition of working together to address these requirements that dates to the late 1980s.

The six localities submitted applications for the renewal of their Small MS4 General Permits in December 2007. This followed an intense effort working through the Phase II Subcommittee of the Hampton Roads Regional Stormwater Management Committee. The applications reflected the collective experience of the Hampton Roads localities under both the Phase I individual permits and the Phase II General Permit. They commit the affected Hampton Roads localities to further program development and implementation, including development of formal MS4 Program Plans, participation in TMDL Studies and Implementation Plan development,

Concurrently, the six affected localities, individually and collectively through the Hampton Roads Planning District Commission submitted comments on the draft Phase II Regulation and General Permit. We have worked closely with your staff as members of the Technical Advisory Committee to develop and refine the Phase II Regulation and General Permit to ensure that they meet the requirements of the Clean Water Act, Virginia Stormwater Management Act and associated regulations, while including permit conditions that are achievable within the constraints of local government resources and that protect and improve water quality conditions. We believe that the proposed final Regulation and General Permit, which incorporate a number of local government recommendations, represent a substantial improvement over previous versions of the permit and incorporate the iterative, adaptive management approach to MS4 permitting reflected in EPA policy and guidance.

In the region's December 2007 comments on the draft Regulation and General Permit, concerns were expressed about a number of provisions and their impacts on the affected local governments. The staff from the HRPDC and the localities appreciate those modifications to the Regulation and General Permit that have been made in response to this input. We remain concerned, however, about several changes that have not been made.

1. The initial General Permit required Phase II localities to map their stormwater system and major outfalls. The proposed General Permit Section II.B.3.b. requires the mapping of all known outfalls. This will require a substantial increase in local government effort. There is no provision for development of a schedule for accomplishing this over the life of the permit. A phased approach to this new requirement is essential to effective use of local resources.
2. Section II.E.3.k. requires that the localities submit data on stormwater management facilities in a database format specified by the Department. The Hampton Roads localities have embarked on a comprehensive regional effort to develop a web-based tracking and reporting system to comply with all reporting requirements in both the Phase I and Phase II MS4 Regulations. To ensure that localities are able to meet the regulatory requirements within the available time constraints and in the absence of formal guidance from DCR, that effort is moving forward quickly. It is recommended that this system be identified as the tracking and reporting format for the affected Hampton Roads localities.

The staff of the HRPDC and the members of the HRPDC Regional Stormwater Management Committee understand that there are continuing concerns about the Final Regulation and General Permit. The Regulation and General Permit have been developed through a Technical Advisory Committee process and have been reviewed by EPA. As to be expected from an advisory process of this type, none of the participants are completely happy with the outcome. However, consistent with the iterative, adaptive management approach, this Regulation and General Permit represent a significant step forward, when compared to the

Mr. Joseph H. Maroon, Director  
May 14, 2008  
Page 3

Regulation and General Permit represent a significant step forward, when compared to the initial General Permit from 2002. Further improvements in the permit should be expected based on the experience which will be gained during this permit term.

The region's localities have evaluated the financial implications of the current draft MS4 Permits. These permits will require the establishment or enhancement of significant programmatic initiatives, increased tracking and reporting, increased staffing to carry out those responsibilities and increased financial commitment on the part of the localities. A preliminary estimate of the costs to these six localities approaches \$1,000,000 per year. Capital costs for new facilities and equipment will be in addition to that figure. While the foregoing is a significant commitment of additional resources, the localities are confident that the current drafts of the permits provide for the efficient and effective utilization of these resources to improve water quality. In this context, the staff of the HRPDC and the members of the HRPDC Regional Stormwater Management Committee urge the Board of Soil and Water Conservation and the DCR staff to recognize and support the local government initiative to improve their stormwater management programs as reflected in the proposed Phase II Regulation and General Permit. It is imperative that this Regulation and Permit be finalized soon so that localities may continue program development, refinement and implementation consistent with local government programs and budgets for the Fiscal Year beginning on July 1, 2008. At this point, further modifications to the Regulation and General Permit that would make them more stringent would make it impossible for localities to comply with the regulation due to the advanced state of program and budget planning for the fiscal year beginning on July 1, 2008. Continued slippage of the effective date of the Regulation and General Permit would only exacerbate this issue insofar as the requirements in the current proposal are concerned.

Thank you for the opportunity to provide these comments for your consideration. The HRPDC and its Phase II member localities – the Cities of Poquoson, Suffolk and Williamsburg and the Counties of Isle of Wight, James City and York – look forward to the opportunity to continue working with the Board and staff to refine and implement effective programs.

Sincerely,

John M. Carlock  
Deputy Executive Director, Physical Planning

JMC/mkf

cc: Mr. David Dowling  
Mr. Lee Hill  
Mr. Doug Fritz  
HRPDC Regional Stormwater Management Committee

## AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

### ITEM #10: PROJECT STATUS REPORT

#### A. Joint Environmental Committees

The Regional Stormwater Management Committee (RSMC) and Hampton Roads Chesapeake Bay Committee (HRCBC) met on May 1, 2008.

The Committee received briefings on the following issues:

- DCR, CBLA – CBPA Phase III Program
- HRPDC staff – Chesapeake Bay 2030 Model Review, Hampton Roads Historic Resources Project and Plastic Bag Recycling
- City of Chesapeake – Urban Forestry Program
- U.S. Navy – Revisions to State Water Quality Standards

The Committee also received updates on a number of state, regional and local program activities.

The Regional Stormwater Management Committee held special meetings on April 10 and May 8, 2008. These meetings, which were intensive workshops with the consultant on the developing Permit Administration and Reporting System (PARS), also included updates on the state's regulatory process. The state regulatory issue is addressed separately on the meeting Agenda.

The HRPDC staff is continuing to work with the Regional Stormwater Management Committee on a number of activities including:

- The draft MS4 Stormwater Permits for the region's six Phase I localities - the Cities of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach - remain on hold, pending discussions between DCR and EPA. The Board of Soil and Water Conservation approved these Permits for submittal to EPA in November.
- DCR is finalizing revisions to the regulations governing the Phase II MS4 Permits. The Technical Advisory Committee, established by DCR to assist in this effort, met three times. The region had two representatives on this Committee. The public review process for these regulations concluded in December. Following EPA review, these regulations are scheduled for review and approval by the Board of Soil and Water Conservation at its meeting on May 15, 2008. Based on a consensus of the Regional Stormwater Management Committee, the HRPDC staff anticipates making supportive comments at the Board meeting.
- The Notice of Intended Regulatory Action for revising the state's Stormwater Management Regulations was reissued in February. The Technical Advisory Committee, established by DCR to assist it in developing the new Stormwater

Management Program Regulations that will govern development activities and the Construction General Permit, is expected to reconvene later this Spring. The Technical Advisory Committee last met in August 2007. The region has had two representatives on this Committee. It is not known when the Regulations will be ready for formal public review. At the recommendation of the Committee, the HRPDC staff submitted technical comments on the NOIRA.

- On December 7, 2007, the region's six Phase II localities submitted their applications for renewal of their Phase II MS4 Permits. These permits apply to the cities of Poquoson, Suffolk and Williamsburg and the counties of Isle of Wight, James City and York. Using a template and common provisions developed by the HRPDC staff, in cooperation with the affected localities, the six localities submitted regionally consistent permit applications by the deadline. Once DCR finalizes the Phase II Permit Regulations, additional modifications may be required.
- DCR has issued a Notice of Intended Regulatory Action that it will amend the General Permit Regulation applicable to Construction Activities. Because of the importance of this regulation to implementation of local stormwater and erosion and sediment control programs, and the MS4 Permits, the HRPDC staff, on behalf of the Regional Stormwater Management Committee, will submit comments on this regulation.

#### B. Directors of Utilities Committee

The Directors of Utilities Committee met on April 9, 2008, and is scheduled to meet on May 14, 2008. In April, the Committee received a presentation on and discussed the status of the regional groundwater program with USGS, discussed a model water conservation program, which is one element of the regional water supply planning process, and renewed consideration of a State Corporation Commission initiative to require localities to mark water distribution lines and sewer laterals on private property. At the May meeting, the Committee anticipates receiving a briefing on the Virginia WARN (Water and Wastewater Agency Response Network) and will discuss a variety of water and wastewater issues.

The Capacity Team Subcommittee continues to meet weekly. The Legal Team, supporting the Sanitary Sewer Overflow (SSO) Consent Order process, continues to meet as necessary, generally through conference calls.

All participants in the Regional SSO Consent Order continue to meet all deadlines under the Order. In addition, the localities continue to support HRSD in its efforts to comply with the EPA Administrative Order, which was issued by EPA in August 2007.

On May 12 and 13, 2008, regional training sessions on the wastewater system design aspects of implementing the Regional SSO Consent Order were held. Total attendance at the seminars, which were directed at local government staff and local engineering consultants, exceeded 140 people.

Work continues on various aspects of the Regional Water Supply Plan. A model water conservation ordinance was discussed with the Committee in April. Copies of the model ordinance, which is consistent with the state's drought response framework, are being distributed to the localities for consideration.

Work on the grit and grease-drying facilities for the Peninsula and the Southside is continuing. The Peninsula Subcommittee has finalized a contract governing design, construction and operation of a facility as well as the formula for allocating costs among the participating localities. Contract approval by the participating localities is expected to occur during the next month. Work on the design of the Southside facility is continuing through an HRSD contract. Both the Peninsula and Southside Subcommittees are expected to meet in the next month to discuss the status of these efforts.

#### C. Conservation Corridors – Land Acquisition Opportunity

At the April 21, 2008, Quarterly Commission Meeting, the HRPDC approved a letter to Governor Kaine supporting a request for financial support for a land acquisition project in the City of Virginia Beach. Following up on that approval, staff from the City of Virginia Beach and the HRPDC met with Virginia Deputy Secretary of Natural Resources Nikki Rovner and representatives of the Conservation Fund on April 25, 2008, to discuss the proposal for a partnership between the State and the City to protect conservation lands in the Lynnhaven and Elizabeth River watersheds. The discussion included an overview of the Hampton Roads conservation corridor network and the role of strategic conservation planning in the development of the proposal. Ms. Rovner expressed interest in the project and asked that the City supply additional information on opportunities for coordination between the City and State agencies in the accomplishment of mutual land management and programmatic goals.

To this end, a meeting has been scheduled between representatives from the Virginia Department of Conservation and Recreation, the Cities of Chesapeake and Virginia Beach and the HRPDC on May 19, 2008, to discuss partnership opportunities. A major part of this discussion will address land conservation acquisition opportunities in the Southern Watersheds of the two cities. This discussion will address issues associated with the earlier Coastal and Estuarine Lands Conservation proposal and the acquisitions of conservation lands associated with the Hampton Roads Joint Land Use Study.

## AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

### ITEM #11: FOR YOUR INFORMATION

- A. As of July 1, 2008, hard copies of the HRPDC/MPO agenda packets will be sent to Commissioners only. All others currently receiving the packets will receive an email notifying them the packet is available from the HRPDC website, [www.hrpdcva.gov](http://www.hrpdcva.gov). A link will be provided in the email each month.
- B. Items of general interest are attached for your information.



620 Moorefield Park Drive, Suite 120  
Richmond, VA 23236-3692  
804-330-3312 Fax: 804-330-3850  
E-mail: vtca@vtca.org  
www.vtca.org

April 15, 2008

Mr. Dwight L. Farmer, PE  
Transportation HRPDC  
The Regional Building  
723 Woodlake Drive  
Chesapeake, VA 23320

Dwight,

I want to express my gratitude for your participation in the 2008 VTCA Spring Conference. The conference has been widely regarded by the participants as a success and your contribution to that success is greatly appreciated. I particularly appreciate your willingness to join us and discuss the volatile transportation funding issues while the issue is so dynamic. I hope that in the near future we can have you join us again to deliver the details of a good long term funding program for the Hampton Roads area.

Thank you again for joining us and I look forward to seeing you in the future.

Sincerely,

Tom Witt  
Engineer Director

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APR 17 2008  
**HRPDC**

  
**VIRGINIA BEACH**  
CONVENTION & VISITORS BUREAU

April 17, 2008

Sara Kidd  
Hampton Roads Planning District  
723 Woodlake Drive  
Chesapeake, VA 23320

Dear Ms. Kidd:

On behalf of the City of Virginia Beach, it is indeed an honor to inform you that you have been chosen as a **2008 Virginia Beach Ambassador Extraordinaire** for your efforts with the 2007 Virginia GIS Conference. Each year during National Tourism Week, the Virginia Beach Convention & Visitors Bureau acknowledges local citizens who have been particularly instrumental in helping to bring their organizations' meeting to our city.

To show our appreciation of your efforts, please join us on May 14, 2008 at the National Tourism Week's 19th Annual Awards Luncheon at 11:30 a.m. at the Westin Town Center, (4535 Commerce Street, Virginia Beach). Please RSVP to Shevonne Morgan at (757) 385 -6664 or via email at [smorgan@vb.gov](mailto:smorgan@vb.gov) by April 30, 2008.

We value your passion and professional dedication to your association as well as to our ever-growing and dynamic resort city. We look forward to officially thanking you for helping us "Bring it to the Beach!"

Sincerely,

  
James B. Ricketts  
Director

JBR/sm

**RECEIVED**

APR 21 2008

**HRPDC**

  
**VIRGINIA BEACH**  
CONVENTION & VISITORS BUREAU

April 17, 2008

Laura Surface  
Hampton Roads Planning District  
723 Woodlake Drive  
Chesapeake, VA 23320

Dear Ms. Surface:

On behalf of the City of Virginia Beach, it is indeed an honor to inform you that you have been chosen as a **2008 Virginia Beach Ambassador Extraordinaire** for your efforts with the 2007 Virginia GIS Conference. Each year during National Tourism Week, the Virginia Beach Convention & Visitors Bureau acknowledges local citizens who have been particularly instrumental in helping to bring their organizations' meeting to our city.

To show our appreciation of your efforts, please join us on May 14, 2008 at the National Tourism Week's 19th Annual Awards Luncheon at 11:30 a.m. at the Westin Town Center, (4535 Commerce Street, Virginia Beach). Please RSVP to Shevonne Morgan at (757) 385-6664 or via email at [smorgan@vbgov.com](mailto:smorgan@vbgov.com) by April 30, 2008.

We value your passion and professional dedication to your association as well as to our ever-growing and dynamic resort city. We look forward to officially thanking you for helping us "Bring it to the Beach!"

Sincerely,

  
James B. Ricketts  
Director

JBR/sm

**RECEIVED**

APR 21 2008

**HRPDC**



# COMMONWEALTH of VIRGINIA

*Department of Health*

April 17, 2008

Dear Art,

I would like to take this time to express my gratitude for your support of the Hampton Roads Cities Readiness Initiative (HRCRI). Without you, the HRCRI would not have been as successful in recruiting and involving key Stakeholders. Your support has been and continues to be critical in preparing Hampton Roads for a bio-terrorist attack, such as Anthrax; or, any hazard. In November 2005, following our approach to REMTAC, you assisted us with approaching the HRPDC Board on this issue. Since then the CRI planning process has been very involved with local governments and stakeholders.

In recent months, the HRCRI has made several important accomplishments. The HRCRI Planning Committee has maintained the support and participation of many key Stakeholders, as demonstrated by their attendance at our most recent Stakeholders Meeting in January 2008. The Chesapeake Emergency Health Planner has led efforts in making arrangements for and has exercised the distribution of MMRS antibiotic caches to first responders in addition to the distribution of antibiotics to the local community using City of Chesapeake school buses. The Portsmouth Emergency Health Planner has been working closely with the *Virginian Pilot* to plan for the mass copying/printing of materials – a million copies in 12 or less hours. Some of these accomplishments have been recognized nationally - Planners Donna Ruth (Portsmouth) and Kevin Pearce (Peninsula) along with Newport News Assistant City Manager Neil Morgan and from the *Virginian Pilot*, Charmel Peters attended a CDC Conference in Chicago and spoke on the matter of the stakeholder process and the mass copying initiative.

Since its establishment, the Hampton Roads Cities Readiness Initiative has made significant strides toward planning for a response in the event of an Anthrax attack especially with involvement of others outside of public health. Through the involvement of the health department, local government, and key Stakeholders, the HRCRI has been able to gather valuable input and initiate important discussions regarding the region's response to any event. On behalf of all involved parties, I would like to thank you again for your support, without which our program of involving local governments and health districts would not have been as successful.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Dean BeLer".

C. Dean BeLer, Eastern Regional Planning Coordinator

Art Collins, Executive Director  
Hampton Roads Planning District Commission  
723 Woodlake Dr.  
Chesapeake, VA 23320

**VDH** VIRGINIA  
DEPARTMENT  
OF HEALTH  
*Protecting You and Your Environment*  
www.vdh.state.va.us

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APR 18 2008

**HRPDC**



**Surry County**  
**County Administrator's Office**

P. O. Box 65  
45 School Street  
Surry, Virginia 23883

April 14, 2008

"The Countrie it selfe, I must  
confesse is a very pleasant  
land,  
rich in commodities;  
and fertile in soyle. . ."  
- Samuel Argall, ca. 1609

TYRONE W. FRANKLIN  
County Administrator  
Telephone (757) 294-5271  
Fax: (757) 294-5204  
Email: twfranklin@co.surry.state.va.us

Mrs. Kelli Peterson  
Hampton Roads Planning District Commission  
723 Woodlake Drive  
Chesapeake, Virginia 23320

Dear Mrs. Peterson:

Please be advised that the Surry County Board of Supervisors appointed Vice-Chairman John M. Seward as its representative to the Hampton Roads Planning District Commission. You may contact Vice-Chairman Seward as noted below of the meeting times and location:

Mr. John M. Seward  
1195 Colonial Trail East  
Surry, Virginia 23883  
Telephone: (757) 294-3072  
Cell: (757) 880-3798  
Email: [sewardx4@aol.com](mailto:sewardx4@aol.com)

Please advise me if you need additional information or I can assist you further.

Sincerely,

Tyrone W. Franklin  
County Administrator

TWF/hsr

RECEIVED

APR 16 2008

HRPDC

*"Surry is Something Special"*

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #12: OLD/NEW BUSINESS**