

MEETING AND ANNUAL RETREAT SUMMARY
DIRECTORS OF UTILITIES COMMITTEE
January 5, 2011
Newport News

1. Summary of December 1, 2010 Joint Meeting of the Directors of Utilities and Health Directors Committee

The Summary of the December 1, 2010 joint meeting of the Directors of Utilities and Health Directors Committee was approved.

2. Staff Reports

- A. Capacity Team Update: The Capacity Team is preparing to brief the Directors of Utilities Committee in February 2011 on the Team's recommended approach for implementing a Hampton Roads Regional Private Property Infiltration and Inflow (I/I) Abatement Program. The team is exploring two options: (a) development of locality-specific ordinances; and (b) development of a regional program coordinated between localities and HRSD. Prior to the Committee briefing, the Team's recommendation will be presented to the HRSD Commission for information and comment on January 25, 2011; DEQ will also be consulted that week. The Directors of Utilities Committee will evaluate the two options and provide a recommendation to the Commission in a briefing tentatively scheduled for March 2011.
- B. Regional Water Supply Plan: HRPDC staff is compiling comments and revisions to sections of the Regional Water Supply Plan as they are completed. Section 3 "Existing Resources" was distributed for review at the meeting (electronic copies will also be distributed via email). Staff anticipates the pre-final plan will be ready for public hearings and locality council approvals in March 2011. HRPDC staff will confirm public review procedures, advertisement and notification deadlines, and council approval requirements and coordinate preparations through the Committee.
- C. USGS Groundwater Program: The proposed USGS Virginia Coastal Plain Groundwater Model (VCPGM) work plan for FY 2011 was discussed; there were no objections to executing the contract. USGS will contribute \$33,600 and HRPDC would contribute \$36,420 to fund the project.

Handout:

HRPDC – Virginia Coastal Plain Groundwater Modeling FY2011 Work Plan

ACTION: The proposed USGS VCPGM FY 2011 work plan was approved.

3. Annual Committee Retreat

FY 2011-2012 Budget

The Committee discussed the proposed FY 2011-12 Regional Water Program Budget, which reflects a 5% overall reduction from the previous year's budget, and the proposed FY 2011-12 Regional Wastewater Program Budget, which reflects program-specific funding reductions equal to 13% of the total program. There was consensus on the proposed budgets by all present.

Handout:

FY 2011-12 and FY 2010-11 water and wastewater program budgets

Review of Program Progress – FY 2010-2011 and Committee Direction for FY 2011-2012

HRPDC staff reviewed FY 2010-2011 activities undertaken through the committee process. The Committee discussed priorities to address during FY 2011-2012 and largely agreed with the work plan proposed by HRPDC staff.

The following comments were offered on the proposed work plan:

Groundwater – USGS contracts

- The proposed evaluation of subsidence and relative sea-level rise may be duplicative of the recently published study by the Virginia Institute of Marine Science.
- It should be a priority to revise or recalibrate the Virginia Coastal Plain Groundwater Model for application in DEQ regulatory program.

Water Technical Assistance

- Although some localities have legislative liaisons, the Committee appreciates updates on legislative and regulatory issues from HRPDC and would like staff to continue providing such information.

Water Priority Projects

- The administration of the UASI grant and management of the contract is anticipated to be time consuming for HRPDC staff. Staff will be requesting feedback from the Committee on the forthcoming RFP. The Committee's assistance with coordinating participation in the training exercise will likely be necessary.
- Regarding the collection of water use data by billing categories, the Committee agreed that it would be valuable to collect better information on demand per end use. HRPDC staff will develop simplified water use categories and provide a template for localities to use to transmit data based on billing information

from the previous year. HRPDC will use this information in future analyses of use sector demands, conservation programs, and other planning studies.

The Committee agreed to the following amendments to the work plan:

Groundwater – USGS contracts

- Prioritize the revision or recalibration of the Virginia Coastal Plain Groundwater Model for use in evaluating groundwater permit applications.
- Eliminate the proposed project to evaluate subsidence and relative sea level rise.

HR FOG

- Develop and implement a training program for FOG inspectors in consultation with the localities' technical staff.

Handouts:

USGS Groundwater Program

Water and Wastewater Programs – Retreat

USGS Proposal: Determination of Sea-Level Rise in the Virginia Coastal Plan and Development of Planning Tools

ACTIONS: The proposed FY 2011-12 water and wastewater program budgets were approved.

The proposed FY 2011-12 work plan was amended per discussion and approved.

4. Other Business

HRSD indicated that, in February 2011, they will begin inquiring with the localities as to staff contacts who can work with HRSD to resolve illegal connections.

HRSD will hold the quarterly conference call with EPA for the Consent Decree on January 19, 2011.

HRSD will hold the annual public meeting for the Consent Decree on January 25, 2011.

ACTION: No action taken.