

AGENDA NOTE – HRPDC QUARTERLY COMMISSION MEETING

ITEM #8: URS CONTRACT FOR SANITARY SEWER OVERFLOW REPORTING SYSTEM (SSORS)

SUBJECT:

Authorize issuance of a task order under the existing URS Corporation Continuing Services Contract for maintenance of the Sanitary Sewer Overflow Reporting System (SSORS).

BACKGROUND:

The Sanitary Sewer Overflow Reporting System (SSORS) is a web-based spill reporting and tracking system developed to assist localities with the initial notification and 5-day letter reporting requirements for sanitary sewer overflows. The Virginia Department of Environmental Quality, the Hampton Roads Sanitation District, HRPDC, and participating Hampton Roads localities all have privileges and responsibilities within SSORS.

This project is funded by the localities through the Regional Wastewater Program.

Contract Amount: up to \$35,643.

Period of Performance: July 1, 2011 through June 30, 2012.

General Scope of Work: URS shall provide the following:

- Ensure that the database and webpage are working properly.
- Assist users with calls for help with procedures such as entering reports and general troubleshooting.
- Proactively monitor the database to predict and solve problems, such as data corruption and storage problems on the WHRO server.
- Work with end users, time permitting, to troubleshoot client-side problems such as over-restrictive span and anti-virus filters and firewall problems.

In April 2010, the HRPDC entered into a Continuing Services Agreement with URS to provide assistance, on a Task Order basis, in the areas of water supply, wastewater and stormwater and associated activities. The contract may be renewed by the Commission upon written agreement of both parties for up to four (4) successive one year periods, under the terms of the current contract. On June 16, 2011, the HRPDC authorized the Executive Director to execute a contract amendment to renew the existing Continuing Services Contract with URS.

This project is funded through a special local assessment through the Regional Wastewater Program.

RECOMMENDED ACTION:

Authorize the Executive Director to issue a task order to maintain SSORS under the Continuing Services Contract with URS Corporation for water resources projects.