

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #21: FY 2012 HRPDC BUDGET**

#### **SUBJECT:**

The FY 2012 HRPDC Proposed Budget is being presented to the Executive Committee for its review. The Personnel and Budget Committee reviewed the proposed budget at its May meeting.

#### **BACKGROUND:**

The FY 2012 Proposed Budget reflects the current economic conditions in that it is conservative in nature, and represents a 27% decrease from that of FY 2011. This decrease is mainly due to decreased pass-through activity in the Homeland Security (UASI) and Water/Environmental grants due to the cyclical nature of many of the activities within these grants.

The state (DHCD) for the first time after numerous cuts, increased its grant to the PDCs by 15%, resulting in increased revenue of slightly less than \$20,000. Member contributions from the localities remained constant at \$.82 per capita (unchanged since 2006) [\$.56 HRPDC & \$.26 HRTPO]. The resulting revenue stream actually increased by slightly less than \$20,000 due to a small increase in population figures as a result of the 2010 Census. Revenues total \$8.2M for FY 2012 as compared to the \$11.2M in FY 2011.

Expenditures for operations are down by over \$235,000. Software/Network Upgrades are down by 50%, Printing and Presentations down by over 60%, and Photo Copies is down 53% with smaller percentage decreases in several other categories, including: Public Notices/Advertising, Telephone, Storage Facilities, and Vehicle O&M. Some categories increased slightly, including Personnel (at just over two percent for a small performance-based increase), Recruitment, Training, Professional Education, and Postage.

HRPDC Chief Financial Officer Nancy Collins will provide an overview of the FY 2012 Budget.

#### **RECOMMENDED ACTION:**

Staff recommends the Commission approve the FY 2012 Budget.

Attachment

**HAMPTON ROADS PLANNING DISTRICT COMMISSION  
FY2012 DRAFT BUDGET**

	2012 PDC TOTAL	2012 PDC PASS-THRU	2012 PDC OPER BUDGET
<b>REVENUE</b>			
LJ Assess: Mbr Contribution	\$927,546	\$5,000	\$922,546
DHCD State Grant	\$151,943	0	151,943
Water & Environmental Programs	\$2,664,189	1,744,423	919,766
MMRS Federal & Local	\$1,832,518	1,754,266	78,252
MCSC	\$80,676	80,676	0
VDHCD HR Loan Fund Partnership	\$180,000	160,000	20,000
UASI	\$2,175,250	1,985,250	190,000
EM Projects (Haz Mit & Debris Mgmt)	\$103,000	103,000	0
Homeland Security (FRAC, ACAMS)	\$55,969	38,000	17,969
Gen'l Svcs & Miscellaneous	\$78,150	0	78,150
<b>TOTAL REVENUE</b>	<b>\$8,249,241</b>	<b>\$5,870,615</b>	<b>\$2,378,626</b>
<b>EXPENDITURES</b>			
PERSONNEL	\$1,939,083	\$0	\$1,939,083
STANDARD CONTRACTS	\$104,341	0	104,341
SPECIAL CONTRACTS	\$62,968	0	62,968
PASS-THROUGH ACTIVITY	\$5,870,615	5,870,615	0
OPERATIONS	\$272,234	0	272,234
<b>TOTAL EXPENDITURES</b>	<b>\$8,249,241</b>	<b>\$5,870,615</b>	<b>\$2,378,626</b>
<b>CHANGE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

DHCD: Department of Housing & Community Development  
MMRS Metropolitan Medical Response System  
MCSC Munitipal Construction Standards Committee  
VDHCD Virginia Department of Housing & Community Development  
HR Hampton Roads  
UASI Urban Areas Security Initiative  
EM Emergency Management  
Haz Mit Hazard Mitigation  
FRAC First Responder Authentication Credentialing  
ACAMS Automated Critical Asset Management System