

AGENDA NOTE – HRPDC QUARTERLY COMMISSION MEETING

ITEM #18: PROJECT STATUS REPORTS AND ADVISORY COMMITTEE SUMMARIES

A. DIRECTORS OF UTILITIES COMMITTEE SUMMARY MINUTES

The summary minutes of the April 2012 Directors of Utilities Committee Meetings are attached.

Attachment 18A

B. HAMPTON ROADS CHESAPEAKE BAY COMMITTEE AND REGIONAL STORMWATER MANAGEMENT COMMITTEE MEETING SUMMARY

The meeting summary of the April 5, 2012 Hampton Roads Chesapeake Bay Committee and Regional Stormwater Management Committee Meeting is attached.

Attachment 18B

C. CHESAPEAKE BAY TMDL STEERING COMMITTEE

The meeting summary of the April 5, 2012 Chesapeake Bay TMDL Steering Committee is attached.

Attachment 18C

D. PROJECT STATUS REPORT

Attached are status reports on other HRPDC programs.

Attachment 18D

MEETING OF THE DIRECTORS OF UTILITIES COMMITTEE

The Directors of Utilities Committee met on April 4, 2012. The following items were addressed during the initial closed session portion of the meeting:

- The Committee received a project update for the Urban Areas Security Initiative (UASI) Water Supply Assessment and Emergency Response Training Project. The trend analysis was presented and the Committee was briefed on table top exercise dates, locations, objectives, and format. The HRPDC announcement for the exercise is forthcoming.

The following items were addressed during the public portion of the meeting:

- The Committee recognized the service of Mr. Jim Walski, who retired as the City of Chesapeake Public Utilities Director on February 29, 2012, and thanked him for his contributions to the water and wastewater programs in the region.
- HRPDC staff briefed the committee on recent HR Green program activities, including the website launch, media spots, and HR Green trailer events, as well as upcoming Drinking Water Week promotions, newspaper inserts, and other planned activities. Staff also provided an update on the administration of the H2O Program including the partnership with The Salvation Army, donations from the utility bill envelope campaign and upcoming corporate fundraising events.
- The Committee discussed the Special Order by Consent (SOC) for sanitary sewer system overflows and the proposed regionalization study. Mr. Richard Stahr, Brown and Caldwell, provided an update on the following Capacity Team activities for the SOC: proposed amendment to adjust the rehabilitation plan schedule to coincide with the Regional Wet Weather Management Plan schedule; commencement of a regional affordability analysis; and modeling of future growth and degradation. Mr. Ted Henifin, HRSD, summarized the status of local resolutions supporting the proposed regionalization study and the formation of a steering committee. He noted the upcoming briefing to HRPDC on April 19, 2012, as well as plans for discussions with EPA.
- HRPDC staff provided a summary of the quarterly meetings of the Water Supply Plan Advisory Committee and subcommittees from August 2010 through the most recent meeting on February 29, 2012. Discussion included the anticipated contents of the Advisory Committee's report to the General Assembly and the framework for future Water Supply Plan updates.
- The Committee discussed adjusting the start time of upcoming summer meetings. HRPDC staff will poll the Committee and follow-up as appropriate.

MEETING SUMMARY
CHESAPEAKE BAY AND REGIONAL STORMWATER MANAGEMENT COMMITTEES

The Chesapeake Bay and Regional Stormwater Management Committees met on April 5, 2012. The following items were discussed.

- Ms. Jenny Tribo, HRPDC, gave a presentation to the Committee on the status Chesapeake Bay Phase II Watershed Implementation Plan (WIP).
- Mr. James David-Martin, DCR, gave a presentation to the Committee on the state WIP that was recently submitted to the U.S. EPA. He answered questions from the Committee.
- Ms. Whitney Katchmark, HRPDC, gave a presentation to the Committee that summarized HRPDC staff comments on the state's WIP.
- Ms. Lisa Hardy, HRPDC, gave a presentation to the Committee on the askHRgreen.org program. The presentation included information on the contents of the organization's website (including events, blogs, promotions, and tips) and its educational campaigns.
- Ms. J. McBride, HRPDC, briefed the Committee on the FY2010-2011 Hampton Roads Watershed Roundtable Final Report.
- Mr. Benjamin McFarlane, HRPDC, updated the Committee on matters relating to aquaculture and the Virginia Coastal Zone Management Program.
- Mr. McFarlane gave a presentation to the Committee on the FY2010-FY2011 Climate Change Final Report. The presentation included discussion of how to project future sea level rise in Hampton Roads and an analysis of the region's exposure to sea level rise.
- Status reports were heard from HRPDC staff and representatives from Gloucester County, James City County, and York County.

MEETING OF THE REGIONAL STEERING COMMITTEE FOR THE CHESAPEAKE BAY PHASE II WATERSHED IMPLEMENTATION PLAN

The Regional Steering Committee for the Chesapeake Bay Phase II Watershed Implementation Plan (WIP) met on April 5, 2012. The following items were addressed during the meeting:

- The HRPDC provided a summary of the “Hampton Roads Regional Planning Framework, Scenario, and Strategies” report, which was approved at the HRPDC Quarterly Meeting on January 19, 2012 and distributed to the Regional Steering Committee on January 20, 2012 for inclusion in local government Phase II WIP submittals to DCR. Staff briefed the Committee on the narrative and the Regional preferred scenario. Staff also provided a summary of the types of information provided in locality Phase II WIP submittals to DCR, including BMP inventories, strategies, and funding and resource needs.
- Mr. James Davis Martin, DCR, presented a summary of Virginia’s Final Phase II WIP submitted to EPA on March 30, 2012. Mr. Martin identified where local information was incorporated into Virginia’s plan and how other information will be incorporated into future progress reports, milestones, and model revisions. Mr. Martin also summarized Bay wide data collection results, federal facilities response, and next steps. He recommended that localities review Section 11 of the document.
- HRPDC staff presented key items to be included in HRPDC’s regional comments on Virginia’s Phase II WIP, which will be presented at the April HRPDC meeting for approval. The Committee discussed the comments developed by staff and the Stormwater Subcommittee and offered additional items. The committee was asked to send HRPDC staff additional comments by close of business on May 4, 2012. Staff will finalize the comment letter with the Stormwater subcommittee on May 16, 2012. The Commission and Steering Committee will review the letter from May 18 through May 24, 2012. The public comment deadline is May 31, 2012.
- Staff noted that the April 5, 2012 meeting is the last regularly scheduled meeting of the Hampton Roads Regional Steering Committee for the Chesapeake Bay Phase II Watershed Implementation Plan. HRPDC staff will be following up with the Committee via email to distribute products from three Chesapeake Bay TMDL-related work tasks that are nearing completion. Toward this end, staff requested that each locality maintain membership on the Committee and notify HRPDC of any changes in representation.

PROJECT STATUS REPORTS

1. Regional Housing Program

Hampton Roads Loan Fund Partnership

The staff is continuing to provide down payment and closing cost assistance to qualified first-time homebuyers in the region. To date, over 85% of FY12 grant funding has been allocated. HRPDC staff plans to request additional funding from the Department of Housing and Community Development (DHCD) in order to fund more projects in this fiscal period DHCD routinely monitors sub-grantees for fiscal/recordkeeping, as well as, adherence to HOME regulations such as affordability and Fair Housing compliance.

Housing & Human Services Technical Assistance

Staff members continue to assist the Hampton Roads Housing Consortium (HRHC) and are currently working on several activities for the month of April. HRHC is planning an event on April 12, 2012 to review legislation pertaining to housing that was introduced and/or passed through the General Assembly this session and the impact on this region. The staff also attended the 2012 Regional Conference on Ending Homelessness that was held on March 8, 2012 at Old Dominion University. The event brought together over 200 housing and homelessness service providers in the region to discuss homelessness issues and initiatives.

2. Regional Economics Program

Technical Assistance

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Information from both the HRPDC Data Book and the Commission's Benchmarking Study provides easy access to a great deal of regional information. Staff also provides special reports on topics of timely significance, most recently on the revision of employment figures from the Bureau of Labor Statistics. Over the past month, staff has delivered presentations to various community organizations and has responded to information requests from individuals, member localities, regional organizations, and the media.

Analysis of Energy Development Strategies

Staff has begun work on an analysis of energy development strategies in Hampton Roads. At present, very little is commonly understood as to the feasibility and ability for the region to capitalize on various forms of energy development. Staff will be collecting and compiling information on the region's capacity to develop energy and research the potential economic benefits associated with energy development.

HRPDC Socio - Economic Forecast

Every four years the Federal Highway Administration requires that the Hampton Roads Transportation Planning Organization (HRTPO) complete a long-range transportation plan. One of the first steps in putting the plan together is to conduct a regional socio-economic forecast.

HRPDC economics staff will begin the process of developing the 2040 forecast for the region that will include information on the region's population, households, employment, workers and passenger vehicles. This work product will be conducted in concert with the HRTPO and member jurisdictions and will comply with the regulation mandated by the FHWA. Staff will also work to include the needs of other local and regional organizations that rely on the socio-economic forecast for their planning efforts.

Hampton Roads Economic Quarterly

The region's economy is in a constant state of change. Expectations change as new information becomes available and forecasts are revised in the face of unforeseen developments. Economics staff provides regionally significant up-to-date information through the Hampton Roads Economic Quarterly. Staff is currently working to publish the next report, which will include the most current relevant economic indicators as well as a narrative on the gas prices.

3. Emergency Management Project Update

Hazard Mitigation

HRPDC Emergency Management staff continues to support Hazard Mitigation Planning Committees for updates to the Southside Hampton Roads Hazard Mitigation Plan, City of Franklin Hazard Mitigation Plan, and Southampton County Hazard Mitigation Plan. Locality adoptions of the final plans are concluding. In addition, the staff is working with the City of Poquoson to apply for a grant to update its hazard mitigation plan.

Ready Hampton Roads

On March 1, 2012 the HRPDC officially took ownership of ReadyHamptonRoads.org. The HRPDC Emergency Management staff is currently working with a vendor to modify the website. The modifications will improve the functionality and allow the website to serve as a comprehensive public outreach tool as well as a document repository for emergency management professionals.

Regional Emergency Management Technical Advisory Committee (REMTAC)

The Emergency Management staff continues to manage and support the Regional Emergency Management Technical Advisory Committee and its associated tasks and committees. The REMTAC last met on March 27, 2012. REMTAC's recent activities included:

- Discussion and support of maintaining regional approach to applying for future Homeland Security Grant Program funds, not unlike Richmond did after losing its UASI status.
- Discussion and support of Fuel Commodity Workgroup, Special Needs Subcommittee, and 2012 Healthcare Organization Emergency Preparedness Seminar planning activities.
- Discussion and support of WebEOC Mapper installation and WebEOC upgrade to v7.04.
- Discussion and support of the Metropolitan Medical Response System Shelter Support Unit trailer workshop occurring on April 17.
- Discussion of how best to reallocate remaining UASI funds left over from generator procurement.

FY12 Healthcare Organization Emergency Preparedness Seminars (HOEPS)

The HOEPS Subcommittee met in March. The draft tabletop exercise was reviewed as well as seminar support logistics. Registration is over half capacity. The Committee is working on final preparation details for the May conference.

Hampton Roads Medical Special Needs

The Special Needs Subcommittee met in March. The survey results found that the registry data was being utilized, but further outreach was needed to grow the registry numbers. The Regional Medical Special Needs Planner discussed her findings after meeting with 12 of the sixteen jurisdictions so far regarding strategic priorities for the Committee. The planner is moving forward with Advocacy group meetings to gain their input regarding Committee priorities. Managing public expectations was thoroughly discussed at the Committee meeting as well as website upgrades. HRPDC Staff demonstrated the ability to geocode the registry data and offered to help map or analyze the data for those jurisdictions that needed assistance in doing so. Upcoming website and registry improvements were discussed. An ad hoc workgroup was formed to develop recommendations on common baseline usage of the registry by the localities

Hampton Roads Tactical Regional Area Network (HRTacRAN)

HRPDC staff continues to work with interoperable communications leadership to begin HRTacRAN augmentation installation. Recent efforts include coordinating meetings to identify strategies for ensuring that UASI grant funds are effectively utilized within FEMA guidelines. After a second extension was received, the project manager was unable to implement a contract to complete the necessary work for the microwave ring. A third extension has been requested and pending FEMA decision. In the meantime, stakeholders are working on options to expend the funds if the extension is not granted.

Urban Area Security Initiative (UASI)

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). In February 2012, the HRPDC received official notice that Hampton Roads has been eliminated from the UASI program in fiscal year 2012. As such, the HRPDC and UAWG leadership have been primarily focusing on the sustainment of UASI funded initiatives after September 2014 (end of fiscal year 2011 performance period). Currently, this involves the collection and analysis of UASI sustainment data, the creation of a sustainment plan, and positioning Hampton Roads to receive DHS funds granted to the State. Additionally, HRPDC staff has been providing assistance with the expenditure and closing out of prior fiscal years UASI grant funds.

4. HR Green



askHRgreen.org Website Analysis 2012

Month	Web Site	Visits	Page Views	Pages per Visit	Bounce Rate	Avg. Time on Site	% New Visits	Unique Visitors
January	askhrgreen.com	2,137	5,177	2.42	60.18%	0:02:16	70.89%	1617
February	askhrgreen.com	1,976	5,991	3.03	53.49%	0:03:25	66.55%	1468
March	askhrgreen.com	4,872	11,449	2.35	66.03%	0:02:22	76.13%	3,874
Totals		8,985	22,617	2.60	59.90%	0:02:41	71.19%	6,959