

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #11: PROJECT STATUS REPORTS AND ADVISORY COMMITTEE SUMMARIES

A. DIRECTORS OF UTILITIES COMMITTEE SUMMARY MINUTES

The Directors of Utilities Committee will meet on November 7, 2012. The summary of that meeting will be included in the Agenda for the January 17, 2013 Quarterly Commission Meeting.

B. HAMPTON ROADS CHESAPEAKE BAY COMMITTEE AND REGIONAL STORMWATER MANAGEMENT COMMITTEE MEETING SUMMARY

The summary of the November 1, 2012 Hampton Roads Chesapeake Bay Committee and Regional Stormwater Management Committee Meeting is attached.

Attachment 11-B – Meeting Summary

C. PROJECT STATUS REPORT

Attached are status reports on other HRPDC programs.

Attachment 11-C – Project Status Reports

MEETING SUMMARY
CHESAPEAKE BAY AND REGIONAL STORMWATER MANAGEMENT COMMITTEES

The Chesapeake Bay and Regional Stormwater Management Committees met on November 1, 2012. The following items were discussed.

- Mr. Brian Batten and Mr. Randy Darden, Dewberry, gave a presentation to the Committee on methods that can be used to analyze and plan for the impacts of sea level rise and flooding.
- Mr. Clay Bernick, Virginia Beach, gave a presentation to the Committee on the current status of the City of Virginia Beach's Sustainability Plan.
- Ms. Jenny Tribo, HRPDC, briefed the Committee on the findings of the Regional Bacteria Study.
- Ms. Tribo briefed the Committee on the development of the Best Management Practice (BMP) Decision Matrix, which was completed by HRPDC staff under a grant from the National Fish and Wildlife Foundation.
- Ms. Whitney Katchmark, HRPDC, briefed the Committee on draft comments developed by HRPDC staff and the Stormwater Subcommittee for the MS4 Phase II General Permit.

PROJECT STATUS REPORTS

1. Regional Housing Program

Housing & Human Services Technical Assistance

HRPDC staff continues to assist the Hampton Roads Housing Consortium and is representing the region at the Governor's Housing Conference on November 14-16, 2012 in Roanoke, Virginia. The Governor's Housing Conference is the largest and most comprehensive housing-related event in Virginia. Each year, the Housing and Human Services staff oversees the development of the regional exhibit that showcases affordable housing opportunities and activities in Hampton Roads. Also, staff member Shernita Bethea will be recognized as one of the "Top 40 Under 40 in Housing" at the opening reception at the conference.

Staff members also continue to work with the Hampton Roads Housing Consortium which was awarded a grant from Housing Virginia to create an initiative to strengthen efforts to further access to affordable and decent housing. This effort will include both workshops and panel discussions related to the latest programs, resources, trends and advocacy outreach as it relates to first-time homebuyer financing, loan modification, short-sales options, rental or multi-family units for disabled, seniors, veterans, homeless and other displaced non-homeowners. Planning efforts have begun with the first program targeted for Spring 2013.

2. Regional Economics Program

Technical Assistance

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Information from both the HRPDC Data Book and the Commission's Benchmarking Study provide easy access to a great deal of regional information. Staff also provides special reports on topics of timely significance, most recently on the Bureau of Labor Statistics jobs report. Over the past month, staff has delivered presentations to various community organizations and has responded to information requests from individuals, member localities, regional organizations, and the media.

HRPDC Socio - Economic Forecast

Every four years the Federal Highway Administration requires that the Hampton Roads Transportation Planning Organization (HRTPO) complete a long-range transportation plan. One of the first steps in putting the plan together is to conduct a regional socio-economic forecast.

HRPDC economics staff is in the process of developing the 2040 forecast for the region that will include information on the region's population, households, employment, workers and passenger vehicles. Staff has met with the planning staffs

from all of the localities to discuss comprehensive planning activities and growth management assumptions and has presented the draft totals to the Transportation Technical Advisory Committee (TTAC) and the Long-Range Transportation Planning Subcommittee. Draft totals have undergone public review and will be submitted to TTAC for approval in November. This work product is conducted in concert with the HRTPO and member jurisdictions and complies with the regulations of the FHWA. Staff also worked to include the needs of other local and regional organizations that rely on the socio-economic forecast for their planning efforts.

3. Emergency Management Project Update

Ready Hampton Roads

Staff continues to support the Ready Hampton Roads program. Current efforts include the development of a mobile app, regional website integration, and regional outreach.

Pet Shelter Supply Trailers

Staff has a contract for the purchase of the final three pet shelter supply trailers. The trailers, purchased with FY09 UASI funds, will be delivered by the end of November.

Regional Emergency Management Technical Advisory Committee (REMTAC)

The Emergency Management staff continues to manage and support the Regional Emergency Management Technical Advisory Committee and its associated tasks and committees. The REMTAC last met on October 23, 2012. Recent activities included:

- Presentation and review of the Regional Information Sharing Project being conducted by G&H International on behalf of Secretary of Veterans Affairs & Homeland Security.
- Review of Northern Virginia's online "Joint Information Center" that utilizes automated newsfeeds that populate a public information website spearheaded by Fairfax County.
- There was an in-depth discussion of 2013 priorities that emphasized the need to increase meeting efficiency by leveraging technology and increase meeting effectiveness by perhaps combining similar meetings on the same days.

Hampton Roads Medical Special Needs

The Special Needs Subcommittee met October 16, 2012, regarding the following major items:

- The Subcommittee Charter changes were presented and were subsequently approved by e-vote.
- The HRPDC is re-verifying all registrants in the region whose records are older than one year on behalf of the localities. This is scheduled to be completed in mid-November.

- The updated Special Needs quad-fold self-mailing brochure is at the printer and is slated to be ready for distribution by Thanksgiving. The Display Board and PowerPoint templates have been updated to reflect the ReadyHamptonRoads initiative “look and feel” in order to be more inclusive.
- The Special Needs Committee is requesting the WebEOC Subcommittee oversee an ad hoc working group responsible for developing Special Needs Registry standardized reports as that subcommittee has a better perspective on all the work that is being carried out regarding WebEOC.
- Shelter training by VDEM to focus on liability/legal issues and staffing planning is underway.
- Subcommittee strategic focus was discussed for the next two years, to include transportation, registry robustness, sheltering and inclusive planning.
- Ms. Mary Donny, Regional Special Needs Planner, while having left the Hampton Roads region, has returned on a temporary basis until the end of the year to help keep efforts moving along while a new full time replacement is found.

Hampton Roads Tactical Regional Area Network (HRTacRAN)

HRPDC and VDEM staff have obtained an extension to the FY 2008 UASI grant from FEMA. The extension extends the FY08 performance period until February 28, 2013. Communications stakeholders have indicated that the new timeframe allows for sufficient time to complete the augmentation of the HRTacRAN system. Since the extension has been received, communications stakeholders have published a request for proposals to complete the associated work.

Urban Area Security Initiative (UASI)

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). In February 2012, the HRPDC received official notice that Hampton Roads has been eliminated from the UASI program in fiscal year 2012. As such, the HRPDC and UAWG leadership have been primarily focusing on the sustainment of UASI funded initiatives after September 2014 (end of fiscal year 2011 performance period). This involves:

a) Presidential Policy Directive 8

The federal government has adopted Presidential Policy 8 (PPD-8) which is designed to facilitate an integrated, all-of-nation/whole community, capabilities-based approach to preparedness. Involving federal partners, state, local and tribal leaders, the private sector, non-governmental organizations, faith based and community organizations – and most importantly the general public – is vital to keeping people and communities safe and preventing the loss of life and property when disasters strike. The HRPDC will work with stakeholders to transition regional preparedness efforts into the PPD-8 framework. This involves working with the state to draft an all encompassing Virginia Preparedness

Plan and Regional Threat and Hazard Identification and Risk Assessment (THIRA). HRPDC staff contracted to have a vendor currently working with the Governor's office coordinate with Hampton Roads emergency managers, Virginia Department of Emergency Management (VDEM), and the Office of Homeland Security and Veterans Affairs to complete a regional THIRA for the Hampton Roads UASI region, as there is overlap in the data that feeds both products. Currently, the contractor completing this work is compiling and incorporating preexisting regional data.

b) UASI Effectiveness Study

Since the inception of the Hampton Roads region into the UASI program, over \$35 million has been invested to assist in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats or acts of terrorism. A kickoff meeting was held with UASI project managers and relevant data is being collected by the HRPDC. The contractor will brief the UAWG and provide a draft report at the November meeting.

4. Regional Consolidation of Sewer System Assets Study

HRPDC has contracted with HDR Engineering, Inc. to conduct a study to evaluate sewer system asset consolidation. The study will look at alternatives, costs, and benefits of combining local wastewater collection system infrastructure with HRSD's regional infrastructure. Earlier this year, the 14 localities served by HRSD adopted resolutions expressing support for the study, which is being funded by HRSD and managed by HRPDC. The project began in August 2012 and must be completed by July 2013.

Project Progress up to this date:

- 1- Workshop No. 1 was held with the project stakeholders on September 7, 2012. Various aspects of the project activities and approaches were discussed and were agreed upon by the attendees, including
 - a. Project Communications Plan (both internal and external)
 - b. Asset Valuation methodologies were discussed and the various options were presented to the attendees. There was consensus that the transfer of assets would be based on a Contributed basis. There was much discussion about various valuation methods, and after considerable discussion, a simpler approach was selected. A book value approach (original cost less depreciation) will be utilized.
 - c. Data Requests - It was agreed that the cutoff date for new assets is June 30, 2012. HDR provided a data request form to the localities on September 18, 2012 with a second follow up Financial/Rate data request on October 1, 2012. The deadline for the data submittal was set for Nov 1, 2012. The data request

included information on asset inventory, operational, physical facilities, and financial data.

- 2- At the request of localities, the data types were prioritized to assist in data collection, the updated list was sent to the localities on October 18, 2012. The data types were categorized as must have, high, medium, or low priority.
- 3- The submitted data is being evaluated as it is uploaded but due to the large volume of upload during the week of October 29, detailed review of the submitted data for completeness is continuing.
- 4- The submitted data will be evaluated and results presented during Workshop No. 2 scheduled for December 7, 2012.