



November 24, 2010

Memorandum #2010-187

**TO: Directors of Utilities Committee
Directors of Health**

BY: John M. Carlock, Deputy Executive Director

**RE: Committee Meeting – December 1, 2010
RSVP – November 30, 2010**

This is to call the December meeting of the joint Directors of Utilities and Health Directors Committee for December 1, 2010. **Lunch begins at 12:30 p.m. The meeting will start at 1:00 p.m.** This meeting will be held at the HRPDC Regional Board Room, Chesapeake.

The Health Directors will have a special meeting from 11:00-12:30 in conference room C.

The Agenda and related materials are attached.

A deli lunch will be provided. Please RSVP by November 30th so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

Please RSVP by November 30, 2010

WSK/fh

Attachments

Copy: Joseph Durant, NN
Frank Haltom, IW
Richard Hartman, PO
Stephen Land, NN
Nettleton Richard, VB
Kenny Sims, WN
Stephanie Tinsley, NO
Stephen Watson, FR
Albert Williams, PO
Craig Ziesemer SU

Utilities Committee

LynnAllsbrook, HA
Jeffrey J. Bliemel, PQ
Daniel G. Clayton III, WM
Lawrence A. Dame, New Kent
John B. Edwards, Jr., SY
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Eileen Leininger, NN
Kristen M. Lentz, NO

Jason Mitchell, HA
Albert Moor II, SU
Russell Pace, FR
Sonja Pruitt, SM
Brian Ramaley, NN
Martin Schlesinger, GL
Everett Skipper, NN
Michael Stallings, WN
Bob Speechly, PQ
Peter M. Stephenson, SM
Moses Thompson, PO
James K. Walski, CH
Brian K. Woodward, YK
Edwin P. Wrightson, IW

Capacity Team

Edward G. Henifin, HRSD
Phil Hubard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
William J. Meyer, Jr., CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard H. Nettleton, VB
Ralph Patterson, WM

Danny Poe, JC
Eric Rosser, IW
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Zieseemer, SU

Health Directors

Harry Bennett, VDH
S. William Berg, MPH, VDH
Ana Colon, VDH
Jay Duell, VDH
Agnes Flemming, VDH
David Fridley, VDH
Jeffery Goodchild, VDH
Daniel B. Horne, P.E., VDH
Thomas Irungu, VDH

Wes Kleene, VDH
Demetria Lindsay, VDH
Julia Murphy, VDH
Venita Newby-Owens, MPH, VDH
John Schellenberg, VDH
Erin Sutton, VDH
David Trump, MPH, VDH
Nancy Welch, VDH

**JOINT MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
DIRECTORS OF HEALTH
AGENDA
December 1, 2010
Chesapeake
12:30 PM**

DELI BUFFET LUNCH

1. Summary of November 3, 2010 Meeting of the Directors of Utilities Committee

The Summary of the November 3, 2010 meeting of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

1A – November 3, 2010 meeting minutes

1B – November 3, 2010 meeting sign-in sheet

ACTION: Approve the Meeting Summary.

2. Summary of June 2, 2010 Meeting of the joint Directors of Utilities and Health Directors Committee

The Summary of the June 2, 2010 meeting of the joint Directors of Utilities and Directors of Health Committee is attached as item 2A for the Committee's review and approval.

Attachments:

2A – June 2, 2010 meeting minutes

2B – June 2, 2010 meeting sign-in sheet

ACTION: Approve the Meeting Summary.

3. VDH Regulatory Update

Mr. Dan Horne, VDH, will provide an update on regulatory issues.

ACTION: No action required.

4. HRSD Program Update

Mr. Jay Bernas, HRSD, will provide a programmatic update.

ACTION: No action required.

5. Staff Reports

- Capacity Team Update: Minor Revision No. 1 to the Regional Technical Standards will be executed by the Virginia Department of Environmental Quality (DEQ) prior to the November 30, 2010 deadline. Locality signature pages were delivered to DEQ on Friday, November 19, 2010. DEQ will distribute copies of the executed document to the Utilities Directors.
- Urban Areas Security Initiative (UASI) Grant Update: The Virginia Department of Emergency Management (VDEM) has provided the HRPDC with the letter of allocation for \$554,250 of FY 2010 Homeland Security UASI Grant Program funding for the Water Supply Assessment and Emergency Response Training project. The HRPDC (a sub-recipient) is required to submit a completed VDEM grant application and all supporting documents no later than January 5, 2011. The required authorizing resolutions and certifications will be included on the December 15, 2010 HRPDC agenda.

ACTION: Determine whether the RFP review subcommittee will be comprised of Utility Directors or utility department staff.

- Groundwater Program Update
- Regional Water Supply Plan: HRPDC staff will review the status of the plan and answer any questions on the “Existing Sources” section of the plan (distributed for review prior to the meeting).
- Infiltration and Inflow (I/I) Ordinance Brief to HRPDC: HRPDC staff will review the content of a brief to be presented at the December 15, 2010 HRPDC meeting. The brief will describe a model ordinance for private property I/I abatement.

6. Roundtable Discussion

The Directors of Utilities and Health Directors will have an opportunity to discuss matters of mutual interest.

7. Closed Session

At this time the Joint Directors meeting will conclude. The Directors of Utilities Committee will convene to discuss the budget. Budget alternatives will be distributed separately prior to the meeting.