

July 27, 2011

Memorandum #2011-128

TO: Directors of Utilities Committee

BY: John M. Carlock, Deputy Executive Director

RE: Committee Meeting - August 3, 2011
RSVP - August 2, 2011

This is to call the August meeting of the Directors of Utilities Committee for **August 3, 2011 at 1:30 p.m.** The meeting will be held in the Regional Board Room, Chesapeake. The agenda and related materials are attached.

Please RSVP by August 2, 2011 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

Please RSVP by August 2, 2011

TS/fh

Attachments

Utilities Committee

Lynn Allsbrook, HA
Daniel G. Clayton III, WM
John B. Edwards, Jr., SY
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Eileen Leininger, NN
Kristen M. Lentz, NO
Jason Mitchell, HA

Albert Moor II, SU
Russell Pace, FR
Sonja Pruitt, SM
Brian Ramaley, NN
Martin Schlesinger, GL
Everett Skipper, NN
Michael Stallings, WN
Bob Speechly, PQ
Peter M. Stephenson, SM
Moses Thompson, PO
James K. Walski, CH
Brian K. Woodward, YK
Edwin P. Wrightson, IW

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Joseph Durant, NN
Frank Haltom, IW
Richard Hartman, PO
Stephen Land, NN
Nettleton Richard, VB
Ellen Roberts, PQ
Kenneth Sims, WN
Stephen Watson, FR
Craig Ziesemer SU

Capacity Team

Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
William J. Meyer, Jr., CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard H. Nettleton, VB
Ralph Patterson, WM

Danny Poe, JC
Eric Rosser, IW
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
August 3, 2011
Chesapeake
1:30 PM**

CLOSED SESSION

1. UASI Water Supply Assessment and Emergency Response Training Project

HRPDC staff will provide a progress update, including data collection protocols.

ACTION: No action.

PUBLIC MEETING

2. Summary of July 6, 2011 Joint Meeting of the Directors of Utilities Committee and Directors of Health

The summary of the July 6, 2011 meeting of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

2A June 1, 2011 Meeting Summary

2B June 1, 2011 Meeting Sign-in Sheet

ACTION: Approve the Meeting Summary.

3. SSO Consent Decree schedule

A lot of work has to be accomplished in the next year to ensure that the region can complete all the tasks required to be in compliance with the consent decree. Mr. Richard Stahr will review the deadlines for the required deliverables and discuss the recommended interim deadlines to stay on schedule.

Major sub-committee activities are summarized as follows:

- The Capacity Team has agreed to language to document consensus on population and employment projections for capacity assessment; only a few localities are still finalizing projections.
- A response from DEQ regarding the RGST Business Rules was anticipated to be received by July 22, 2011 and discussed at the Capacity Team meeting on August 1st.

- HRSO is developing details for the regional private property infiltration/inflow abatement program and has identified several pilot projects.

ACTION: Per discussion.

4. Infrastructure Optimization Software

The City of Newport News, with consultant Woolpert, has evaluated a software product that can be used to support advanced asset management and rehabilitation planning related to the Special Order of Consent. The software is an ArcGIS extension that integrates existing GIS data with new data collected through CCTV and hydraulic modeling to simplify rehabilitation and replacement project planning. Mr. Don Cole, Woolpert, will brief the Committee on the Infrastructure Optimization (IO) toolset, its key functions, and software enhancements that can be made to accommodate the Rehabilitation Guidelines, Standards and Tools (RGST) Business Rules and basin percentage tracking for Hampton Roads localities.

ACTION: No action.

5. Virginia Department of Health Requirements for Boil Water Notices

Per the May 4, 2011 meeting, the Committee invited Mr. Dan Horne, Virginia Department of Health (VDH), Office of Drinking Water for a roundtable discussion of VDH requirements for boil water notices and revisions to the total coliform rule.

ACTION: Per discussion.

6. Committee Reports

- **Water Reclamation and Reuse Regulatory Advisory Panel (RAP):** The Water Reuse RAP held its final meeting on July 7, 2011. HRPDC staff will brief the Committee on the meeting and the advisory group formed from the RAP to examine incentivizing water reclamation and reuse.

ACTION: Per discussion.

7. Staff Reports

- **Final Regional Water Supply Plan:** On July 21, 2011, the Hampton Roads Planning District Commission acted to: 1) Accept the plan as meeting the requirement of the HRPDC work program; and 2) Distribute the Hampton Roads Regional Water Supply Plan to local governments for adoption.

- **Hampton Roads Water Quality Response Plan:** The 2011 update of the contact list was distributed on July 21, 2011.
- **Data Call – Water Rates and Water Use:** HRPDC staff anticipates commencing the annual data call for water rates and water use in August 2011. The 2011 data call will request information on water rates, taxes, and water use by category.
- **Help 2 Others (H2O) Program Update:** HRPDC staff will provide an update to the Committee.

ACTION: No action on Staff Reports.

8. Other Business

Effective August 1, 2011, Mr. John Edwards will be the Town Manager of West Point, Virginia. In recognition of his service, the Committee would like to thank him for his contributions to the water and wastewater programs in the region.