

November 30, 2011

**Memorandum #2011-202**

**TO: Directors of Utilities Committee  
Directors of Health**

**BY: John M. Carlock, Deputy Executive Director**

**RE: Committee Meeting – December 7, 2011  
RSVP – December 6, 2011**

This is to call the December meeting of the joint Directors of Utilities Committee and Health Directors for December 7, 2011 at the HRPDC Regional Board Room, Chesapeake. **Lunch begins at 12:30 p.m. The meeting will start at 1:00 p.m.** The Agenda and related materials are attached.

The Health Directors will have a special meeting from 11:30-12:30 in conference room D.

A deli lunch will be provided. Please RSVP by December 6, 2011 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

**Please RSVP by December 6, 2011**

TS/fh

Attachments

### **Utilities Committee**

Lynn Allsbrook, HA  
Daniel G. Clayton III, WM  
Bryan Foster, PO  
Larry Foster, JCSA  
H. Reed Fowler II, NN  
Tyrone Franklin, SY  
Edward G. Henifin, HRSD  
Bill Hopkins, SM  
John Hudgins, YK  
Julien Johnson, SH  
Thomas M. Leahy III, VB  
Eileen Leininger, NN  
Kristen M. Lentz, NO  
Jason Mitchell, HA

Albert Moor II, SU  
Russell Pace, FR  
Sonja Pruitt, SM  
Brian Ramaley, NN  
Martin Schlesinger, GL  
Everett Skipper, NN  
Michael Stallings, WN  
Bob Speechly, PQ  
Peter M. Stephenson, SM  
Moses Thompson, PO  
James K. Walski, CH  
Brian K. Woodward, YK  
Edwin P. Wrightson, IW

### **Capacity Team**

Edward G. Henifin, HRSD  
Phil Hubbard, HRSD  
Stephen K. Land, NN  
Kristen M. Lentz, NO  
William J. Meyer, Jr., CH  
Stephen T. Motley, VB  
Nick Nagurney, VB  
Richard H. Nettleton, VB  
Ralph Patterson, WM

Danny Poe, JC  
Eric Rosser, IW  
Richard Stahr, Brown and Caldwell  
Eric Tucker, NO  
Kenneth Turner, NO  
Rick Underhill, Greeley-Hansen  
Stephen Williams, NN  
Frank Wilson, PO  
Craig Ziesemer, SU

### **Health Directors**

S. William Berg, MPH, VDH  
David Chang, VDH  
Ana Colon, VDH  
Jay Duell, VDH  
Agnes Flemming, VDH  
David Fridley, VDH  
Jeffery Goodchild, VDH  
Daniel B. Horne, P.E., VDH  
Wes Kleene, VDH

Demetria Lindsay, VDH  
Julia Murphy, VDH  
Venita Newby-Owens, MPH, VDH  
John Schellenberg, VDH  
Carol Smith, VDH  
Erin Sutton, VDH  
David Trump, MPH, VDH  
Nancy Welch, VDH

### **Copy**

Joseph Durant, NN  
Frank Haltom, IW  
Richard Hartman, PO  
Dave Jordan, VDH  
Stephen Land, NN

Nettleton Richard, VB  
Ellen Roberts, PQ  
Kenneth Sims, WN  
Stephen Watson, FR  
Craig Ziesemer SU

**JOINT MEETING OF  
DIRECTORS OF UTILITIES COMMITTEE  
DIRECTORS OF HEALTH  
AGENDA  
December 7, 2011  
Chesapeake  
1:00 PM**

**DELI BUFFET LUNCH (12:30)**

**1. Summary of November 2, 2011 Meeting of the Directors of Utilities Committee**

The Summary of the November 2, 2011 meeting of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

- 1A November 2, 2011 Meeting Summary
- 1B November 2, 2011 Meeting Sign-in Sheet
- 1C Handout from Mr. Lonnie Byrd: "Eastern Region of Virginia Hospital Emergency Preparedness Coordinating Group"
- 1D Handout from HRSD/Brown and Caldwell: "Current Affordability Snapshot"

**ACTION:** Approve the Meeting Summary.

**2. Summary of June 1, 2011 Joint Meeting of the Directors of Utilities Committee and Directors of Health**

The Summary of the June 1, 2011 joint meeting of the Directors of Utilities Committee and the Health Directors is attached as item 2A for the Committee's review and approval.

Attachments:

- 2A June 1, 2011 Meeting Summary
- 2B June 1, 2011 Meeting Sign-in Sheet
- 2C Summary from Mr. Dan Horne: "VDH Office of Drinking Water, Update Items for HRPDC Meeting, 1 June 2011"
- 2D Presentation by Watermark Risk Management International, "Water Supply Assessment and Emergency Response Training"
- 2E Handout from HRPDC: "Regional Water Supply Plan Status Summary"

**ACTION:** Approve the Meeting Summary.

### **3. UASI Water Supply Assessment and Emergency Response Training Project**

An update will be provided on HRPDC's "Water Supply Assessment and Emergency Response Training" project. The project kick-off was held in conjunction with the June 1, 2011 joint meeting of the Committee and Health Directors. Mr. Joel Silverman, CNA, will report on progress to date and outline next steps, including the objectives, development process, and roles for the upcoming table top training exercise.

**ACTION:** No action.

### **4. International Paper Groundwater Withdrawal Permit and State Water Supply Plan Update**

Mr. Scott Kudlas, Director of the Office of Surface and Ground Water Supply Planning, Department of Environmental Quality, will brief the Committee on the status of International Paper's groundwater withdrawal permit. Mr. Kudlas will also provide an update on the progress of the State Water Supply Plan Advisory Committee.

**ACTION:** Per discussion.

### **5. Regulatory Update**

Mr. Daniel Horne, VDH, will provide an update on regulatory issues.

**ACTION:** No action.

### **6. EPA Consent Decree and Special Order by Consent Activities/Timeline Update**

HRSD will provide an overview of the process and timeline for activities.

**ACTION:** No action.

### **7. Disaggregated Water Use Data**

The 2011 data call for water rates, taxes, and water use information was distributed to the Committee for review on October 4, 2011. Responses have been received from most localities. The Committee will discuss the quality and utility of disaggregated water use data.

**ACTION:** Per discussion.

## **8. Staff Report**

- **Help 2 Others (H2O) Program Update:** HRPDC staff will provide an update to the Committee.

## **9. Roundtable Discussion**

The Directors of Utilities and Health Directors will have an opportunity to discuss matters of mutual interest.

## **10. Other Business**