

MEMBER JURISDICTIONS

February 23, 2011

CHESAPEAKE

Memorandum #2011-35

FRANKLIN

TO: Directors of Utilities Committee

GLOUCESTER

BY: John M. Carlock, Deputy Executive Director

HAMPTON

**RE: Committee Meeting – March 2, 2011
RSVP – March 1, 2011**

ISLE OF WIGHT

This is to call the March meeting of the Directors of Utilities Committee for **March 2, 2011, at 1:30 p.m.** The meeting will be held in the **James Room, Fountain Plaza II, City Center, Newport News.**

JAMES CITY

NEWPORT NEWS

The Agenda and related materials are attached.

NORFOLK

Please RSVP by March 1, 2011 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

POQUOSON

Please RSVP by March 1, 2011

PORTSMOUTH

TS/fh

SOUTHAMPTON

Attachments

SUFFOLK

SURRY

VIRGINIA BEACH

WILLIAMSBURG

YORK

Utilities Committee

Lynn Allsbrook, HA
Daniel G. Clayton III, WM
Lawrence A. Dame, New Kent
John B. Edwards, Jr., SY
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Eileen Leininger, NN
Kristen M. Lentz, NO

Jason Mitchell, HA
Albert Moor II, SU
Russell Pace, FR
Sonja Pruitt, SM
Brian Ramaley, NN
Martin Schlesinger, GL
Everett Skipper, NN
Michael Stallings, WN
Bob Speechly, PQ
Peter M. Stephenson, SM
Moses Thompson, PO
James K. Walski, CH
Brian K. Woodward, YK
Edwin P. Wrightson, IW

Copy:

Joseph Durant, NN
Frank Haltom, IW
Richard Hartman, PO
Stephen Land, NN
Nettleton Richard, VB
Ellen Roberts, PQ
Kenneth Sims, WN
Stephen Watson, FR
Albert Williams, PO
Craig Ziesemer SU

Capacity Team

Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
William J. Meyer, Jr., CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard H. Nettleton, VB
Ralph Patterson, WM

Danny Poe, JC
Eric Rosser, IW
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
March 2, 2011
Newport News
1:30 PM**

1. Summary of February 2, 2011 Meeting of the Directors of Utilities Committee

The Summary of the February 2, 2011 meeting of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

- 1A February 2, 2011 meeting minutes
- 1B February 2, 2011 meeting sign-in sheet
- 1C HRSD presentation: "Private Property Inflow/Infiltration (I/I) Abatement Program"
- 1D Water Reclamation and Reuse RAP nomination letter, dated February 8, 2011

ACTION: Approve the Meeting Summary.

2. UASI Grant - Request for Proposals (RFP)

The revised draft RFP for the "Water Infrastructure Assessment and Emergency Response Training" project was distributed separately for review. The Committee will discuss next steps and identify Committee members to serve on the selection panel and review proposals. The selection panel will recommend a consultant for Committee approval prior to development of a contract by HRPDC staff.

Attachments:

- 2A Preliminary schedule for RFP release and vendor selection.

ACTION:

- 1. Approve the revised draft RFP for finalization and release.
- 2. Select Committee members to serve on RFP selection panel.

3. Committee Decision-Making Procedures

The Committee will discuss the draft guidelines proposed for Committee actions on budget planning and expenditures.

Attachments:

- 3A Draft Guidelines for Committee Actions

ACTION: Per Committee discussion.

4. Uranium Mining

Mr. Tom Leahy will brief the Committee on the “Preliminary Assessment of Potential Impacts of Uranium Mining in Virginia on Drinking Water Sources” initiated by the City of Virginia Beach.

ACTION: No action.

5. Interbasin Transfers

Delegate Wright (District 61 - Mecklenburg, Lunenburg, Brunswick Counties) introduced H.B. 2402 in this legislative session. He has withdrawn the bill but intends to resubmit it next year. The bill proposes a detailed evaluation process, analysis of alternatives, and extensive public hearings for new or expanded interbasin transfers. This proposal is anticipated to be a topic of discussion at the next Water Supply Advisory Committee meeting. John Carlock is our representative on the Advisory Committee. The Directors of Utilities Committee will discuss this issue and provide input for John to share with the State Advisory Committee.

Attachments:

5A Interbasin Transfer – draft bill H.R. 2402.

ACTION: Per discussion.

6. Staff Reports

- Capacity Team Update: The Capacity Team is continuing to develop Rehabilitation Plan Business Rules to establish expectations for the Locality and HRSD Rehabilitation Plans due in November 2012. The Business Rules will provide a regionally agreed upon approach to facilitate appropriate Rehabilitation Plan development to allow the Wet Weather Management Plan to be completed in November 2013.
- Regional Water Supply Plan: Section 4, “Projected Water Demands” and Section 5, “Water Demand Management” were distributed to the Committee for review and comment in February 2011. Section 6/7, “Statement of Need/Alternatives” will be distributed in March 2011. Committee comments on these sections will be incorporated into a pre-final document (Sections 1 through 7) to be distributed in April for use in briefing city managers prior to commencing the local program adoption process.
- Private Property Inflow/Infiltration (I/I) Abatement Program: HRPDC staff will provide a draft brief for the March 17th meeting of the Commission. The Committee will discuss next steps and the negotiation of HRSD-locality MOAs.

- HRPDC Retreat Summary: HRPDC staff will provide a summary of the Commission retreat on February 17, 2011.

Attachments:

6A Regional Groundwater Policy Brief – HRPDC Retreat on February 17, 2011.

7. Other Business