

October 27, 2011

**Memorandum #2011-186**

**TO: Directors of Utilities Committee**

**BY: John M. Carlock, Deputy Executive Director**

**RE: Committee Meeting – November 2, 2011**  
**RSVP – November 1, 2011**

The November meeting of the Directors of Utilities Committee will be held **on November 2, 2011, at 1:30 p.m.** in the **James Room, Fountain Plaza II, City Center, Newport News**. The agenda and related materials are attached.

Please RSVP by November 1, 2011 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

**Please RSVP by November 1, 2011**

TS/fh

Attachments

### **Utilities Committee**

Lynn Allsbrook, HA  
Daniel G. Clayton III, WM  
Bryan Foster, PO  
Larry Foster, JCSA  
H. Reed Fowler II, NN  
Tyrone Franklin, SY  
Edward G. Henifin, HRSD  
Bill Hopkins, SM  
John Hudgins, YK  
Julien Johnson, SH  
Thomas M. Leahy III, VB  
Eileen Leininger, NN  
Kristen M. Lentz, NO  
Jason Mitchell, HA

Albert Moor II, SU  
Russell Pace, FR  
Sonja Pruitt, SM  
Brian Ramaley, NN  
Martin Schlesinger, GL  
Everett Skipper, NN  
Michael Stallings, WN  
Bob Speechly, PQ  
Peter M. Stephenson, SM  
Moses Thompson, PO  
James K. Walski, CH  
Brian K. Woodward, YK  
Edwin P. Wrightson, IW

### **Copy**

Joseph Durant, NN  
Frank Haltom, IW  
Richard Hartman, PO  
Stephen Land, NN  
Nettleton Richard, VB  
Ellen Roberts, PQ  
Kenneth Sims, WN  
Stephen Watson, FR  
Craig Ziesemer SU

### **Capacity Team**

Edward G. Henifin, HRSD  
Phil Hubbard, HRSD  
Stephen K. Land, NN  
Kristen M. Lentz, NO  
William J. Meyer, Jr., CH  
Stephen T. Motley, VB  
Nick Nagurney, VB  
Richard H. Nettleton, VB  
Ralph Patterson, WM

Danny Poe, JC  
Eric Rosser, IW  
Richard Stahr, Brown and Caldwell  
Eric Tucker, NO  
Kenneth Turner, NO  
Rick Underhill, Greeley-Hansen  
Stephen Williams, NN  
Frank Wilson, PO  
Craig Ziesemer, SU

**MEETING OF  
DIRECTORS OF UTILITIES COMMITTEE  
AGENDA  
November 2, 2011  
Newport News  
1:30 PM**

**1. Summary of the October 5, 2011 Meeting of the Directors of Utilities Committee**

The summary of the October 5, 2011 meeting of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

1A October 5, 2011 Meeting Summary

1B October 5, 2011 Meeting Sign-in Sheet

**ACTION:** Approve the Meeting Summary.

**2. Back-up Water Sources for Hospitals**

Mr. Lonnie Byrd, Eastern Division Hospital Preparedness Coordinator for the Hampton Roads Metropolitan Medical Response System (MMRS), will brief the Committee on a project to provide back-up water sources for Hampton Roads area hospitals.

**ACTION:** No action.

**3. Chesapeake Bay TMDL and Sanitary Sewer Overflows**

Many localities have advocated for including reductions in SSOs as a nutrient management strategy for the Bay TMDL. The Bay Program has agreed to evaluate this strategy and develop a method of including illicit discharges in the Bay model. HRPDC staff asked HRSD to develop an order of magnitude estimate of the pounds of nitrogen and phosphorus in past overflows to help localities understand the potential nutrient reductions associated with overflows relative to the total required urban nutrient reductions. Mr. Henifin will discuss the data and assumptions used to estimate the nutrient reductions. This information will also be presented at the TMDL Regional Steering Committee meeting.

**ACTION:** Per discussion.

#### 4. Water and Wastewater Work Program and Budget

The Committee will discuss the work program and budget for the next fiscal year. HRPDC staff will briefly review on-going water and wastewater projects and programs. The summary of HRPDC programs from last year's retreat, the Committee's discussion at the retreat, and the budget for the current year are attached for reference. A draft budget will likely be on the December or January agenda for approval.

Attachments:

- 4A Water and Wastewater program descriptions from the January 2011 retreat
- 4B January 5, 2011 Meeting Summary – retreat discussion
- 4C Water and Wastewater Budgets for FY11-12

**ACTION:** Form subcommittee to develop draft programs and budgets, if needed.

#### 5. Staff Reports

- **Final Regional Water Supply Plan:** The Hampton Roads Regional Water Supply Plan (WSP) and the accompanying WSP Local Program Adoption Documents were submitted to the Department of Environmental Quality prior to the November 2, 2011 deadline. Copies of the WSP Local Program Adoption Documents will be distributed to each locality at the meeting.
- **Data Call – Water Rates and Water Use:** The 2011 data call for water rates, taxes, and water use information was distributed to the Committee for review on October 4, 2011. Completed data sheets should be submitted to Tiffany Smith (tsmith@hrpdcva.gov).

**ACTION:** No action on Staff Reports.

#### 6. Other Business

- December 7, 2011 Joint Meeting of the Directors of Utilities Committee and Health Directors:
  - Department of Environmental Quality (DEQ) briefing on the State Water Supply Plan Process
  - Regulations and guidance for rainwater harvesting
  - Virginia Pollutant Discharge Elimination System (VPDES) Pesticide Discharges General Permit (VAG87) required as of October 31, 2011 for the direct application of pesticides to surface waters
  - Special Order of Consent (SOC) status and timeline update