

**AGENDA NOTE – HRPDC QUARTERLY COMMISSION MEETING**

**ITEM #11: PROJECT STATUS REPORTS AND ADVISORY COMMITTEE SUMMARIES**

**A. DIRECTORS OF UTILITIES COMMITTEE SUMMARY MINUTES**

The summary minutes of the April 2, 2014 Directors of Utilities Meeting are attached.

Attachment 11-A

**B. REGIONAL ENVIRONMENTAL COMMITTEE MEETING SUMMARY**

The summary of the April 3, 2014 meeting of the Regional Environmental Committee are attached.

Attachment 11-B

**C. PROJECT STATUS REPORT**

Attached are the project status reports on other HRPDC programs.

Attachment 11-C

## **MEETING OF THE DIRECTORS OF UTILITIES COMMITTEE**

The Directors of Utilities Committee met on April 2, 2014. The following items were addressed during the meeting:

- The HRPDC staff provided an update on the H2O – Help to Others – Program, including donations received, assistance distributed, budget items, and non-profit status.
- The HRPDC staff briefed the Committee on the following: Mission H2O Virginia wastewater reclamation and reuse white paper; HRPDC maps of groundwater permits and wastewater discharges for evaluating potential reuse partnerships; HRPDC maps of groundwater permits within public water service areas for evaluating potential transitioning of groundwater users to public water and surface water/conjunctive use systems. The Committee directed HRPDC staff to develop a white paper addressing concerns with private wells that do not require DEQ permits.
- The Committee discussed the next steps related to the Consent Decree (CD) and Special Order by Consent (SOC). HRSD briefed the Committee on the proposed draft modification of the federal CD and the anticipated timeline for amending the CD and the Virginia SOC.
- Following up on the March Committee discussion, the HRPDC staff presented a summary of Sanitary Sewer Overflow Reporting System (SSORS) data on Fats, Oils, and Grease (FOG) related wastewater overflows by locality. The Committee discussed how trends in the frequency of FOG-related wastewater overflows may be influenced by reporting conventions and cleaning programs.
- HRPDC staff reports included an update on efforts to refine the sewer affordability analysis and topics for the June 4, 2014 joint meeting with the Health Directors and Emergency Managers.
- The Committee agreed to cancel the May 7, 2014 Committee Meeting.

**MEETING SUMMARY**  
**REGIONAL ENVIRONMENTAL COMMITTEE**

The Regional Environmental Committee met on April 3, 2014. The following items were discussed.

- Mr. Clay Bernick, Virginia Beach, gave a presentation on the City's North Landing River Greenways Plan and efforts to develop greenways plans for other areas of Virginia Beach.
- Mr. Jim Redick, Norfolk, briefed the Committee on the activities and mission of the Secure Commonwealth Panel's Recurrent Flooding Sub-Panel.
- Mr. Ben McFarlane, HRPDC, updated the Committee on changes in the Virginia Coastal Zone Management Program (VCZMP) and the status of FY14-15 VCZMP grant opportunities.
- Mr. McFarlane updated the Committee on efforts related to planning for sea level rise, including a LIDAR acquisition and the establishment of a new special committee in the region that will address policies related to recurrent flooding and sea level rise.
- Ms. Jenny Tribo, HRPDC, briefed the Committee on a proposal to restructure two existing stand-alone committees into official subcommittees that would advise the Committee on various matters and allow for more in-depth discussions of technical and other matters.
- Several committee members and guests provided status reports.

## **PROJECT STATUS REPORTS**

### **1. Regional Economics Program**

#### **Technical Assistance**

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Both the HRPDC Data Book and the Commission's Benchmarking Study provide easy access to a great deal of regional information. Staff also provides special reports and newsletter articles on topics of timely significance, such as payroll and unemployment reports. Over the past month, staff has provided briefings to member localities (per request), provided interviews and presentations for informational purposes to organizations such as the Retail Alliance, the Chamber of Commerce, and the Risk Management Association, and has responded to information requests from individuals, member localities, regional organizations, and the media.

#### **Hampton Roads Data Center**

In keeping with the State mandate that calls for Planning District Commissions to collect and maintain demographic, economic, and other data concerning the region and member localities, and to act as a state data center affiliate in cooperation with the Virginia Employment Commission, staff routinely collect and maintain a variety of data sets. This year, as per the Commission's work program, staff will be moving from the publication of data in an annual Data Book, to an online data repository that will enable efficient access for those seeking regional data. Staff has moved to an online system; a process that is expected to be ongoing as new information is released.

#### **Hampton Roads Benchmarking Study**

Each year staff compiles regional data on the economy, demographics, housing, transportation, and various quality of life indicators. This information is the basis for the Hampton Roads Benchmarking Study, a publication that is designed to provide the region's decision makers with information on all facets of Hampton Roads. Information is illustrated through charts and graphs and accompanied by a brief explanation about the purpose of the specific benchmark as well as the current condition.

### **2. Emergency Management Project Update**

#### **Ready Hampton Roads**

During the recent winter storm events, Ready Hampton Roads (RHR) supported the region's public information response through the RHR website and social media. Staff created a Twitter list of all local, state and FEMA emergency management departments for the public to be able to access all tweets about the storm in one place. Throughout the event, Readyhr.org, Facebook and Twitter were kept up to date.

### *ReadyHamptonRoads.org*

The HRPDC staff has received multiple quotes for redesign and development of the website. HRPDC staff has reviewed proposals and will soon select a company and negotiate a contract for the redesign. The staff are also working with the Regional Catastrophic Planning Team and ReadyNC on development of an RHR mobile app.

### *ReadyHR Strategic Plan*

The HRPDC's Inclusive Emergency Planner continues to develop the strategic plan that will establish ReadyHR.org as a 'one stop shop' for citizens looking for emergency and disaster related public information and educational information. The HRPDC has been asked by the VDEM Public Affairs office to be the lead in regional disaster public information efforts.

### *Ready Hampton Roads Preparedness Channel*

The REMTAC Special Needs Subcommittee designated \$24,999 to support a ReadyHR on demand channel for the region. Cox Media LLC was selected to as the vendor. Anticipated launch of the channel is June 2014. The channel will feature videos on how to prepare, where to find information before, during and after an event, and volunteer opportunities. The channel will not be intended for use in providing disaster response/life safety information.

### **Regional Emergency Management Technical Advisory Committee (REMTAC)**

The Emergency Management staff continues to manage and support the Regional Emergency Management Technical Advisory Committee and its associated tasks and committees. REMTAC last met on March 25, 2014 and activity included:

- A briefing by the FEMA Region III Inclusive Planner
- A follow up on registry decisions in light of effectiveness and HIPPA
- A brief on the RCPT Exercise Capstone Series and the locality role
- Volunteers from Virginia Beach and Newport News formed the beginning of a regional mitigation workgroup to guide the development of the grant-funded 2016 Regional Hazard Mitigation Plan
- An update on Healthcare Organization Preparedness Seminars 2014 and logistic needs
- A briefing WebEOC virtualization vs. hosting and,
- Opportunity to discuss what went wrong and right during recent Winter Storms

### **Mitigation Planning**

- Poquoson Multi-Hazard Mitigation Plan Update  
The HRPDC continues to assist with the 2009 Multi-Hazard Poquoson mitigation plan. The next meetings are in late April.
- REMTAC is in full support of moving forward with a Regional Hazard Mitigation Plan, with Peninsula, Southside and Western Tidewater annexes. The HRPDC Staff and REMTAC representatives met with VDEM staff on April 2nd for the initial grant kick-off meeting.

### **Special Needs Subcommittee**

The REMTAC Special Needs Subcommittee continues to be supported by the Regional Inclusive Emergency Planner (formerly the Regional Special Needs Planner) and EM Staff as needed.

#### *Shelter Support Unit Training*

The Special Needs Subcommittee has dedicated funding to support the MMRS providing training to localities on the set up and use of the shelter support units. All training must be conducted by June 2014. To date, nine jurisdictions have requested trainings. In March, the Subcommittee approved \$35,000 to conduct and film the trainings to create a just in time training video on the SSU to provide online and distribute to localities.

#### *Special Needs Charter & Long Term Strategic Plan*

The Special Needs Subcommittee continues to strive to enhance local and regional preparedness. In its March meeting, the Subcommittee discussed inclusive planning best practices and FEMA's efforts with Lesleyanne Ezelle, FEMA's Region III Disability Integration Specialist.

#### *Research Sharing Tool*

The HRPDC's Inclusive Emergency Planner is currently evaluating online tools to easily aggregate relevant articles and research for regional stakeholders. This tool will make providing articles, links and research relevant to inclusive planning easy and very accessible to those interested. The tool selected will be accessible from tablets and smart phones.

#### *2014 & Beyond Projects*

The HRPDC's Inclusive Emergency Planner is also working on projects that will begin later in 2014. These include:

- A volunteer program similar to Evacuteer
- A set of tools and MOAs for local emergency managers to use during response and recovery including:
  - MOAs and points of contact for accessing durable and consumable medical equipment
  - Volunteer subject matter experts in specialized areas (visually impaired, Autism Spectrum Disorder, behavioral health) to assist in evaluating accessibility of facilities and services and to provide services within a shelter to provide direct support
  - Paratransit services and vehicle owners

## **Urban Area Security Initiative (UASI)**

The emergency management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) grant program for the Urban Area Working Group (UAWG). Recent activity includes:

- **UASI Project Presentations**  
The UASI project presentation will continue with all stakeholders being invited to the April meeting. During this meeting, interoperable communications will be highlighted preceding the communications rodeo.
- **Region V Measure (RVM) Dashboard**  
During the February meeting, UAWG formally agreed to move forward with the RVM Dashboard. The dashboard will allow the region and localities to measure preparedness and make more informed investments in preparedness. While the HRPDC initially hoped to use a preexisting, state contract to complete the work, the contract had recently expired. Thus, the HRPDC has published an RFP for the work necessary to complete the dashboard.
- **Governance Subcommittee**  
Preparedness stakeholders in Hampton Roads have come to an agreement that the cross-discipline collaboration of the Hampton Roads UAWG has been advantageous to the region. However, to improve this, the UAWG has formed a Governance Subcommittee to recommend a new structure change that will increase cross-discipline communication. Members of the Governance Subcommittee continue to meet to discuss the structure and function of the new group.
- **FY 2015 UASI Funding**  
The Hampton Roads region has been reinstated as a high risk urban area eligible to receive UASI funding. In FY 2015 Hampton Roads will be granted \$1 million in federal grant funding. The Resource Allocation Subcommittee is currently working out an application plan.

## **Hampton Roads Interoperable Communications Advisory Committee (HRICAC)**

Beginning in June, 2013, the HRPDC has begun providing project management and support for HRICAC and associated tasks and subcommittees. Recent activity includes:

- **Region V Interoperability Field Operations Guide (IFOG)**  
The HRPDC on behalf of HRICAC is managing a grant funded contract to complete a Region V IFOG. The IFOG will serve as a reference guide for public safety radio technicians and communications planners providing communications points-of-contacts, tables of radio channels, and technical reference information. All relevant data has been collected and the first draft of the document is nearly complete. The IFOG will go before HRICAC on April 8, 2014 for final changes and approval.

- HRTacRan End User Equipment

The HRPDC has applied for a received a FY 2011 UASI grant for the replacement of HRTacRan end-user equipment. The HRPDC has contracted with a vendor to provide the necessary equipment and installation. To date, the communications equipment has been received and a Scope Of Work (SOW) between the vendor and the HRPDC for installation has been signed. The equipment will be placed in each locality's Emergency Operation Center and allow for video conferencing over the internet and Hampton Roads Microwave Ring.

### 3. Housing and Human Service Technical Support

The HRPDC staff, in partnership with Housing Virginia, the National Housing Conference (NHC) and various other funders and supporters continues to work on a housing forecast that will provide an analysis of current housing need in Hampton Roads, as well as employment-driven housing demand forecast to 2033.

The purpose of study is to enable local and regional policymakers, business leaders, and non-profit groups in the Hampton Roads area, data and tools to develop housing strategies that will help ensure the success of the regions' economies and the well-being of their residents. The study was made possible by contributions from the following:

- Hampton Roads Community Foundation
- The Landmark Foundation
- Hampton Roads REALTORS Association
- The OBICI Healthcare Foundation
- TowneBank
- Housing Virginia
- The Dragas Companies
- The Lawson Companies
- Virginia Housing Development Authority
- The Beazley Foundation

Dr. Lisa Sturtevant, PhD, from the National Housing Conference, will present the findings of this report on May 7, 2014 at the Chesapeake Conference Center. This event will also include responses from local industry representatives. Individuals from the Virginia Peninsula Associations Realtors®, Hampton Roads Transit, Old Dominion University, and Tidewater Builders Association have been invited to participate.

The Housing & Human Services Staff continues to work with the Hampton Roads Disability Board (HRDB), formerly the South Hampton Roads Disability Board. The HRDB will host a symposium on May 29, 2014. This symposium will provide training specifically on **Title 1 of the Americans with Disabilities Act (ADA)**. This event will also provide information on programs and services available in the region. This event will also include a facilitated discussion on how the region can address accessibility needs more effectively

## Hampton Roads Loan Fund Partnership

The Housing and Human Services staff completed Fair Housing training that is a requirement to administer HOME funding through the Hampton Roads Loan Fund Partnership. This program provides downpayment and closing cost assistance to qualified first-time homebuyer in the region through HOME Funding from the Virginia Department of Housing and Community Development (DHCD).

### 4. AskHRgreen.org

<b>Website Analysis 2014—askHRgreen.com</b>							
<b>Month</b>	<b>Visits</b>	<b>Page Views</b>	<b>Pages per Visit</b>	<b>Bounce Rate</b>	<b>Avg. Time on Site</b>	<b>% New Visits</b>	<b>Unique Visitors</b>
January	3,249	8,436	2.6	58.20%	0:02:46	73.04%	2,559
February	4,741	9,996	2.11	66.88%	0:01:52	76.73%	3,853
March	7,019	13,572	1.93	71.96%	0:01:38	79.01%	5,813
<b>Year-to-Date</b>	<b>15,009</b>	<b>32,004</b>	<b>2.21</b>	<b>65.68%</b>	<b>0:02:05</b>	<b>76.26%</b>	<b>12,225</b>
<b>7/1/13-3/31/2014</b>	<b>36,532</b>	<b>78,396</b>	<b>2.19</b>	<b>64.82%</b>	<b>0:01:58</b>	<b>76.93%</b>	<b>29,240</b>
<b>7/1/12-6/30/2013 12-13 Fiscal Year Total</b>	<b>34,080</b>	<b>75,251</b>	<b>2.21</b>	<b>61.27%</b>	<b>0:02:10</b>	<b>75.50%</b>	<b>26,081</b>