

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #7: SUBMITTED PUBLIC COMMENTS

Written public comments are attached. Any new written public comments will be distributed as a handout at the meeting.

ITEM #8: TRANSCRIBED PUBLIC COMMENTS FROM THE APRIL 16, 2015 QUARTERLY COMMISSION MEETING

Each month, the public is invited to verbally comment on the HRPDC, its policies and programs, and items on the Commission agenda. Comments offered during this Public Comment Period, are transcribed and submitted with each month's HRPDC agenda packet.

Attachment 8

ITEM #9: PUBLIC COMMENT PERIOD

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

ITEM #10: APPROVAL OF CONSENT AGENDA ITEMS

A. Minutes

The Minutes of the April 16, 2015 Quarterly Commission Meeting are attached.

Attachment 10-A

Recommended Action:

The HRPDC staff recommends approval of the minutes.

B. Treasurer's Report

The Balance Sheet and Statement of Revenue and Expenditure for April 2015 activities are attached. This Statement reflects the financial status of the HRPDC as a whole.

Attachment 10-B

Recommended Action:

The HRPDC staff recommends the Treasurer's Report be accepted.

One person addressed the HRPDC on April 16, 2015:

Ellis James

Thank you, Mr. Chairman. My name is Ellis W. James, and I'm a resident of Norfolk, Virginia, and a lifetime resident at that. I'd like to correct the record on something that has been floating around, and I think you will catch it right away. The EPA clean energy plan is not, I repeat, is not closing coal-fired plants. You don't have to take my word for that. Pull it up, check it out, and you will find out that in essence, what is really happening is that the natural gas lower prices are the main trigger. That's not my opinion only. That is something that we all in Hampton Roads and Virginia need to be fully aware of because of the impending push to try to do fracking in the eastern part of Virginia, which will exacerbate the sea rise situation that we're now looking at and talking about. Let me give you a quick example and it may seem at first blush that it is not applicable, but I think if you think about it, it will be obvious. Recent reports have resulted from studies that were made in Colorado to find out why California is suffering so at this current moment. One third of the water from the Colorado river was being diverted to farms and crops. I want to be sure I'm clear. I am not against the farmers, and I'm certainly not against the farmers in Virginia, but I think that is a perfect example of how we can learn from what's happening in other areas, and I help that you all will pay close attention to that. Thank you, Mr. Chairman.

Hampton Roads Planning District Commission
Quarterly Commission Meeting
Summary Minutes of April 16, 2015

The Quarterly Commission Meeting of the Hampton Roads Planning District Commission was called to order at 9:35 a.m. in the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

Commissioners:

Kenneth Wright, Chairman (PO)
Selena Cuffee-Glenn, Treasurer(SU)*
Clyde Haulman, Vice Chairman (WM)
James Baker (CH)
Dr. Ella P. Ward (CH)*
Barry Cheatham (FR)
Randy Martin (FR)*
Brenda Garton (GL)
Mary Bunting (HA)
George Wallace (HA)
Dee Dee Darden (IW)*
Anne Seward (IW)*
Mary Jones (JC)
Bryan Hill (JC)
Saundra Cherry (NN)

Jim Bourey (NN)*
McKinley Price (NN)
Mamie B. Johnson (NO)
Marcus Jones (NO)
Thomas Smigiel (NO)
J. Randall Wheeler (PQ)
Barry Porter (SH)*
Michael Johnson (SH)*
Robert Dyer (VB)
Louis R. Jones (VB)
Barbara Henley (VB)
James Spore (VB)
Jackson C. Tuttle (WM)
Mark Carter (YK)
Thomas Shepperd (YK)

Interim Executive Director:

Randy Keaton

Commissioners (Absent):

Lonnie Craig (CH)
Amar Dwarkanath (CH)
Debbie Ritter (CH)
John Meyer (GL)
Chris Snead (HA)
Paul Fraim (NO)
Angelia Williams (NO)
Traci-Dale Crawford (PQ)

T. Carter Williams (SM)
Peter Stephenson (SM)
Linda T. Johnson (SU)
Tyrone Franklin (SY)
John Seward (SY)
John Moss (VB)
Amelia Ross-Hammond (VB)
John Uhrin (VB)

*Late arrival or early departure.

Others Recorded Attending:

Wanda Barnard-Bailey, Earl Sorey (CH); Bryan Pennington, Jeff Raliski, Ron Williams (NO); Bryan Stilley, (NN); Brannon Godfrey (PO); Cathy Davison (Albemarle Commission); Cathy Aiello (Aiello Enterprises); Amy Harmond, David Pickeral (IBM Corp); Christina Howe, Johnathon Nye (Keep Portsmouth Beautiful); Ellis James (Sierra Club Observer); John Skirven (SSEVA); Peter Huber (Willcox and Savage); Staff: Kelli Arledge, Shernita Bethea, Melton Boyer, James Clary, Jennifer Coleman, Nancy Collins, Katie Cullipher, Rebekah Eastep, Kathlene Grauberger, Greg Grootendorst, Julia Hillegass, Whitney Katchmark, Sara Kidd, Mike Long, Jai McBride, Ben McFarlane, Camelia Ravanbakht, John Sadler, Tiffany Smith, Jill Sunderland, Joe Turner, Chris Vaigneur.

Approval/Modification of Agenda

Chairman Wright led the Pledge of Allegiance and stated agenda modifications included appointment of a Treasurer, Resolutions of Appreciation and convening a closed session.

He noted the Commission was meeting as an Executive Committee due to lack of a quorum.

Commissioner Thomas Shepperd Moved to approve the agenda as amended; seconded by Commissioner Louis Jones. The Motion Carried.

Chesapeake 55 & Better Comprehensive Plan

Dr. Wanda Barnard-Bailey, City of Chesapeake Deputy City Manager, stated the City of Chesapeake's population age of 55 and above will double by 2040. She indicated numerous community stakeholders developed a livable community plan which was adopted by the City.

The vision statement for the plan was, "A Community for a lifetime where all thrive with security and dignity". Additionally, the goal was "Chesapeake's Community will know the direction for its aging citizens."

She outlined the areas of focus areas:

- Housing
- Transportation
- Health Care
- Financial Safety and Security
- Quality of Life

Mr. John Skirven, Senior Services of Southeastern Virginia Chief Executive Officer, detailed the plan design elements and top responses from the Chesapeake 55 and plus survey.

Commissioner Ella Ward arrives

He outlined next steps:

- Revisit think tank
- Assign responsibilities for coordinating the action plan
- Form community groups to carry out the plan
- Monitor the results and review the metrics

Fiscal Year 2016 Draft Budget

Ms. Nancy Collins, HRPDC Chief Financial Officer, reviewed the FY 2016 draft budget. She indicated it was conservative and represented a total revenue and corresponding expenditure decrease of 7.8% from FY 2015. The decreases are in pass through accounts and occur due to grant reductions in UASI, MMRS, planning and environmental, and transportation funding.

Member contributions will remain at the reduced \$0.80 per capita rate originally approved in FY 2013.

She noted the budget included a proposed 2% performance-based salary adjustment, an increase of 4.4% in healthcare premiums, and no increase in VRS or VRS life insurance. Additionally, standard and special contracts remained unchanged, and a 23% decrease in general operations offset the reduced revenue.

Sea Level Rise

Mr. Ben McFarlane, HRPDC Senior Regional Planner, indicated the Special Committee on Recurrent Flooding and Sea Level Rise will begin to hold meetings on a bi-monthly basis instead of the current quarterly schedule. In the coming months the Committee will be reviewing and providing comments on regional sea level rise inundation maps updated by the HRPDC staff.

He reviewed the two sites selected for the Dutch Dialogues Workshop - Newmarket Creek Watershed in Hampton/Newport News and the Tidewater District in Norfolk. Both were large and displayed potential for a diverse range of situations and problems. Next steps of the exercise include finalizing dates in June 2015 and detailing the logistics of the workshop with the affected localities.

Mr. McFarlane identified other regional efforts the HRPDC is involved in include:

- National Disaster Resilience Competition
- USGS Land Subsidence Study
- ODU Intergovernmental Pilot Project

Chairman Wright and Mr. McFarlane serve on the Governor's Climate Change and Resiliency Update Commission. The next regularly scheduled meeting is April 21, 2015, and the Commission will submit the final recommendations to the Governor in July.

Commissioners Jim Bourey, Dee Dee Darden and Anne Seward arrive

Legislative Update

Ms. Julia Hillegass, HRPDC Public Information and Community Affairs Administrator, compared the proposed HRPDC 2015 Legislative Agenda to the passed legislation from the 2015 General Assembly Session. She outlined the following highlights in regards to water resources:

- HB1924/SB1341 – Eastern Virginia Groundwater Management Advisory Committee
- HB1871 – Registration of wells
- HJ623/SB272 – JLARC Water Resources Study
- HJ587 – DEQ study of impacts on SW regulations in areas with seasonally high water table
- Locality comprehensive plans now to address sea level rise

She stated there was an increase in funding for BMP cost share and technical assistance, stormwater local assistance fund, loans for living shorelines, and shoreline erosion.

Commissioners Selena Cuffee-Glenn and Randy Martin arrive

Additionally, economics and housing initiatives such as community business launch program, Governors opportunity fund and Virginia housing trust fund received funding increases.

Ms. Hillegass noted education programs and Planning District Commissions received additional funds.

Items included on the HRPDC Legislative Agenda which did not pass the session include:

- Exempt churches from stormwater fees
- Recycling requirements
- Plastic bags
- Balloon releases
- Unfunded mandates

REGULAR AGENDA

Public Comment

Commissioners Michael Johnson and Barry Porter arrive

Mr. Ellis James, Sierra Club Observer, stated his opinion on the EPA's Clean Energy Plan and reiterated his concerns with the consequences of fracking east of I-95.

Submitted Public Comments

Chairman Wright indicated there were no Submitted Public Comments.

Approval of Consent Items

- A. Minutes of March 19, 2015 Executive Committee Meeting
- B. Treasurer's Report of February 2015
- C. Fiscal Year 2016 Draft Budget
- D. 2015 CDBG Regional Priorities
- E. Board Room Audio – FY 15 Budget Amendment

Commissioner Barry Cheatham Moved to approve the consent items, seconded by Commissioner McKinley Price. The Motion Carried.

HRPDC Three Month Tentative Schedule

Chairman Wright reviewed the Three Month Schedule section of the agenda and reminded the Commission the May meeting is cancelled due to the HRTPO Retreat.

Appointment of HRPDC Treasurer

Chairman Wright noted the Treasurer position currently held by Ms. Selena Cuffee-Glenn will soon be vacated and Commissioner Louis R. Jones offered to assume the duties until the end of the term in October 2015.

Commissioner Selena Cuffee-Glenn Moved to approve Mr. Louis R. Jones as HRPDC Treasurer, seconded by Commissioner Cheatham. The Motion Carried.

Resolutions of Appreciation

Chairman Wright and HRTPO Chairman McKinley Price presented Ms. Brenda Garton and Ms. Selena Cuffee-Glenn with Resolutions of Appreciation and stated their efforts and participation in the HRPDC and HRTPO were valued.

Closed Session

Chairman Wright indicated the Commission would enter closed session at 10:26 a.m. and Vice Chairman read the following statement:

The next item of business before the HRPDC is to advise all members of the Commission present that it is, in my judgement, appropriate for the board to enter into a closed meeting as authorized by the Virginia Freedom of Information Act. This closed meeting will be restricted to only those matters specifically exempted from disclosure pursuant to §2.2-3711(A) of the Virginia Code. The closed meeting is to be held for the purpose of Personnel Matters (§2.2-3711(A)(1)).

The Commission deems if necessary, as specified by the Virginia Freedom of Information Act, that the following non-members be present during closed meeting:

- *Voting and Non-Voting Members of the HRTPO*

It should be noted for the record that a motion to enter into a closed meeting for the purpose previously described has been made by Commissioner Clyde Haulman and seconded by Commissioner McKinley Price.

The closed session concluded at 10:52 a.m. and the Chairman asked for a motion to certify:

Only public business matters, lawfully exempted from open meeting requirements under The Virginia Freedom of Information Act, and only such public business matters as were proposed under the motion under which the closed meeting was convened were heard, discussed, or considered in the meeting by the Commission.

A roll call vote was taken:

James Baker: Yes
Ella Ward: Yes
Barry Cheatham: Yes
Randy Martin: Yes
Brenda Garton: Yes
George Wallace: Yes
Mary Bunting: Yes
Dee Dee Darden: Yes
Anne Seward: Yes
Mary Jones: Yes
Bryan Hill: Yes
McKinley Price: Yes
Jim Bourey: Yes
Mamie Johnson: Yes
Marcus Jones: Yes
Thomas Smigiel: Yes
J. Randall Wheeler: Yes
Brannon Godfrey: Yes
Kenneth Wright: Yes
Michael Johnson: Yes
Barry Porter: Yes
Selena Cuffee-Glenn: Yes
Robert Dyer: Yes
Louis Jones: Yes

James Spore: Yes
Barbara Henley: Yes
Jackson Tuttle: Yes
Clyde Haulman: Yes
J. Mark Carter: Yes
Thomas Shepperd: Yes

The Motion Carried.

Commissioner Haulman read the following motion:

Authorize the hiring of Mr. Robert Crum as the Executive Director of the HRPDC and HRTPO and to allow the Joint Personnel and Budget Committee, on behalf of the Commission, to negotiate and execute the salary and benefits for the position subject to the limitations as defined in the advertised position profile.

Commissioner Haulman Moved to hire Mr. Robert Crum as the Executive Director of the HRPDC/HRTPO, seconded by Commissioner Jones. The Motion Carried, with Commissioner Barry Cheatham dissenting.

Advisory Committee Summaries

Chairman Wright discussed the Advisory Committee Summaries section of the agenda.

Old/New Business

Chairman Wright indicated there was no Old/New Business

Adjournment

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:58 a.m.

Kenneth I. Wright
Chairman

Randy Keaton
Interim Executive Director

**FISCAL YEAR 2015
4/30/15
BALANCE SHEET**

ASSETS		LIABILITIES & NET ASSETS	
Cash & Cash Equivalents	\$ 212,896	Current Liabilities	\$ 1,694,268
Accounts Receivables	1,236,115	Net Assets	5,597,894
Investments	4,643,986		
Other Current Assets	664		
Net Capital Assets	<u>1,198,502</u>		
Total Assets	<u>\$ 7,292,163</u>	Total Liabilities & Equity	<u>\$ 7,292,163</u>

STATEMENT OF REVENUES AND EXPENDITURES

REVENUES	Annual Budget	Previous YTD	Current Month	YTD
Grant and Contract Revenue	\$ 4,737,938	\$ 2,892,932	\$ 649,692	\$ 3,542,623
VDHCD State Allocation	151,943	113,957	37,986	151,943
Interest Income	16,000	11,296	780	12,076
Local Jurisdiction Contributions	1,358,370	1,358,370	-	1,358,370
Other Local Assessment	1,208,295	1,208,295	-	1,208,295
Sales and Miscellaneous Revenue	371,473	20,526	2,521	23,048
Special Contracts/Pass thru	<u>1,538,695</u>	<u>504,000</u>	<u>-</u>	<u>504,000</u>
Total Revenue	<u>\$ 9,382,714</u>	<u>\$ 6,109,376</u>	<u>\$ 690,979</u>	<u>\$ 6,800,355</u>
EXPENDITURES				
Personnel	4,743,817	2,980,401	338,362	3,318,763
Standard Contracts	231,905	158,773	38,246	197,019
Special Contracts / Pass-Through	4,012,457	1,779,452	104,848	1,884,300
Office Services	394,535	308,228	37,281	345,509
Capital Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenses	<u>\$ 9,382,714</u>	<u>\$ 5,226,854</u>	<u>\$ 518,737</u>	<u>\$ 5,745,591</u>
Agency Balance	<u>\$ -</u>	<u>\$ 882,522</u>	<u>\$ 172,242</u>	<u>\$ 1,054,764</u>