AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM 8-E: FY 2014 BUDGET AMENDMENTS

SUBJECT:
There were three amendments to the HRPDC budget during this past quarter. These changes were in Legal Services, a DEQ Roundtable Grant, and Personnel.

BACKGROUND:
DEQ ROUNDTABLE GRANT:
The Department of Environmental Quality has awarded the HRPDC a grant totaling $11,000, for the period April 2014 through December 2014. This grant had been anticipated to be received earlier, in the amount of $11,970, to be expended all within FY 2014.

This amendment is to reflect the lower award amount, and transfer some of these funds into FY 2015.

LEGAL:
Expenditures are budgeted based on historical expenses of each expenditure category. In FY 2014, Legal expenses are higher than originally anticipated. This is due to including legal review of the new legislation concerning transportation bills, increased costs for legal review of revisions to the Personnel Manual, and other confidential concerns. The HRPDC Staff has reduced estimated budgets in both contingency line items in order to fund the increased budget in legal expenses.

PERSONNEL:
Personnel costs increased less than 1% from the last reported amendment. This latest increase is due to a number of changes within our staff due to promotions and changes in status from part-time to full-time.

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RECOMMENDED ACTION:
Approve the budget amendments.

FY2014 BUDGET AMENDMENTS

June 19, 2014

	Code	Element	Current Budget	This Amendment	Amended Budget	Amended Budget TPO Pass-Thru	Amended Budget PDC Pass-Thru	Amended Budget TPO Operations	Amended Budget PDC Operations
DEQ ROUNDTABLE									
REVENUES									
DEQ Roundtable	42594	239400	$11,970	($5,270)	$6,700	$0	$4,700	$0	$2,000
TOTAL Amended Revenue			**$11,970**	**($5,270)**	**$6,700**	**$0**	**$4,700**	**$0**	**$2,000**
EXPENDITURES									
PDC Operations	50000	239400	$7,970	($5,970)	$2,000	$0	$0	$0	$2,000
Pass-Through	71000	239400	$4,000	$700	$4,700	$0	$4,700	$0	$0
TOTAL Amended Expenditures			**$11,970**	**($5,270)**	**$6,700**	**$0**	**$4,700**	**$0**	**$2,000**
LEGAL SERVICES									
EXPENDITURES									
HRPDC Contingency	71000	100000	$163,456	($55,000)	$108,456	$0	$0	$0	$108,456
HRTPO Contingency	71000	401014	$42,911	($40,000)	$2,911	$0	$0	$2,911	$0
TOTAL Contingency			**$206,367**	**($95,000)**	**$111,367**	**$0**	**$0**	**$2,911**	**$108,456**
Legal Services	51900	100000	$11,000	$55,000	$66,000	$0	$0	$0	$66,000
Legal Services	51900	401014	$14,000	$40,000	$54,000	$0	$0	$54,000	$0
TOTAL Legal			**$25,000**	**$95,000**	**$120,000**	**$0**	**$0**	**$54,000**	**$66,000**
PERSONNEL									
EXPENDITURES									
Salaries	50000	various	3,567,697	$26,697	$3,594,394	$0	$0	$1,982,305	$1,612,089
Benefits	50500	various	1,033,813	$4,867	$1,038,680	$0	$0	$573,205	$465,475
TOTAL Personnel			**4,601,510**	**$31,564**	**$4,633,074**	**$0**	**$0**	**$2,555,510**	**$2,077,564**

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