

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM # 3: CLOSED MEETING – PERSONNEL

SUBJECT:

In accordance with the Virginia Freedom of Information Act, the Hampton Roads Planning District Commission will go into a closed meeting in accordance with Virginia Code §2.2-3711.A.1 for the purpose of discussing the performance and salary of the Executive Director.

BACKGROUND:

The Personnel and Budget Committee will meet with the Executive Director on October 17, 2013 prior to the Annual Commission Meeting for purposes of an annual performance review. The results and recommendations of that meeting will be discussed with the Commission in a closed meeting under §2.2-3711.A.1 of the Code of Virginia.

RECOMMENDED ACTION:

Convene a closed session of the HRPDC to discuss the performance and salary adjustment of the Executive Director. This closed meeting will be restricted to only those matters specifically exempted from disclosure.