

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #10: SUBMITTED PUBLIC COMMENTS

No written public comments were received. Any new written public comments will be distributed as a handout at the meeting.

ITEM #11: TRANSCRIBED PUBLIC COMMENTS FROM THE JULY 16, 2015 QUARTERLY COMMISSION MEETING

Each month, the public is invited to verbally comment on the HRPDC, its policies and programs, and items on the Commission agenda. Comments offered during this Public Comment Period are transcribed and submitted with each month's HRPDC agenda packet.

Attachment 11

ITEM #12: PUBLIC COMMENT PERIOD

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

ITEM #13: APPROVAL OF CONSENT AGENDA ITEMS

A. Minutes

The Minutes of the July 16, 2015 Quarterly Commission Meeting are attached.

Attachment 13-A

Recommended Action:

The HRPDC staff recommends approval of the minutes.

B. Treasurer's Report

The Balance Sheet and Statement of Revenue and Expenditure for July 2015 activities is attached. This Statement reflects the financial status of the HRPDC as a whole.

Attachment 13-B

Recommended Action:

The HRPDC staff recommends the Treasurer's Report be accepted.

One person addressed the HRPDC on July 16, 2015:

Ellis James

Mr. Chairman and members of the Commission, my name is Ellis W. James and I am a life long resident from Norfolk and I am a proud observer of all things environmental in the Commonwealth of Virginia. First of all, Mr. Crum, welcome. We're glad to see you, and we hope that your tenure will be long and fruitful. Mr. Chairman, the Dutch Dialogues that my good friend Mr. McFarlane gave you an excellent review of, I have one troubling aspect to them from my perspective. I would hope that because sea level rise impacts all of us in this body, all of the towns and the counties and the cities in one way or another are being impacted and will be impacted in the future. Ben referenced I think it was six times by the end of the century. Ladies and gentlemen, I would invite your attention to the possibility that sea rise will pick up speed and be a problem even as it is beginning seriously now that we will be surprised by. I don't mean to be pessimistic, but in looking at all of the reports from scientists and people who go to the Artic and the Antarctic to look and see what's happening, it is clear that there is the very real possibility that we will be confronted not only now but in the very near future. So I would not want us to have a mind-set that somehow we've got a lot of spare time between now and the end of the century. Let me close with this: If you look carefully or listened as Ben made his presentation, you will notice that more than likely, all of the above may come into play when it comes to the issue of how Hampton Roads and the Commonwealth of Virginia will deal with sea rise, and I hope that we will continue to take that into account because it may become a combination even possibly some barriers in some areas, I invite your attention to Norfolk successful sea wall in downtown. It works. And I think we should be open to all of these things and be realistic about what we can anticipate will be happening in the not too distant future. Thank you, Mr. Chairman.

Hampton Roads Planning District Commission
Quarterly Commission Meeting
Summary Minutes of July 16, 2015

The Quarterly Commission Meeting of the Hampton Roads Planning District Commission was called to order at 9:32 a.m. in the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

Commissioners:

Kenneth Wright, Chairman (PO)	Mamie B. Johnson (NO)
Clyde Haulman, Vice Chairman (WM)	Marcus Jones (NO)
Louis R. Jones, Treasurer (VB)	Thomas Smigiel (NO)
James Baker (CH)	J. Randall Wheeler (PQ)
Dr. Ella P. Ward (CH)	Barry Porter (SH)
Barry Cheatham (FR)	Michael Johnson (SH)
Randy Martin (FR)	Peter Stephenson (SM)
Sanford B. Wanner (GL)	Patrick Roberts (SU)
Mary Bunting (HA)*	Tyrone Franklin (SY)*
George Wallace (HA)	John Seward (SY)
Dee Dee Darden (IW)	Barbara Henley (VB)
Anne Seward (IW)	James Spore (VB)
Mary Jones (JC)	Jodi Miller (WM)
Jim Bourey (NN)	Neil Morgan (YK)
Saundra Cherry (NN)	Thomas Shepperd (YK)
McKinley Price (NN)	

Executive Director:

Robert A. Crum, Jr.

Commissioners (Absent):

Lonnie Craig (CH)	Traci-Dale Crawford (PQ)
Debbie Ritter (CH)	T. Carter Williams (SM)
John Meyer (GL)	Linda T. Johnson (SU)
Chris Snead (HA)	Robert Dyer (VB)
Bryan Hill (JC)	John Moss (VB)
Paul Fraim (NO)	Amelia Ross-Hammond (VB)
Angelia Williams (NO)	John Uhrin (VB)
Brannon Godfrey (PO)	

*Late arrival or early departure.

Others Recorded Attending:

Earl Sorey (CH); Brian DeProfio (HA); Ron Williams (NO); Brita Ayers, Bryan Stilley, (NN); Robert Baldwin, Nita Mensia-Joseph, Sherri Neil (PO); Margaret McDevitt (PQ); Eric Nielsen (SU); Cathy Davison (Albemarle Commission); Cathy Aiello (Aiello Enterprises); Don McClarm (Carduo); Helen Brown, James P. Brown, Shirley Confino-Rehder (HRDSB); Ellis James (Sierra Club Observer); Peter Huber (Willcox and Savage); Staff: Randy Keaton, Kelli Arledge, Shernita Bethea, Melton Boyer, Rob Case, James Clary, Jennifer Coleman, Nancy Collins, David Pritchard, Kathlene Grauberger, Greg Grootendorst, Julia Hillegass, Whitney Katchmark, Sara Kidd, Mike Long, Jai McBride, Ben McFarlane, Camelia Ravanbakht, John Sadler, Jill Sunderland, Joe Turner, Chris Vaigneur.

Approval/Modification of Agenda

Chairman Kenneth Wright asked for any modifications or changes to the agenda.

Commissioner McKinley Price Moved to approve the agenda, seconded by Commissioner Louis Jones. The Motion Carried.

Comments by Robert A. Crum, Jr., Executive Director

New HRPDC Executive Director, Robert A. Crum, Jr. introduced himself and outlined his priorities in the upcoming months. Additionally, he complimented the high talent level of the HRPDC staff.

Commissioner Tyrone Franklin arrives.

Proclamation for the 25th Anniversary of the Americans with Disabilities Act (ADA)

Chairman Wright and Vice Chairman Clyde Haulman presented a Proclamation for the 25th anniversary of the ADA to the Hampton Roads Disabilities Services Board Chair, Ms. Shirley Confino-Rehder.

Ms. Confino-Rehder reviewed the history and purpose of the Hampton Roads Disabilities Services Board, and thanked the Commission and its members for their continued support.

Commissioner Mary Bunting arrives.

Dutch Dialogues Report

Mr. Ben McFarlane, HRPDC Senior Regional Planner, briefed the Commission on the regional progress of the Dutch Dialogues Workshop. He reviewed the event details and praised the staffs of the affected localities for their hard work and ability to collaborate. Additionally, he stated the Dutch partners requested to work with a regional group for the duration of the weekend workshop.

The Commission was provided a series of maps displaying the location of the Region in relation to the East Coast, the current 100 year flood plain and the new updated 100 year

flood plain with moderate sea level rise projections. Mr. McFarlane explained the maps indicated the majority of the Region will be vulnerable to flooding due to sea level rise and subsidence.

Potential Storm Surge barrier locations in the region were identified and the Dutch partners stated this option was viable in the short term and effective for large scale events. A more sustainable solution is adaptive shorelines and adaptive building.

Mr. McFarlane stated the strategies for handling sea level rise in regards to stormwater management depends on the affected area's elevation. The lowest lying areas would be discharge, mid-level elevation would be focused on storage with some option of infiltration, and the highest areas would be infiltration.

A series of maps were displayed detailing the edge conditions of Hampton Roads. Mr. McFarlane stated HRPDC Committees were going to apply the lessons learned from the two test areas of the Workshop and would utilize those best management practices across the region.

He noted the high cost of major events, such as hurricanes, can be mitigated with adaptation strategies, although frequent smaller scale storms can have a higher cumulative economic impact.

Mr. McFarlane stated the Dutch partners reiterated the need for governance and outlined the following options:

- Start a Sea Level Rise Compact with CAOs, with the support of the business alliance.
- Regional leadership and resources with the PDC leading the regional effort, using existing statutory authority.

Regional Solid Waste Management Plan for Southeastern Virginia

Mr. Randy Keaton, HRPDC Deputy Executive Director, stated the HRPDC in 2012 was designated the regional solid waste planning agency for Southeastern Virginia which includes the eight cities and counties on the Southside. State regulations require the solid waste planning agency to develop a regional plan and perform an update every five years. Additionally, the agency needs to achieve the required 25% recycling rate. The actual recycling rate for calendar year 2014 was 30.8%.

Waste generation estimates per person were reduced by 45% since 2010 and total waste for the region was reduced by 20%. Additionally, he reviewed the capacity limits for the SPSA landfill, Bethel Landfill, Wheelabrator RDF Plant and the Virginia Beach Landfill and Portsmouth CDD Landfill.

The public comment period for the plan update was through July 15, 2015 and a public hearing was held at the regional building on July 1, 2015. Mr. Keaton indicated the SPSA Board will take action on July 22, 2015, if Commission approval was granted.

Briefing on the Hampton Roads Real Estate Market

Mr. James Clary, HRPDC Senior Economist, stated the real estate market can vary and the information presented is an average. He reviewed the rise and fall of the year over year growth and indexed housing prices for the region and compared Hampton Roads to fellow Metropolitan Statistical Areas (MSAs) in regards to home price index decline and growth.

He explained that the MSAs experiencing an increase in housing prices are having parallel growth in employment. Although, the region's employment grew by .6% in the last year, housing prices have risen 77% since 2000.

Single family housing permits are below average at 300 units per month, with multi-family housing permits having an increased role, accounting for more than one third of all housing permits in the Region. This is due to land use decisions, and increased efficiency.

The Commission was shown a series of graphs detailing the financial burdened homeowners and renters in comparison to other MSAs.

Mr. Clary noted real estate trends include:

- Land/lot costs account for a higher percentage of the purchase price of new homes.
- "Tear downs" comprise 50% of new buildouts.

FY 2016 Budget – Staff Compensation

Chair Kenneth Wright reminded the Commission the 2% staff compensation adjustment was included in the FY16 budget presented at the April 16, 2015 meeting. He noted a spreadsheet detailing member localities' compensation adjustments for FY 16 was attached. Additionally, he outlined the bonus compensation for Mr. Randy Keaton assuming Interim Executive Director duties over the past year.

REGULAR AGENDA

Submitted Public Comments

Chairman Wright indicated there were no Submitted Public Comments.

Transcribed Public Comments for the June 18, 2015 Executive Committee Meeting

Chairman Wright highlighted the Transcribed Public Comments from the June 18, 2015 Executive Committee Meeting.

Public Comment

Ellis W. James, Norfolk Resident, commented on the Dutch Dialogues and the imminent effect of Sea Level Rise.

Approval of Consent Items

- A. Minutes of June 18, 2015 Executive Committee Meeting
- B. Treasurer's Report of May 2015
- C. FY 2016 Budget – Staff Compensation
- D. Evaluation of Interim Executive Director
- E. Consultant Services Contract – Special Legal Consultant on Stormwater Matters
- F. Letter of Support for Grant Applications
- G. Regional Solid Waste Management Plan for Southeastern Virginia

Commissioner Thomas Shepperd Moved to approve the consent items, seconded by Commissioner Barry Cheatham. The Motion Carried.

Nominating Committee Appointments

Chairman Wright asked Commissioner Thomas Smigiel to Chair the Nominating Committee and made the following appointments:

Chesapeake:	Ella P. Ward
Franklin:	Barry Cheatham
Gloucester:	John C. Meyer
Hampton:	George Wallace
Isle of Wight:	Dee Dee Darden
James City:	Mary Jones
Newport News:	Saundra Nelson Cherry
Norfolk:	Thomas Smigiel
Poquoson:	Traci-Dale Crawford
Portsmouth:	Kenneth I. Wright
Smithfield:	T. Carter Williams
Southampton:	Barry Porter
Suffolk:	Linda T. Johnson
Surry:	John M. Seward
Virginia Beach:	Louis R. Jones
Williamsburg:	Clyde Haulman
York:	Thomas G. Shepperd, Jr.

Joint HRPDC/HRTPO Personnel and Budget Committee Appointments

Chair Wright recommended Commissioners J. Randall Wheeler and James Baker be appointed to the Joint Personnel and Budget Committee due to a number of vacancies in recent months.

Commissioner Clyde Haulman Moved to approve the appointments to the Joint Personnel and Budget Committee, seconded by Commissioner Ella Ward. The Motion Carried.

HRPDC Secretary Appointment

Chairman Wright reiterated Mr. Robert Crum, the new HRPDC Executive Director, started on July 1, 2015 and the Secretary position is historically held by the Executive Director.

Commissioner Ward Moved to appoint HRPDC Executive Director, Robert Crum as Secretary, seconded by Commissioner Barry Cheatham. The Motion Carried.

HRPDC Three Month Tentative Schedule

Chairman Wright reviewed the Three Month Schedule section of the agenda and reminded the Commission the August meeting is cancelled.

Advisory Committee Summaries

Chairman Wright discussed the Advisory Committee Summaries section of the agenda.

Old/New Business

Chairman Wright indicated there was no Old/New Business

Adjournment

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:25 a.m.

Kenneth I. Wright
Chairman

Robert A. Crum, Jr.
Executive Director

**FISCAL YEAR 2016
7/31/15
BALANCE SHEET**

ASSETS

Cash & Cash Equivalents	\$ 294,526
Accounts Receivables	3,048,299
Investments	4,543,797
Other Current Assets	664
Net Capital Assets	<u>1,336,643</u>

Total Assets \$ 9,223,929

LIABILITIES & NET ASSETS

Current Liabilities	\$ 2,170,259
Net Assets	7,053,670

Total Liabilities & Equity \$ 9,223,929

STATEMENT OF REVENUES AND EXPENDITURES

REVENUES	Annual Budget	Previous YTD	Current Month	YTD	% of Year Expended 8%
Grant and Contract Revenue	\$ 4,376,793	\$ -	\$ 353,696	\$ 353,696	8%
VDHCD State Allocation	151,943	-	-	-	0%
Interest Income	10,000	-	354	354	4%
Local Jurisdiction Contributions	1,366,797	-	1,366,800	1,366,800	100%
Other Local Assessment	1,163,373	-	1,163,375	1,163,375	100%
Sales and Miscellaneous Revenue	25,250	-	1,707	1,707	7%
Special Contracts/Pass thru	<u>2,112,188</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total Revenue	<u>9,206,344</u>	<u>-</u>	<u>2,885,932</u>	<u>2,885,932</u>	31%
EXPENDITURES					
Personnel	\$ 4,570,037	\$ -	\$ 360,679	\$ 360,679	8%
Standard Contracts	230,855	-	12,295	12,295	5%
Special Contracts / Pass-Through	3,957,724	-	53,342	53,342	1%
Office Services	<u>447,728</u>	<u>-</u>	<u>25,734</u>	<u>25,734</u>	6%
Total Expenses	<u>9,206,344</u>	<u>-</u>	<u>452,050</u>	<u>452,050</u>	5%
Agency Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,433,882</u>	<u>\$ 2,433,882</u>	