

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #13-D: FY 2016 BUDGET AMENDMENTS

SUBJECT:

There were several changes to the FY 2016 budget originally approved in April 2015. These changes were in 1) Homeland Security Grant funding; 2) Projected carry-over figures for operations; 3) Federal RSTP and UASI grant funding; 4) State RSTP and DRPT 2014 funding; and 5) projected carry-over figures for pass-through payments.

BACKGROUND:

Various elements carry forward from year to year. The FY 2016 budget created in February and approved in April of 2015 estimated the amounts that would be on hand at June 30, 2015 to carry over into FY 2016. Some anticipated expenditures did not materialize in elements that are funded from non-grant sources, and some expenditures occurred sooner than expected. Whatever remained unencumbered at the end of the fiscal year carried forward into the subsequent year to continue the programs established by the various committees. Notes 2 and 5 below, address this amendment change. Grant funding can occur either sooner, or later, than anticipated. Notes 1, 3 and 4 further address this amendment change.

AMENDMENT NARRATIVE:

- 1) Homeland Security Grant Funding:** UASI Program Management fund expenditures were less than anticipated for FY 2015, leaving more funds available for FY 2016.
- 2) Project Carryover Funding for Operations:** Local program expenditures for operations were more than anticipated for FY 2016, leaving less funding available for FY 2016 operating costs. They affected the following areas of funding: HR Green, Water Resources, Planning, Emergency Management, and Housing.
- 3) RSTP, DRPT and Homeland Security Federal funding:** FY 2015 RSTP pass-through funding anticipated to be expended in FY 2016 is no longer needed and FY 2015 DRPT pass-through funding was expended in FY 2015, thus reducing the budget in FY 2016, while a small increase in carry over for FY 2014 was added for DRPT. Homeland Security funds for some on-going projects were fully expensed in FY 2015, while a new award was received for FY 2016.
- 4) RSTP and DRPT State funding:** FY 2015 RSTP pass-through funding anticipated to be expended in FY 2016 is no longer needed, and FY 2015 DRPT pass-through funding was expended in FY 2015, thus reducing the budget in FY 2016, while a small carry over for FY 2014 was added for DRPT.
- 5) Project Carryover Funding for Pass-Through:** Local program expenditures for consultant payments were less than anticipated for FY 2015 leaving more funding available for FY 2016. They affected the following areas of funding: HR Green, Water Resources, Planning, Emergency Management, Housing, and Municipal Construction Standards.

Attachment 13-D

RECOMMENDED ACTION:

Approve the budget amendment for this period.

**HAMPTON ROADS PLANNING DISTRICT COMMISSION
HAMPTON ROADS TRANSPORTATION PLANNING ORGANIZATION**

FY2016 BUDGET

REVENUES

OPERATIONS

	TPO APPROVED	PDC PASS-THRU	TPO PASS-THRU	PDC OPS	PDC OPS	AMENDMENT	AMENDED BUDGET	TPO PASS-THRU	PDC PASS-THRU	TPO OPS	PDC OPS
FEDERAL GRANTS	2,518,597			2,362,937	155,660	70,810	2,589,407			2,400,457	188,950
STATE GRANTS	381,868			334,368	47,500	4,690	386,558			339,058	47,500
STATE GRANT TO PDCs	151,943				151,943	0	151,943				151,943
LOCAL:											
Member Dues	1,366,797			301,368	1,065,429	0	1,366,797			306,058	1,060,739
Member Programs	637,732				637,732	0	637,732				637,732
Special Programs	4,000				4,000	0	4,000				4,000
Deferred from Prior Years	408,270				408,270	(173,139)	235,131				235,131
Other Local Programs	20,000				20,000	0	20,000				20,000

MISCELLANEOUS

TOTAL OPERATIONS

PASS-THROUGH FUNDS

	111,162				111,162	0	111,162				111,162
TOTAL OPERATIONS	5,600,369	0	0	2,998,673	2,601,696	(97,639)	5,502,730	0	0	3,045,573	2,457,157
FEDERAL GRANTS	1,237,679	792,000	501,679			(298,183)	939,496	453,781	541,715		
STATE GRANTS	120,000	64,000				(7,279)	112,721	56,721			
LOCAL OTHER	1,367,340		1,367,340			0	1,367,340		1,367,340		
OTHER	6,000		6,000			0	6,000		6,000		
DEFERRED FROM PRIOR YEARS	779,000		779,000			499,057	1,278,057		1,278,057		

TOTAL PASS-THROUGH FUNDS

TOTAL REVENUE

EXPENDITURES

	9,110,388	856,000	2,654,019	2,998,673	2,601,696	95,956	9,206,344	510,502	3,193,112	3,045,573	2,457,157
PERSONNEL	4,570,037			2,327,040	2,242,997	0	4,570,037			2,327,040	2,242,997
STANDARD CONTRACTS	234,555			114,547	120,008	0	234,555			114,547	120,008
SPECIAL CONTRACTS	73,460			43,531	29,929	0	73,460			43,531	29,929
PASS-THROUGH ACTIVITY	3,510,019	856,000	2,654,019			193,595	3,703,614	510,502	3,193,112		
OPERATING SCHEDULES	444,028			224,346	219,682	50,922	494,950			224,346	270,604
CONTINGENCIES/RESERVES	278,289			289,209	(10,920)	(148,561)	129,728			336,109	(206,381)
TOTAL EXPENDITURES	9,110,388	856,000	2,654,019	2,998,673	2,601,696	95,956	9,206,344	510,502	3,193,112	3,045,573	2,457,157