

August 26, 2015

Memorandum #2015-106

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Committee Meeting – September 2, 2015
RSVP – September 1, 2015

The meeting of the HRPDC Directors of Utilities Committee will be held on **September 2, 2015 at 1:30 p.m.** in the **James Room, City Center, Fountain Plaza II, 700 Town Center Drive, Newport News.** The agenda and related materials are attached.

Please RSVP by September 1, 2015 so we may make appropriate arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/jc

Attachments

Directors of Utilities Committee:

Lynn Allsbrook, HA
Kofi M. Boateng, NN
Daniel G. Clayton III, WM
J. Chris Dawson, GL
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Edward G. Henifin, HRSD
Donald Jennings, IW
Julien Johnson, SH
David Jurgens, CH
Thomas M. Leahy III, VB

Kristen M. Lentz, NO
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK

Directors of Utilities Copy:

Alan Benthall, NN
Scott Dewhirst, NN
Joseph Durant, NN
Sonja Eubank, SM
David Fauber, Cape Charles
J. Arnie Francis, GL
Joyce Heffington, NN
Stephanie Luton, JCSA
Jason Mitchell, HA
Bob Montague, VB

David Morris, NN
Richard Nettleton, VB
Ralph Patterson, WM
Ellen Roberts, PQ
Kenneth Sims, WN
Stephen Watson, FR
Shannon M. White, NO
Sherry D. Wright, NN
Craig Ziesemer, SU

Capacity Team:

Alan Benthall, NN
J. Arnie Francis, GL
Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Kristen M. Lentz, NO
Melissa Lindgren, IW
Stephen T. Motley, VB
Nick Nagurney, VB
Richard Nettleton, VB

Ralph Patterson, WM
Danny Poe, JC
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Craig Ziesemer, SU

HRPDC Staff:

Robert Crum
Katie Cullipher
Rebekah Eastep
Julia Hillegass
Whitney Katchmark

Randy Keaton
Tiffany Smith
Jenny Tribo
Joe Turner

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
September 2, 2015
Newport News
1:30 P.M.**

1. Summary of the August 5, 2015 Meeting of the Directors of Utilities Committee

The summary of the August 5, 2015 meeting of the Directors of Utilities Committee is attached for review and approval.

Attachments:

- 1A August 5, 2015 Meeting Summary
- 1B August 5, 2015 Meeting Sign-in Sheet
- 1C Norfolk – 100 Resilient Cities (presentation slides)
- 1D Customer Affordability “Data Package” Components (presentation slides)

ACTION: Approve the meeting summary.

2. Public Comment

3. askHRgreen.org Annual Report

The HRPDC staff will brief the Committee on the askHRgreen.org FY 15 Annual Report and program activities for HR WET and HR FOG.

ACTION: No action.

4. FY2017 Wastewater and Water Program Budgets

The Committee will consider endorsement of the FY 2017 budgets for the Regional Wastewater Program and the Regional Water Program. The guidelines for Committee actions related to budget planning are listed below:

Recommendations related to budget planning require unanimous agreement by the Committee. Committee members will have opportunities to review and comment on proposed budgets at monthly meetings or via email. Committee members may express their support of proposed budgets either in-person at Committee meetings or via written communication to HRPDC staff.

Any Committee decision regarding budget planning is an endorsement by the Committee and amounts to a commitment by the locality to include recommending the agreed-upon budget in the locality departmental budget

as input to the locality's budget. If a locality representative did not attend the Committee meeting to vote on budget planning, HRPDC staff will contact the locality to confirm that the locality is aware of and supports the proposed budget.

Attachments:

- 5A FY2017 Regional Wastewater Program Budget
- 5B FY2017 Regional Water Program Budget

ACTION: Endorse the FY 2017 Regional Wastewater and Regional Water Program budgets.

5. Investigating Aquifer Recharge

Mr. Ted Henifin, HRSD, will update the Committee on HRSD's aquifer recharge study.

ACTION: Per discussion.

6. Groundwater Management

The Committee will have the opportunity to discuss the August 18, 2015 initial meeting of the Eastern Virginia Groundwater Management Advisory Committee ([link to meeting information](#)) and related topics. Al Moor, Suffolk Public Utilities Director, will discuss concepts to consider in light of proposed permit changes and a potential approach to transition from the current situation to different management program.

ACTION: Per discussion.

7. Staff Reports

- **SSORS and FOG Online Certification:** The HRPDC staff will provide a status update on the transition plan for maintenance contracts.
- **FY 2016 Water and Sewer Rates Data Call:** The deadline for responses to the annual water and wastewater rate data call is September 18, 2015.

ACTION: Per discussion.

8. Other Business