

January 13, 2016

**Memorandum #2016-05**

**TO: askHRgreen.org: Fats, Oils and Grease Subcommittee**

**BY: Katie Cullipher, Senior Environmental Education Planner**

**RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, January 19, 2016**

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, January 19, 2016**. The meeting will begin at **9:30 a.m.** and will be held at the **Newport News Public Works Office located at 511 Oyster Point Road, Newport News**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

**1. Meeting Summary**

The meeting summary for December is attached for your review and information.

Attachment 1

**Action:** Approve the meeting summary.

**2. askHRgreen.org Events**

February 12-14 – Coastal Virginia Home & Garden Show, Hampton

*February 19-21 - Mid-Atlantic Home & Garden Show, Virginia Beach (TBD)*

*March 12 – SEVA CAI Community Association Day, Virginia Beach (TBD)*

April 16 – Virginia Living Museum Earth Day, Newport News

May 21 – Family Fun Fest at Chickahominy Riverfront Park, James City County

June 25 – Olden Days, Smithfield

**Action:** Still need a few volunteers to staff the Mid-Atlantic Home & Garden Show in Virginia Beach if we are to attend that event.

**3. Media Planning**

The Committee should review and discuss the attached draft scripting for the spring TV media campaign.

Attachment 3

**Action:** Finalize script for TV media campaign.

**4. HRFOG.com Development Initiatives**

The Committee should review the proposed development initiatives discussed with CH2M and prioritize in order of importance for scoping and estimation purposes.

**Action:** Based on discussion.

**5. Roundtable Discussion**

Committee members should share any information or discuss any current issues with their FOG programs.

**Action:** Based on discussion.

**6. Staff Reports**

Budget – The current budget is attached for review.

Attachment 6

**Action:** Based on discussion.

Next Meeting – Tuesday, February 16, 2016 at 9:30 a.m. in Chesapeake.

KRC/jc

**askHRgreen.org: Fats, Oils and Grease Subcommittee:**

Tory Askew, SU	Josiah Jendrey, SM
Dan Baxter, NN	Ron Johnson, HRSD
Kate Bernatitus, IW	Harry C. Kenyon, NO
Dan G. Clayton III, WM	John Knowles, CH
Michael Coy, YK	Robert Mickelborough, GL
Sarah Crawford, HRSD	Kate Nixon, VB
Beth Davis, JC	Danny Poe, JC
Barry Dobbins, HA	Lynn Proctor, VB
Regina Duncan, HA	Ellen Roberts, PQ
Tom Fauber, JC	Erica Roberts, VB
Catherine Filipowski, NO	S. Mark Swilley, YK
J. Arnie Francis, GL	George Taylor, CH
Melissa Halpert, CH	Erin Trimeyer, PO
Steve Hatcher, IW	Eric Tucker, NO
Joyce Heffington, NN	Brent Werlein, VB
Latoya Henry, NO	Kim Wieckert, SU
Jerry Hoddinott, CH	Brian Wilson, NO