

Attachment 1A
MEETING SUMMARY
MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
February 6, 2013
Newport News

1. Summary of the December 5, 2012 Joint Meeting of the Directors of Utilities Committee and Health Directors

There were no comments on, or revisions to the summary of the December 5, 2012 Committee meeting. The Committee did not hold a January 2013 meeting.

ACTION: The summary of the December 5, 2012 meeting of the Directors of Utilities Committee meeting was approved.

2. Uranium Mining

Mr. Tom Leahy, City of Virginia Beach Public Utilities Director, provided a summary of the General Assembly's actions related to the moratorium on uranium mining and the Virginia Nuclear Energy Consortium Authority. Regarding SB1353 (establishes a process for the Department of Mines, Minerals and Energy to issue permits for the mining of uranium ore), Mr. Leahy reviewed the events that led to the patron's withdrawal of the bill prior to vote in the Senate Agriculture Committee. SB919 (establishes 3 percent state severance tax on receipts of any uranium severed from the earth), which had been referred to the Senate Committee on Finance, was also stricken at the patron's request. It was noted that SB1138/HB1790 (Establishes the Virginia Nuclear Energy Consortium Authority as a political subdivision of the Commonwealth) passed in both the House and Senate and the new Consortium could be used in the drafting of mining regulations. General Assembly action would still be required to lift the moratorium.

ACTION: No action.

3. Consumer Confidence Report Rule Electronic Delivery Option

The Committee discussed the January 3, 2013 EPA memorandum clarifying the requirements of the Consumer Confidence Report (CCR) Rule associated with electronic delivery of water utility CCRs. Some utilities intend to proceed with electronic delivery in accordance with the EPA's electronic delivery framework. It was clarified that a direct URL must be provided to satisfy the electronic delivery requirements, as well as a public information program to reach non-billed customers. This is typically accomplished by including the URL in the customer bill, with notice of how to obtain the

alternative paper format CCR. None of the utilities present at the meeting indicated the intent to use the email method for electronic delivery. The electronic delivery method allows utilities to save on CCR printing costs for bill inserts, as well as postage if CCRs are distributed through separate mailings.

ACTION: No action.

4. Regional Sewer Consolidation Study

HRPDC staff provided a summary of the January 17, 2013 HRPDC CAO discussion of the of the Regional Sewer Consolidation study. Key points presented to the CAOs included the following:

- Localities will have six months to consider the findings and recommendations of the final report and decide whether to pursue consolidation.
- This timeframe for decision-making will be presented at the March 21, 2013 meeting of the HRPDC.
- Talking points/FAQ sheet will be developed by March 2013.

The Committee discussed the use of utility service as an economic development incentive and the relationship to governance issues. HRPDC staff will continue to coordinate with the Committee in developing the March presentation to the HRPDC.

ACTION: No action.

5. Water Quality Advertising

HRPDC staff briefed the Committee on a proposal to utilize a portion of the existing FY13 Water Quality Advertising budget to provide expanded content in the forthcoming public outreach newspaper insert, the Hampton Roads Green Living Guide. Staff noted that the insert, which is included in the Virginian Pilot (print and online editions) and Daily Press, was well received last year and provides high value for advertising dollars. Each HRgreen sub-committee is allotted one ad, and all editorial space is reserved for HRgreen material. The proposal is to purchase an additional full page in this year's insert to focus on sustainability message points, complemented by engaging infographics. The cost is \$4,475. Staff recommended executing the proposal.

ACTION: The Committee endorsed staff's recommendation. Staff will execute proposal.

6. Staff Updates

Staff Reports are summarized below:

- **Hazard Mitigation Grant:** The Committee discussed the FEMA Hazard Mitigation Grant programs and potential projects for critical infrastructure resiliency. HRPDC Emergency Management Department indicated the availability of significant funding for retrofits/structural improvements to facilities with a history of being out of service or damaged during an event. Some utilities are planning on submitting applications based on consideration of program criteria and candidate projects. HRPDC staff is interested in facilitating utility access to these grants via the regional emergency management program and committee structure. Staff requested that Committee members provide feedback on the 2013 grant application and award process, as it may help identify obstacles and ways to improve the process.

ACTION: No action.

- **Groundwater Monitoring:** At the January 2013 Department of Environmental Quality (DEQ) Groundwater Steering Committee meeting, DEQ staff presented the draft framework for statewide ambient groundwater monitoring. DEQ is seeking comments from a designated list of stakeholders. The Committee did not have specific comments.

ACTION: No action.

- **Groundwater Regulations:** The Committee was briefed on DEQ-HRPDC staff discussions of Committee comments on the draft Groundwater Regulations (9VAC25-610). DEQ staff is developing a written response to comments; a pre-meeting with staff is a possibility. DEQ staff plans to submit the revised regulations to the State Water Control Board in June.

ACTION: Staff will coordinate follow-up actions with the previously designated subcommittee.

7. Other Business

Other Committee business is summarized below:

- AWWA VA WARN tabletop training exercise: Several utilities attended the exercise on January 30, 2013 “Disaster Recovery Utilizing the VA WARN Program,” held at the University of Richmond. Take-aways from the exercise included the following:
 - VA WARN should incorporate standard FEMA commodities and costs/rates. If all members have the same commodities and rates,

members do not have to waste time cost shopping. Also, this ensures that cost estimates are appropriate for anticipated FEMA reimbursements.

- Signature of the VA WARN agreement by the utility's parent organization or locality allows access to resources beyond the water/wastewater utility.
- Public Notification of VPDES Permit Applications and Renewals: Norfolk Utilities will be contacting DEQ to advocate for requiring notification of owners/operators of surface water intakes within a certain radius of the proposed discharge. Chesapeake and Virginia Beach Utilities indicated their support for requiring such notice.
- SSORS Reports Viewing Privileges: The Committee discussed the sharing of data from the Sanitary Sewer Overflow Reporting System (SSORS). In general, it was agreed that utilities should have "view only" privileges for SSORS reports throughout the region. HRPDC staff will follow-up with the consultant to assess the associated system coding changes, level of effort, and budget requirements.
- Resolution of Appreciation: The Committee congratulated Mr. John Carlock, who retired as HRPDC Deputy Director on January 31, 2013. The Committee recognized him for his service and contributions to the water and wastewater programs in the region, and presented him with a resolution of appreciation.

Committee Meeting Sign-In Sheet
February 6, 2013

Attachment 1B

Locality/Agency	Representative	Representative	Representative	Representative
HRSD	Chris Stephan			
Chesapeake	Bill Meyer			
Franklin				
Gloucester	Arnie Francis			
Hampton	Tony Reyes	Jason Mitchell		
Isle of Wight				
James City County	Larry Foster			
Newport News	Reed Fowler	Everett Skipper		
Newport News	Brian Ramaley	Scott Dewhirst		
Norfolk	Kristen Lentz			
Poquoson	Bob Speechley	Ellen Roberts		
Portsmouth	Erin Trimyer			
Smithfield				
Southampton				
Suffolk	Craig Zieseimer			
Surry				
Virginia Beach	Tom Leahy			
Williamsburg	Dan Clayton			
Windsor				
York	Brian Woodward			
HRPDC	Whitney Katchmark	Julia Hillegass	Katie Cullipher	Tiffany Smith
HRPDC				
New Kent				
DEQ				
EPA				
USGS				
VDH				
VDH				
VDH				
AECOM				
AquaLaw				
Brown & Caldwell				
CH2M-Hill				
Christian Barton				
CNA				
HDR				
Hurt & Proffitt, Inc.				
McGuire Woods				
Rice Associates				
REMSA				
Troutman Sanders				
Virginia Fusion Center				
Virginia WARN				
URS				
Watermark Risk Management				
Private citizens	John Carlock			