

Hampton Roads Planning District Commission Recommended Governance Approach

The Regional Chief Administrative Officers (CAO) Committee recommends the following approach to improve the HRPDC process:

- 1. Change the membership of the HRPDC to one elected official from each of the 17 jurisdictions (the current HRPDC contains 47 members on the full Commission).** Each jurisdiction would appoint one representative to serve on the Commission along with a designated alternate. A weighted voting structure based on the population of each of the 17 jurisdictions would be used for Commission votes. CAOs would attend meetings to support their jurisdiction's Commission member, provide technical advice during meetings, and would serve as each jurisdiction's second alternate should the locality's Commission member and primary alternate not be present.

- 2. Formalize a procedure that provides for the Regional CAO Committee to review and make recommendations on items before they move forward to the HRPDC.** The Regional CAO Committee would assist the Executive Director in identifying items for HRPDC agendas and, when appropriate, make recommendations on agenda items which would be presented to the Commission.

- 3. Maintain the current Personnel and Budget Committee to provide guidance to the HRPDC Executive Director on agency operational issues.** The HRPDC/HRTPO Personnel and Budget Committee is comprised of nine members:
 - Chair and Vice Chair of the HRPDC and HRTPO
 - Secretary and Treasurer of the HRPDC
 - One additional elected official from the HRPDC
 - Two CAOs (one from Southside and one from Peninsula) - the CAO Committee will make recommendations on CAOs to serve on this Committee