



PROGRAM INCORPORATION

Presentation by

John M. Carlock

Deputy Executive Director, Physical Planning

Hampton Roads Planning District Commission

January 17, 2007



PROGRAM OVERVIEW

- Provide financial assistance to citizens who are in danger of losing residential water service due to non-payment of a water bill.
- Regional fundraising and pool of funds
- 100% of Donations applied to program
- Administrative costs borne by utilities and service providers



ELIGIBILITY CRITERIA

- Live in Hampton Roads service area
- Danger of losing residential water service
- Demonstrate personal or family crisis
- Provide partial payment of bill
- Participate in educational program
- Maximum of \$250 – once per year



PROGRAM HISTORY

- 1997 – Pilot Program approved by HRPDC
- 1998 – HRPDC approved Eligibility Criteria
- 1999 – HRPDC approved Allocation Formula
- 1999 – 2005 – Program active



ACCOMPLISHMENTS

- Total Funds Disbursed: \$205,444.61
- Families Aided: 1,401



ISSUES

- Trademark
 - Registration resolved based on prior use of name & service area
- Level of Donations & Tax Deductibility
 - Resolve through establishment of 501(c)(3) nonprofit



HAMPTON ROADS HELP TO OTHERS

- Articles of Incorporation
 - Community Members – Cities, Counties, Towns
 - Administrative Member – HRSD
 - Directors – one per member - Director of Utilities or equivalent
 - Other standard provisions
- Bylaws
- Registration with Internal Revenue Service
- HRPDC continues to provide staff services



RECOMMENDATIONS

- Approve establishment of Hampton Roads Help To Others Program as a 501(c)(3), subject to final legal review.
- Recommend that the Hampton Roads Localities and HRSD approve the incorporation and continue participation in the Program.

