

AGENDA NOTE – HRPDC QUARTERLY COMMISSION MEETING

ITEM #11: PROJECT STATUS REPORTS AND ADVISORY COMMITTEE SUMMARIES

A. DIRECTORS OF UTILITIES COMMITTEE SUMMARY MINUTES

The summary of the April 3, 2013 meeting of the Directors of Utilities are attached.

Attachment 11-A

B. HAMPTON ROADS CHESAPEAKE BAY COMMITTEE AND REGIONAL STORMWATER MANAGEMENT COMMITTEE MEETING SUMMARY

The summary of the April 4, 2013 Hampton Roads Chesapeake Bay Committee and Regional Stormwater Management Committee Meeting is attached.

Attachment 11-B

C. PROJECT STATUS REPORT

Attached are status reports on other HRPDC programs.

Attachment 11-C

MEETING OF THE DIRECTORS OF UTILITIES COMMITTEE

The Directors of Utilities Committee met on April 3, 2013. The following items were addressed during the meeting:

- HRPDC staff presented an overview of the second wave of askHRgreen.org research. The report compares responses from 2010 and 2012 surveys to measure changes in population behavior and the evolving effectiveness of the askHRgreen campaign.
- The HRPDC staff briefed the Committee on the draft deliverable for task 1 of the water and wastewater rate structures project, which characterizes issues related to water and wastewater utility rate structures and revenue gaps.
- The Committee discussed the preliminary results of the comparative analysis and next steps for the Regional Sewer System Asset Consolidation Study.
- HRPDC staff briefed the Committee on upcoming training for utility staff on the 2013 upgrades to the Sanitary Sewer Overflow Reporting System (SSORS) and the agenda for the June 5, 2013 joint meeting with local Health Directors and Emergency Managers.

MEETING SUMMARY
CHESAPEAKE BAY AND REGIONAL STORMWATER MANAGEMENT COMMITTEES

The Chesapeake Bay and Regional Stormwater Management Committees met on April 4, 2013. The following items were discussed.

- Mr. Ben McFarlane, HRPDC, briefed the Committee on the status of the coastal resiliency project and other related efforts. The Committee discussed potential ideas for collaborative projects with Virginia Sea Grant.
- Ms. Gayle Hicks and Ms. Sabrina Carr, Hampton, gave a presentation to the Committee on Hampton's Comprehensive Waterways Management Plan and public engagement process.
- The Committee voted to recommend approval of the FY13-14 Stormwater Memorandum of Agreement.
- Ms. Jai McBride, HRPDC, briefed the Committee on HRPDC's FY13-14 Unified Planning Work Program.
- Mr. McFarlane briefed the Committee on potential grants available to HRPDC from the Virginia Coastal Zone Management Program (VCZMP).
- Mr. McFarlane briefed the Committee at changes made to the FY11-12 HRPDC Coastal Resources Technical Assistance Program Final Report. The changes were made at the request of VCZMP staff after they received the report in January.
- Status updates from HRPDC staff, Chesapeake, Isle of Wight, Norfolk, Suffolk, Virginia Beach, and York.

PROJECT STATUS REPORTS

1. Regional Housing Program

Hampton Roads Loan Fund Partnership

The staff is continuing to provide down payment and closing cost assistance to qualified first-time homebuyer in the region. Staff members are working with new partners to bring down payment and closing cost assistance to service areas previously not covered by the program. Staff will be conducting an assessment of all homeownership programs available in the region.

Housing & Human Services Technical Assistance

Staff members continue to assist the Hampton Roads Housing Consortium (HRHC) and are currently working on several activities for the month of April. HRHC is planning an event on April 11, 2013 to discuss agency sustainability through challenging economic times. Staff will also be participating Fair Housing Month activities and training. A regional information session will be held at the HRPDC to discuss funding opportunities through the newly formed Virginia Housing Trust Fund. DHCD will facilitate this meeting on April 19, 2013 to share the funding opportunities and application process to Hampton Roads agencies to include; non-profits, city/county agencies, and housing authorities.

Staff members are also working with Housing Virginia to facilitate local discussions on determining future affordable housing by evaluating local trends and predictors. More information will be provided in future months.

2. Regional Economics Program

Technical Assistance

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Both the HRPDC Data Book and the Commission's Benchmarking Study provide easy access to a great deal of regional information. Staff also provides special reports and newsletter articles on topics of timely significance, such as payroll and unemployment reports. Over the past month, staff has provided briefings to member localities (per requests) and has responded to information requests from individuals, member localities, regional organizations, and the media.

Analysis of Department of Defense Presence

The Department of Defense plays a significant role in the Hampton Roads economy, a role that is continuously being re-defined. In an attempt to better understand the economic impact of the DoD on the region, staff have begun work on an in-depth analysis of the federal presence in Hampton Roads, specifically as it relates to defense activities.

Hampton Roads Data Center

In keeping with the state mandate that calls for Planning District Commissions to collect and maintain demographic, economic, and other data concerning the region and member localities, and to act as a state data center affiliate in cooperation with the Virginia Employment Commission, staff routinely collect and maintain a variety of data sets. This year, as per the Commission's work program, staff are moving from the publication of data in an annual Data Book, to an online data repository that will enable efficient access for those seeking regional data. Staff have begun the process of moving to an online system; a process that is expected to be ongoing as new information is released.

3. Emergency Management Project Update

Ready Hampton Roads

Staff continues to support the Ready Hampton Roads program. Current efforts include the launch of a Ready Hampton Roads Facebook page and coordination with Ready Virginia regarding the Virginia Hurricane Guide and outreach campaigns.

Regional and Local Jail Exercise

Staff continues to support the Hampton Roads Inmate Evacuation committee. Current efforts include project management of a regional and local jail exercise series. Kickoff and Initial Planning Workshop have been accomplished.

Regional Emergency Management Technical Advisory Committee (REMTAC)

The Emergency Management staff continues to manage and support the Regional Emergency Management Technical Advisory Committee and its associated tasks and committees. The REMTAC last met on March 26, 2013. Recent activities included:

- Support the planning of a coordinated regional outreach event among localities, VDEM, and ReadyHamptonRoads at Harbor Park on June 1st.
- Were briefed on the Hampton Roads Water and Wastewater Systems Emergency Preparedness and Response Regional Implementation Plan and invited to a joint Director of Utilities/Health Dept. meeting
- Changed the name of the "Hampton Roads Special Needs Registry" to "Ready Hampton Roads Functional/Medical Needs Planning Registry"
- Had a presentation and discussion of the draft Region V Measures document and its importance in focusing planning activities and resources in the region to address identified capability gaps.

WebEOC Subcommittee

The Subcommittee met on March 26 following REMTAC. Activities included the following:

- There was a briefing by ESi/Intermedix on the future of WebEOC and partnering strengths, such as bundled notification services.
- Virginia Beach and Suffolk demonstrated their daily use of WebEOC.

- VDEM sharing policy update to allow sharing among WebEOC systems, to reduce required use of multiple WebEOC systems/logins.
- It was determined that representatives from Virginia Beach, Chesapeake, Norfolk, and Newport News would attend the WebEOC User Conference with support of grant funds from HRPDC.
- The list of updated regional boards to be ready prior to hurricane season was reviewed.

Special Needs Subcommittee

The REMTAC Special Needs Subcommittee continues to be supported by the Regional Special Needs Planner and EM Staff as needed. The Subcommittee last met March 19, 2013. Meeting activities included:

- Introduction and discussion with Dawn Brantley, our new Regional Special Needs Planner who replaced Mary Donny.
- An update on improved evacuation coordination with Hampton Roads Transit (HRT) that included sharing Office of Emergency Management points of contact and lists/GIS data of possible shelter locations. Recommended changes in HRT policy are under review.
- The 2013 Healthcare Organization Emergency Preparedness Seminars are now open for registration through the ReadyHamptonRoads.org website. HOEPS.org now redirects to readyhamptonroads.org
- There was a discussion regarding the importance of keeping a regional perspective of “special needs planning” and the need to sustain the regional special needs planning program past September 2014.
- It was agreed to change the name of the special needs registry prior to printing of the 2013 Virginia Hurricane Guide and the next batch of registry brochures.
- Legal review had come up with a possible solution to solve HIPPA concerns that would allow future updates of the regional registry by localities without violating HIPPA. Legal verbiage to be added to registry brochures and website would be developed for local review.

Hampton Roads Tactical Regional Area Network (HRTacRAN)

HRPDC and VDEM staff has obtained an extension to the FY 2008 UASI grant from FEMA. The extension extends the FY08 performance period until February 28, 2013. Communications stakeholders have indicated that the new timeframe allows for sufficient time to complete the augmentation of the HRTacRAN system. Since the extension has been received, communications stakeholders have published a request for proposals to complete the associated work.

Urban Area Security Initiative (UASI)

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). In February 2012, the HRPDC received official notice that Hampton Roads has been eliminated from the UASI program in fiscal year 2012. As such, the HRPDC has been assisting the UAWG in restructuring into a regional body for strategic collaboration and cooperation within the preparedness community. Recent work includes:

a) The closeout of FY08 and FY09 UASI Grants

All FY08 and FY09 projects have been closed out. HRPDC will not focus on closing out FY10 project prior to June 30, 2013.

b) Completion of a regional Threat and Hazard Identification and Risk Assessment (THIRA)

A completed THIRA is a requirement of receiving federal grant funding from the Department of Homeland Security. While Hampton Roads was removed from the UASI list in FY 2012, stakeholders agreed that a THIRA should be done as a slight change in DHS' risk formula could result in continued funding. The final THIRA was submitted to FEMA in December.

c) Completion of a UASI Effectiveness Report

The UASI effectiveness report has been completed. The report will be assimilated to state and federal decision-makers.

d) Restructuring

In order to function in a new role of strategic regional collaboration and coordination, the UAWG has begun a restructuring process. Three subcommittees (listed below) have been formed. Additionally, discussions are ongoing to update the UAWG's governance structure and merging it with the Regional Catastrophic Preparedness Team and Hampton Roads Metropolitan Medical Response System.

Resource Subcommittee

The Resource subcommittee is responsible for completing initial prioritization and division of preparedness grant funding to the region within relevant grant rules and regulations. As the regional need outweighs available resources, this subcommittee's duty is to apply available funding to potential projects that will maximize preparedness in the Hampton Roads region. Prioritization will be based

on known capability gaps, The Hampton Roads Homeland Security Strategic Plan, the Hampton Roads THIRA, and the Virginia Regional Preparedness Measure. This includes new funding opportunities available to the region, in addition to reallocations of previously awarded funds.

Bylaws and Governance Subcommittee

The Bylaws and Governance Subcommittee is responsible for updating and maintaining the governance structure of the HR UAWG. As the preparedness landscape evolves, so too must the modus operandi of the HR UAWG. Sample tasks of this subcommittee include redrafting of the current Guidelines and Governance Structure and making membership recommendations to the UAWG.

Risk and Capabilities Subcommittee

The Risk and Capabilities Subcommittee is responsible for responding to data calls from the Department of Homeland Security and tracking capabilities throughout the region. As regional gaps and capabilities change, this committee will be tasked with ensuring that relevant plans and priorities therein are updated and maintained.