



Shannon E. Glover, Chair
James Gray, Jr., Vice-Chair

Michael J. Hipple, Chair
Richard W. West, Vice-Chair

December 4, 2025

Memorandum #2025-159

TO: HRPDC/HRTPO Community Advisory Committee

BY: Quan McLaurin, HRPDC/HRTPO Civil Rights & Community Engagement Liaison

RE: HRPDC/HRTPO Community Advisory Committee Meeting – December 11, 2025

The next HRPDC/HRTPO Community Advisory Committee (CAC) meeting has been scheduled for Thursday, December 11, 2025, from Noon to 2:00 PM. This meeting will be held virtually using Microsoft Teams.

If you have any questions, please do not hesitate to contact me.

QM/se

Attachments

CAC Membership:

Carter, Lauren, NO (Chair)
Anderson, Sharon, PO (Vice-Chair)
DuRose, Todd, CH
Nickens, Rodney, CH
Amos, Maleah, PO
Cotrupi, Frank, NN
Davidson, Travis, NO
Walker, Tiaira, NO

Martin, Brad, VB
Piglowski, Anthony, SU
White, Carolyn, SU
Dell, Shelby, VB
Harrell, Destini, VB
Sorrell, Shannon, VB
Sterling, Josh, VB
Ogunyemi, Daniel, YK

CAC Partner Agencies:

Cook, Steve, The Workforce Council
Dwyer, Rick HRMFFA
Evans, Michael, Hampton Roads Alliance
Gatling, Veleka, ODU

Lumpkin, Drew, The Roundtable
Miller, Scott, VWU
Short, Jo Ann, The Planning Council

CAC Copy:

Belcher, Larry, VWU
Crittendon, Queen, VDOT
Effah-Amponsah Angela, VDOT
Finderson, Thomas, IW
Geduldig-Yatrofsky, Mark, PO
Hallums-Ponton, Sonya, VDOT
Kirkland, Sarah Jane, ODU
Kramer, Thomas, CNU
Mason, Monty, W&M
Mayes Katheryn, IW

McKenna, Bob, VPCC
Moore, Keith, VWU,
Nichols, Todd, HRMFFA
Page, Kevin, HRTAC
Ramsey, Elijah, VDOT
Tanner, Carolyn, VDOT
Torres, Joshuah,
Wallace Dustin, NO
Zollos, Steve, SSSEVA

Staff:

Crum, Bob
Grootendorst, Greg
Parthasarathi, Pavithra

McLaurin, Quan
Klepeisz, Matt

**HAMPTON ROADS
COMMUNITY ADVISORY COMMITTEE
MEETING**

**December 11, 2025
Noon – 2:00 PM**

**Virtual Meeting
Microsoft Teams**

For accommodations or cost-free [translation assistance](#), please contact Quan McLaurin (qmclaurin@hrpdcva.gov) at least 48 hours in advance of the meeting.

1. Call to Order

2. Approval/Modification of Agenda

Members are provided with an opportunity to modify the agenda. Any item for which a member desires consideration from the CAC should be submitted now, as opposed to under “Old/New Business.”

Recommended Action: The CAC should consider taking action to approve the agenda.

3. Public Comments

• Submitted Public Comments

There were no submitted public comments since the last CAC meeting. Any new written public comments received after the preparation of this agenda will be announced at the meeting.

• Public Comment Period

Members of the public are invited to address the CAC. Each speaker is limited to three minutes.

4. Summary Minutes

The draft October 2025 meeting minutes are attached for the CAC's consideration.

Attachment 4: Meeting Minutes October 9, 2025

Recommended Action: The CAC should approve the minutes from October 9, 2025.

5. Hampton Roads Congestion Management Process – Keith Nichols, HRTPO Principal Transportation Engineer, and Theresa Brooks, HRTPO Transportation Engineer III

The Hampton Roads Congestion Management Process (CMP) is an ongoing systematic process for managing congestion that provides information and analysis on multimodal transportation system performance and on strategies to alleviate congestion and enhance the mobility of persons and goods regionwide. During this process, HRTPO staff work with state and local agencies to develop these strategies and mobility options. All Transportation Management Areas (TMAs), which are urban areas with populations over 200,000, are required by Federal regulations to prepare a CMP. The Hampton Roads Congestion Management Process is updated on a five-year cycle to assist with the development of the Long-Range Transportation Plan.

HRTPO staff is currently preparing an update to the CMP report. This update will include:

- A thorough assessment of the roadway system in Hampton Roads
- An analysis of changes in travel times in critical corridors
- An assessment of the impacts of a number of recently completed roadway projects
- A regional roadway network congestion analysis
- A ranking of the most congested corridors
- A list of congestion mitigation strategies
- Recommend improvements for congested corridors
- A survey that will be conducted to gauge public feedback on congestion issues

The update to the Hampton Roads CMP Report is being released in two parts. Part I, which includes the Introduction, System Monitoring and System Performance sections, was released in July 2025. Part I of the study is available at the following link:

<https://www.hrtpo.org/DocumentCenter/View/14605/T25-03-Hampton-Roads-Congestion-Management-Process---Part-I-PDF>

Work on Part II of the study, which includes sections related to mitigating congestion, including the results of a public survey, is underway. HRTPO staff will provide background information on the CMP and will ask for feedback from CAC members related to the upcoming survey.

RECOMMENDED ACTION: For discussion and information purposes at this time.

6. CAC Overview – Quan McLaurin, HRPDC/HRTPO, Civil Rights & Community Engagement Liaison

To support the efforts of the CAC, Quan McLaurin, CAC Liaison, will provide members with an overview of the history of the CAC, guidance on being an effective CAC member, and answer questions about how the CAC functions.

Recommended Action: For discussion and information purposes at this time.

- 7. Membership Approval – Quan McLaurin, Civil Rights & Community Engagement Liaison**
The CAC Membership Subcommittee has met and is bringing forth membership recommendations for the group, with the request to approve their membership applications. Members recommended for approval are as follows:

Thomas Finderson	Isle of Wight	Committee Member	2 vacancies (2)
Mary Mills-Collins	Newport News	Committee Member	2 vacancies (3)
Thomas Dudley II	Newport News	Committee Member	2 vacancies (3)
Kelly Cooper	Hampton	Committee Member	3 vacancies (3)
Cierra Lewis	Norfolk	Committee Member	2 vacancies (5)
William Webb	Suffolk	Committee Member	2 vacancies (3)

Recommended Action: The CAC should approve the recommended membership applicants provided by the CAC Membership Subcommittee.

- 8. Officer Nominations 2026 – Quan McLaurin, HRPDC/HRTPO, Civil Rights & Community Engagement Liaison**

In accordance with CAC [bylaws](#), *“All officers shall be elected for a term of one year or until their successors are elected or until they resign or are removed from office... The Chairperson and Vice-Chairperson may serve not more than two (2) consecutive one (1) year terms.”* CAC members are asked to nominate persons for the positions of Chair and Vice-Chair for the year 2026. Ideally, officers should provide representation from the Peninsula and Southside areas of Hampton Roads. The current Chair and Vice-Chair are serving their inaugural terms and are eligible to be nominated for an additional term.

Nominated officers will be voted on at the February 2026 CAC meeting.

Recommended Action: The CAC should nominate members to serve as the 2026 Chair and Vice-Chair.

- 9. For Your Information**

- LRTP Prioritization** – As part of the 2050 Long-Range Transportation Plan (LRTP), HRTPO staff recently completed the evaluation and prioritization of candidate projects being considered for the plan. An email was sent to the CAC on November 14 requesting feedback on the draft prioritization scores.

The draft scores will be available for public review in December through an online review portal. If you have not yet provided feedback and would like to do so, we encourage you to share your comments during the public review period.

- Public Survey for Hampton Roads Strategic Plan** – The HRPDC will soon launch a public survey to support the development of a strategic plan for the Hampton Roads Region. The survey will be based on the ranking exercise we have been using with various stakeholder groups. Each survey participant will have the opportunity to rank 19 regional strategies that span six categories:

- i. • Economy,
- ii. • Infrastructure,
- iii. • Natural Environment,
- iv. • Resident Well-Being,
- v. • Visitor Appeal, and
- vi. • Housing and Community Development.

The input from the survey will be combined with the results from our stakeholder workshops to inform the second phase of the Plan development process. The survey will likely be launched in January of 2026.

- **FY 2027-2030 Transportation Improvement Program (TIP): Draft Project List -**
The Transportation Improvement Program (TIP) is a multi-year program for the implementation of surface transportation projects within a Metropolitan Planning Area (MPA), developed in cooperation with the State and affected public transportation operators. The TIP contains all federally-funded and/or regionally significant projects that require action by the Federal Highway Administration or the Federal Transit Administration. Before any such project can be constructed or conducted in the MPA, it must be included in a current TIP.

A full update of the HRTPO TIP is currently underway. The new, FY 2027-2030 TIP will go into effect on October 1, 2026.

The FY 2027-2030 TIP Draft Project List will be available for public comment and review on the HRTPO website at www.hrtpo.org under Public Notices from December 17, 2025, through January 7, 2026.

Mr. John Mihaly, Principal Transportation Planner, will be available to answer questions on this item.

10. Old/New Business

11. Adjournment

**Summary Minutes of the HRPDC/HRTPO
Community Advisory Committee (CAC) Meeting
October 9, 2025**

The October 9, 2025, meeting of the Hampton Roads Planning District Commission (HRPDC)/Hampton Roads Transportation Planning Organization (HRTPO) Community Advisory Committee (CAC) was held at the Newport News Department of Development in Newport News, VA.

The meeting was called to order by the Chair at approximately 12:05 PM, with the following in attendance.

CAC Members in Attendance

Lauren Roberts Carter (NO)
Carolyn White (SU)
Daniel Ogunyemi (YK)
Anthony Piglowski (SU)

Maleah Amos (PO)
Josh Sterling (VB)
Shelby Dell (VB)
Destini Harrell (VB)

CAC Members Absent

Frank Cotrupi (NN)
Travis Davidson (NO)
Shannon Sorrell (VB)

Sharon Anderson (PO)
Brad Martin (VB)
Rodney Nickens (CH)

Partner Agencies

Michael Evans, Hampton Roads Alliance
Ofe Nwanda-Vincent, VDOT

Todd Nichols, HRMFFA
Veleka Gatling, ODU

HRPDC/HRTPO Staff

Robert Cofield
Quan McLaurin
Pavithra Parthasarathi

Matthew Klepeisz
Husain Alegimenlen
Rob Case

Additional Attendees

Wayne White (SU)

Tom Finderson (IOW)

Welcome and Host Presentation – Florence Kingston, Director of Economic Development, City of Newport News

Mr. Bob Crum introduced Florence Kingston, Director of Economic Development for Newport News. Ms. Kingston welcomed the CAC to the city's new boardroom and provided an overview of economic development initiatives in Newport News.

Ms. Kingston discussed the city's focus on strategic growth, neighborhood revitalization, and leveraging public-private partnerships. She highlighted the "Newport News Edge Summit,"

efforts to attract data centers, and the revitalization of the downtown area to support the workforce for the Navy and Newport News Shipbuilding.

Approval/Modification of Agenda

The Chair, Ms. Lauren Roberts Carter, asked the committee if there were any amendments or discussions regarding the approval of the agenda. There were no discussions or amendments brought forth.

Without objection, the Chair motioned for the approval of the agenda. Mr. Daniel Ogunyemi seconded the motion. The motion passed unanimously.

Public Comments

- Submitted Public Comments**

Mr. Quan McLaurin reported that no public comments had been submitted.

- Public Comment Period**

Members of the public were invited to address the CAC, but no in-person requests for public comment were received.

Minutes

The Chair, Ms. Lauren Roberts Carter, asked the committee if there were any requested modifications or discussions surrounding the approval of the August 2025 minutes. There was no additional discussion or changes requested.

Lauren Carter Roberts motioned to approve the minutes. Destini Harrell seconded the motion. The motion passed unanimously.

2050 Long-Range Transportation Plan Update – Pavithra Parthasarathi, HRTPO Deputy Executive Director

Ms. Parthasarathi presented on behalf of Dale Stith. She introduced Hussein, a new Transportation GIS Analyst joining the team.

The LRTP serves as the region's transportation blueprint for the next 20 years. It is updated every five years to reflect changing priorities, funding, and growth. The current vision is "Transportation for All," ensuring the system is safe, efficient, and multimodal.

The process is currently in the "Evaluation and Prioritization" phase. Over 675 candidate projects were received and narrowed down to approximately 353 for scoring using the Project Prioritization Tool.

- **Timeline:**

- **October 2025:** Draft scores shared with stakeholders (including CAC).
- **January 2026:** HRTPO Board approves scores.
- **February 2026:** Fiscal constraint analysis (matching projects to available funding).
- **May 2026:** Anticipated adoption of the 2050 LRTP.

The Chair, Ms. Lauren Roberts Carter, invited members to share their transportation ideas or specific concerns for their localities:

- **Isle of Wight:** Mr. Tom Finderson expressed concern regarding the impact of 3,200 planned new homes in the Smithfield/Benns Church area. He highlighted the 70% projected increase in traffic on Brewer's Neck Blvd and Nike Park Road, noting that Nike Park Road is an old country road with no shoulders that needs widening.
- **Suffolk (Pughsville):** Ms. Carolyn White discussed the lack of infrastructure in the Pughsville area near I-664. She cited deep ditches, a lack of stormwater drainage, and the absence of sidewalks, forcing pedestrians to walk in the street or on the grass. She noted that while a walking trail exists in Suffolk, it disconnects at the Chesapeake line.
- **Virginia Beach:** Ms. Shelby Dell raised concerns about safety and congestion on Independence Blvd near I-264. She also advocated for the rail-trail project to connect Virginia Beach to the regional network, emphasizing that the "next generation" prefers not to drive.
- **Chesapeake:** A member mentioned Hanbury Boulevard as a safety hazard due to heavy truck traffic degrading the roadway.
- **Yorktown:** Mr. Daniel Ogunyemi emphasized the need for better walkability and bikeability, noting it is currently difficult to walk in many places in York County.
- **General:** Members discussed flooding/ponding on roadways and the need for better connectivity between the Southside and Peninsula (e.g., Patriot's Crossing).
- **South Norfolk:** Ms. Shelby Dell asked if regional planning accounts for cargo trains blocking traffic in South Norfolk. Ms. Parthasarathi confirmed that while specific local projects address crossings, freight movement is also studied regionally.

Action Item: Members were asked to look out for an email from Dale Stith later in the month containing the project scoring list and to provide feedback.

Active Transportation Update – Dr. Robert Case, HRTPO Chief Transportation Engineer

Dr. Case presented on the region's seven planned regional trails, which total approximately 250 miles.

- **Regional Trails Overview:**

1. **Chesapeake Bay Southside Loop:** Connects ERT, Little Creek Rd, Shore Drive, and the Oceanfront.
2. **Dismal Swamp Canal Trail:** Existing 24ft wide trail along the historic canal.
3. **East Coast Greenway:** A conceptual route connecting Canada to Key West; the local portion seeks to connect downtown Norfolk to the Dismal Swamp.
4. **Elizabeth River Trail (ERT):** Existing trail in Norfolk; plans exist to extend it to the Virginia Beach line.
5. **South Hampton Roads Trail:** Connects Suffolk to the Oceanfront (includes the Suffolk Seaboard Coastline Trail).
6. **Trail 757:** A large loop connecting Williamsburg, the Peninsula, and the Southside.
7. **Virginia Capital Trail Extension:** Planning to extend the trail from Jamestown High School into downtown Williamsburg.

Resources: Dr. Case highlighted the "Fish Swim Play" website as a resource for finding existing trails and water access.

Discussion:

- **Marketing:** Ms. Maleah Amos asked if there would be a regional effort to market these trails as a cohesive loop. Mr. Crum confirmed that this is the long-term vision—branding Hampton Roads as a destination for active, healthy lifestyles, similar to Bentonville, Arkansas.
- **Maintenance:** Members asked about the maintenance costs of these trails. Dr. Case explained that while less expensive than roads, trails require maintenance (mowing, root repair), often handled by VDOT or localities.
- **Activity:** Members participated in a "Word Cloud" activity via QR code to share which trails they currently use.

HRPDC/HRTPO Public Engagement Plan (PEP) – Quan McLaurin, Civil Rights & Community Engagement Liaison

Mr. McLaurin presented the updated Public Engagement Plan (PEP), which replaces the former Public Participation Plan (PPP).

The new PEP is a joint document for both the HRPDC and HRTPO to reduce confusion ("alphabet soup"). It adopts best practices from the International Association of Public Participation (IAP2) spectrum (Inform, Consult, Involve, Collaborate, Empower).

Public Comment: The draft is out for public comment from October 1, 2025, to November 15, 2025. It will be presented to the board for adoption on November 20, 2025.

Discussion:

Title VI/Nondiscrimination: A member asked if Title VI training would be offered again. Mr. McLaurin confirmed it would. He also clarified that despite the rescission of certain Executive Orders regarding "Limited English Proficiency," the agency remains committed to language access under the Civil Rights Act of 1964.

Action Item: Members were asked to review the plan and provide feedback on its accessibility and clarity.

For Your Information

- **FHWA/FTA Certification Review:** The HRTPO received its Final Certification Report on August 20, 2025. Mr. Crum noted the report contained several commendations.

Old/New Business

- **Member Recognition:** Mr. McLaurin congratulated CAC member Michael Evans for being named a "2025 NextGen Honoree" by CoVa Biz Magazine.
- **2026 Schedule:** The CAC will continue meeting on the second Thursday of every other month in 2026 (Feb, Apr, Jun, Aug, Oct, Dec).
- **Next Meeting:** The next meeting is scheduled for December 11, 2025. It will likely be held at the Thrive Food Pantry. Members will be encouraged to bring donation items.

Adjournment

With no further business, the Chair motioned to adjourn the meeting.

The motion was seconded by Maleah Amos and passed unanimously.

The meeting adjourned at approximately 1:56 PM.