

**HRTPO Active Transportation Subcommittee (ATS)
VDOT Pedestrian and Bicycle Advisory Committee (PABAC)
Joint Meeting, February 18, 2025
Summary Minutes**

10:00 a.m., Regional Building, Chesapeake, VA

ATS Members in Attendance (alphabetically, by organization)

Kevin Finn, Chesapeake (Chair)	Christy Fisher, Suffolk (Vice Chair)
Angela Rico, Newport News	Caleb Brooks, VDOT
Keith Darrow, Norfolk	Caitlin Aubut, York County
Alan Budde, Norfolk	

Partner Organizations in Attendance (alphabetically, by organization)

Kindra Greene, Elizabeth River Trail	Shawn Tasch, goCommute
Ty Champion, Elizabeth River Trail	Reed Nester, Tidewater Trails Alliance
Amy Jordan, goCommute	

HRTPO Staff in Attendance (alphabetically, by last name)

Rob Case	Markay Hall
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Others in Attendance (alphabetically, by last name)

Ashley Blue, Norfolk	Oge Nwandu-Vincent, VDOT
Mariah David, VDOT	Rogard Ross, Chesapeake BTAC
KeShara Demiel, VDOT	Keisha Wilkins, VDOT

1. Call to Order

Kevin Finn (Chair) called the meeting to order at 10:12 AM.

2. Introductions

Kindra Greene (ERT) introduced Ty Champion (ERT).

3. Approval of Agenda

The subcommittee approved the agenda.

4. Open Comment Period (for public and stakeholders)

There were no public or stakeholder comments.

5. Approval of Minutes

The subcommittee approved the October 1, 2024 meeting minutes.

6. Consistent Signage for Trail757

Kevin Finn (Chair) led a discussion of ideas from around the table. Kindra Greene (ERT) provided ERT's methodology and offered to share information with the larger group. Christy Fisher (Vice Chair) volunteered to lead a Signage Consistency working group, planning to focus on the South Hampton Roads Trail (SHRT) at its first meeting.

7. Finding Former Railroad Right-of-Ways for Trails

Rob Case (HRTPO) used slides (<https://www.hrtpo.org/DocumentCenter/View/14123>) to show the subcommittee how to use SPV's *Comprehensive Railroad Atlas*, Google Maps, and local online real estate maps to find old railroad right-of-ways that may be useful for building trails.

8. Estimating Bike/Ped Volumes using Beta Version of New StreetLight Tool

Christine Cashin (StreetLight) used slides to show the subcommittee (plus remote listeners whom StreetLight had invited) a tool for estimating bike and pedestrian volumes (<https://www.hrtpo.org/DocumentCenter/View/14124>). She asked for feedback, noting that the beta version data is only available for Northern Virginia and Richmond areas, and that access is limited to those with existing StreetLight access, e.g. VDOT and MPOs.

9. VDOT Hampton Roads Bike-Ped Projects Status Update

Caleb Brooks (VDOT) used slides to show the subcommittee the status of subject local projects (<https://www.hrtpo.org/DocumentCenter/View/14129>). (Note that the VDOT database of bike and pedestrian projects for the Hampton Roads District can be found here: <https://www.hrtpo.org/DocumentCenter/View/14130>.)

10. Roundtable Announcements of Recent or Planned Funding Applications

Kevin Finn (Chair) led a discussion of funding. The following remarks were made:

- Kindra Greene (ERT) mentioned that she submitted a RAISE grant application in January for planning the extension of the Elizabeth River Trail to the Norfolk/VB city line.
- Christy Fisher (Suffolk) stated that her city received a RAISE grant for a portion of the Seaboard Coastline Trail.
- Keith Darrow (Norfolk) mentioned that he plans to apply for a Transportation Alternatives Program (TAP) grant.
- Angela Rico (Newport News) stated that she is planning several grant applications, and is still trying to get the Federal Lands Access Program (FLAP) grant which the city was awarded.

11. Bike Boost and Bike Month

Amy Jordan (goCommute/HRT) used slides to show the subcommittee how goCommute is promoting cycling (<https://www.hrtpo.org/DocumentCenter/View/14131>).

12. Announcements

No announcements were made.

13. Old/New Business

No old/new business was raised.

14. Next Meeting

Kevin Finn (Chair) suggested that the subcommittee reconvene in May/June, and asked staff to pick a few dates and survey the membership for preference. Meeting at Sandy Bottom Nature Park (Hampton) was suggested. Caleb Brooks (VDOT) agreed to do a SmartScale update, and Christy Fisher (Vice Chair) agreed to report on the Signage Consistency working group.

15. Adjournment

Kevin Finn (Chair) adjourned the meeting at 11:56 a.m.