

**Hampton Roads Transportation
Accountability Commission (HRTAC)
Summary Minutes of the May 21, 2015 Regular Meeting**

The Hampton Roads Transportation Accountability Commission (HRTAC) Regular Meeting was called to order at 12:49 p.m. in the Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

HRTAC Voting Members in Attendance:

Alan Krasnoff, Chair	McKinley Price
Senator Frank Wagner, Vice-Chair	Tom Shepperd, Jr.
Rex Alphin	George Wallace
Michael Hipple	Kenneth Wright
Linda Johnson	Delegate David Yancey
Dallas Jones	

HRTAC Ex-Officio Members in Attendance:

Charlie Kilpatrick
John Malbon

HRTPO Interim Executive Director:

Camelia Ravanbakht

Other Participants:

Tom Inglima
Deputy Secretary Grindly Johnson
James Utterback

HRTAC Voting Members Absent:

Paul Fraim	Raystine Johnson-Ashburn
Clyde Haulman	Delegate Chris Jones
W. Eugene Hunt, Jr.	William Sessoms, Jr.
Delegate Johnny Joannou	

HRTAC Ex-Officio Members Absent:

Jennifer Mitchell

Others Recorded Attending:

Rick Correa, John Gergely, Phil Lohr, Kathleen McCarthy, Frank Papcin, Donna Sayegh (Citizens); Jan Proctor, Earl Sorey (CH); Jamie Oliver (IW); Thelma Drake, Brittany Forman, Bryan Pennington, Jeff Raliski (NO); Bryan Stille, Jerri Wilson (NN); Leroy Bennett, Eric Nielsen (SU); Bob Matthias (VB); Clyde T. Clark, Cheryle Mack, Joe Zarzycki (BB&T); Scott Forehand, Don Quisenberry, Suzanne Shomon (eScribeSolutions); Rhonda Murray (Navy Region Mid-Atlantic); Jeff Sullivan (Kiewit); Ellis W. James (Sierra Club & N.E.C. Observer); Mark Geduldig-Yatrofsky (Portsmouthcitywatch.org); Julie Bartley, Robin Clark (Union Bank & Trust); Jim Long, Paula Miller, Dawn Odom (VDOT); Stuart Goodpasture (Wells Fargo Bank); James Clary, Joe Turner (HRPDC); Neal Crawford, Sheppard Miller (HRTAC TAC); Joe Paulus (HRTPO)

Call to Order

Chair Alan Krasnoff called the meeting to order at 12:49 p.m. He deferred the minutes of April 16, 2015 until the next HRTAC Regular Meeting since a voting quorum was not present; however, he noted with the advisement of Mr. Tom Inglima that attendance was sufficient for a quorum for purposes of an informational meeting.

Public Comment Period (limit 5 minutes per individual)

Mr. Ellis W. James commended Secretary Aubrey Layne's remarks from an earlier meeting. Mr. James stated that the remarks were significant with noteworthy content that should be available for all regional bodies as well as the public.

Mr. Frank Papcin expressed concern about funds being cut and urged HRTAC to get projects moving more quickly, especially in light of the increased container truck traffic and road congestion.

Ms. Donna Sayegh spoke about Portsmouth's contribution to transportation funding.

Ms. Kathleen McCarthy discussed expenditures and the budget. She requested that HRTAC provide a list of items leading to a substantial increase in public notice advertising. In addition, she asked Chair Krasnoff to provide information on the date of the next Bylaws Committee meeting.

Mr. John Gergely spoke regarding Patriots Crossing, the Hampton Roads Bridge Tunnel and the importance of prioritization of projects based on congestion relief. He mentioned Secretary Layne's remarks about building water crossings and tolls.

Minutes of the April 16, 2015 HRTAC Regular Meeting

The minutes of the April 16, 2015 HRTAC Regular Meeting were deferred to the next HRTAC meeting due to the lack of a voting quorum.

HRTAC 2015-2016 Officer Elections: Nominating Committee

Chair Krasnoff stated the HRTAC Nominating Committee consists of the following HRTAC members:

- Michael Hipple, Chair
- Rex Alphin
- Paul Fraim
- Linda Johnson
- Delegate David Yancey

Update on HRTAC Executive Director Search

Deputy Secretary Grindly Johnson reported on the progress regarding the HRTAC Executive Director. She stated that the position closed on April 21, 2015. Of the 18 applicants, six were submitted to the HRTAC Personnel Committee, which chose the top four to be interviewed. Interviews will be scheduled for the week of June 8 through June 12, 2015 with second interviews occurring June 15 through June 19, 2015. Candidate selection is expected to occur the week of June 22 through June 26, 2015. She indicated an Executive Director will be in position by the end of July or beginning of August 2015.

Final FY 2016 Budget

Senator Frank Wagner, Chair of the Finance Committee, pointed out that the agenda attachment for the Proposed Fiscal Year 2016 Operating Budget shows that the Finance Committee proposed the exact budget HRTAC approved for the 2015 fiscal year. He noted that not all funds proposed for the 2015 fiscal year were spent due to the time it took to organize HRTAC.

Mr. Tom Shepperd asked if the budget takes into consideration the hiring of a new Executive Director. Senator Wagner replied affirmatively.

Investment Policy – BB&T

Senator Wagner explained that the investment policy maximizes the interest return that HRTAC can expect for significant deposits currently on hand and complies with the state code governing types of instruments allowed, percentages allowed for investments, and the length of time investments can be held. He noted that of the two banks selected, BB&T will hold the principal of the funds for investment purposes, and that funds transferred from the state to HRTAC will be deposited in BB&T. Union Bank & Trust will be the bank for operating funds.

Mayor McKinley Price asked about having a special meeting to expedite the budget and investment policy. Chair Krasnoff concurred and asked Mr. Inglima for direction. Mr. Inglima agreed that the staff will look into a date on which a voting quorum would be present to approve the investment policy.

Briefing on House Bill 2 (HB2) Prioritization Process, Schedule, and Application Process

Mr. Charles Kilpatrick, VDOT Commissioner, presented information on how projects will be planned, scored, and funded. He noted that HB2 requires the scoring and rating of projects and that HB1887 describes and defines how monies are divided around the Commonwealth. He stated that the presentation is posted on the Commonwealth Transportation Board (CTB) website. He reviewed various slides dealing with the rating factors and weighting of congestion, mitigation, economic development, accessibility, safety, environmental quality, and land use. He explained that some funds have to go through the HB2 process but not others. In addition, he referred to a pilot test of 38 projects done by VDOT, the results of which were presented to the Commonwealth

Transportation Board. VDOT will continue work on the typology, what brackets different regions fall into as well as percentage weights and ratings. VDOT will report back to the CTB.

Senator Wagner asked if Mr. Utterback's portion of the budget would go through a similar vetting system. Mr. Kilpatrick reviewed which funds would and would not be subject to the HB2 process.

Mr. Rex Alphin asked if the scoring factors are equally weighted. Mr. Kilpatrick stated that they were not and that the regions around the state are divided into four groups, urban to rural with two in between. To illustrate the differences between the groups, Mr. Kilpatrick stated that land use is a scoring factor for urban areas, but not for rural areas. The factors are applied with varying percentages, which affect the total score and enable rural areas to compete.

Chair Krasnoff thanked the Commissioner, expressed concern regarding how much the federal government is contributing, and noted that the system in use is antiquated.

Next HRTAC Regular Meeting

Chair Krasnoff noted that the next HRTAC Regular meeting will be held at 12:30 p.m. on June 18, 2015. Notification of the special meeting next week will be sent by email to members and posted on the HRTAC website.

With no further business to come before the Hampton Roads Transportation Accountability Commission, the meeting adjourned at 1:50 p.m.

A handwritten signature in black ink, appearing to read 'Alan Krasnoff', written over a horizontal line.

Alan Krasnoff
HRTAC Chair