

**FHWA/FTA Certification Review of the
Hampton Roads Metropolitan Area
Transportation Planning Process
August 14-15, 2024**

Location: Hybrid in person with Virtual/Online option
Hampton Roads Transportation Planning Organization
723 Woodlake Drive
Chesapeake, Virginia 23320

August 14-15, 2024 Certification Compliance Review

Format for all sessions: Each topic is introduced by the federal team discussion leader, followed by a five/10-minute overview and update by HRTPO staff (and other local agencies identified by the federal team). The federal team will then lead a discussion involving all participating agencies:

Federal Review Team Members: FHWA and FTA Region, Division, and Resource Center Staff

DAY 1 – Wednesday, August 14, 2024

Morning Topics Virtual attendance access (8:30 AM – 11:15 AM)

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8:30 AM Introductions and Overview of the Certification of the Transportation Planning Process

This opening session will provide a brief overview of the Risk Based Certification Process, preview of the agenda, summarize findings of previous review.

Federal Discussion Leaders: FTA & FHWA

9:00 AM Agreements, MPO Structure, and Coordination

This session will focus on MPO agreements, the MPO cooperative structure, and the process the MPO uses (in coordination with other agencies) for determining mutual responsibilities in carrying out the metropolitan planning process. It will also explore the rural transportation decision-making structure.

Federal Discussion Leaders: FTA

9:30 AM Unified Planning Work Program and Rural Work Program

This session will explore the UPWP development process, elements required to be contained in the UPWP, and the prioritization and monitoring of activities through completion. It will also explore the rural transportation program's development and approval process.

Federal Discussion Leaders: FHWA

10:00 AM Break

10:15 AM Public Transportation/Transit Coordination/Transit Asset Management Plan

This session will focus on public transportation planning process and coordination efforts between the public transit providers, VDRPT, and the MPO.

Federal Discussion Leader: FTA

11:15 AM Adjourn for CAC meeting

12:00 PM – 2:00 PM: Meeting with CAC

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Afternoon Topics Virtual Attendance access (2:15 PM – 5:00 PM)

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2:15 PM Reconvene for Long Range Plan Process and Update

This session will focus on the region's transportation blueprint guiding multimodal transportation investments over the next 20 years.

Federal Discussion Leader: FTA & FHWA

2:45 PM Break

3:00 PM Transportation Improvement Program and Annual Listing of Projects
This session will focus on the short-term program cycle for the implementation of surface transportation projects, project prioritization and listings, and the development of the corresponding Annual List of Obligated Projects.

Federal Discussion Leader: FTA & FHWA

3:30 PM Break

4:00 PM Congestion Management Process/Military Planning/Freight
This session will focus on the CMP integration, military and freight planning and coordination into the overall metropolitan planning process and planning and mobility.

Federal Discussion Leader: FHWA

4:30 PM Safety, Resiliency and Climate Change

Federal Discussion Leader: FHWA

5:00 PM Adjourn and Prepare for Public Meeting

6:00 – 8:00 PM: Public Meeting

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8:00 PM Public Meeting ends; Adjourn for Day 1

DAY 2 – Thursday, August 15, 2024

8:00 AM Follow-up from Day One (Federal Team only)
Time for Federal Team to discuss first day observations.

Day 2 Topics Virtual Attendance access (8:30 AM – 12:30 PM)

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8:30 AM Title VI, Americans with Disabilities Act, Environmental Justice, Limited English Proficiency,
Discussion will focus on the Title VI Reviews, TIP Certification and required elements of Title VI ADA, LEP and EJ and other nondiscrimination statutes and authorities.

Federal Discussion Leader: FHWA

10:00 AM BREAK

10:15 AM Public Participation Plan/Public Outreach
Discussion will focus on the region's Public Involvement Plan, public involvement process and engagement activities, as well as information received from the CAC and Public Hearing from Day 1.

Federal Discussion Leader: FTA & FHWA

11:15 AM Performance Based Planning and Programming, Transportation Performances Management
Discussion will focus on integrating performance measures and targets into metropolitan planning processes and progress achieved.

Federal Discussion Leader: FHWA

11:45 AM BREAK

12:00 PM Closeout Discussion and Certification Review Next Steps

12:30 PM Adjourn for Day 2; Adjourn Certification Review/HRTPO site visit