

**Hampton Roads Transportation
Accountability Commission (HRTAC)
Summary Minutes of the June 20, 2024 Annual Organizational Meeting**

The Hampton Roads Transportation Accountability Commission (HRTAC) Annual Organizational Meeting was called to order at 12:31 p.m. with the following in attendance:

HRTAC Members in Attendance:

Mayor Richard West, Chair	
Mayor Robert "Bobby" Cutchins, FR	Mayor Michael Duman, SU
Mayor Donnie Tuck, HA	Mayor Bobby Dyer, VB
Supervisor Don Rosie (in for Supervisor William McCarty), IW	
Supervisor Michael Hipple, JC	Mayor Doug Pons, WM
Mayor Kenneth Alexander, NO	Supervisor Thomas G. Shepperd, YK
Vice Mayor Lisa Lucas-Burke (in for Mayor Shannon Glover), PO	Senator Louise Lucas, VGA
Mayor Gordon Helsel, PQ	

HRTAC Executive Director

Kevin Page

HRTAC Ex-Officio Members in Attendance:

Officer Barb Nelson, VPA

Other Participants:

Chris Price, CH	Al Moor, SU
Brian DeProffio, HA	Patrick Duhaney, VB
Jason Purse, JC	Andrew Trivette, WM
Doug Beaver, NO	District Engineer Chris Hall, VDOT
Tanya O'Connell, PQ	Eric Ballou, Kaufman and Canoles
Brian Thrower, SH	Tom Inglima, Willcox & Savage

HRTAC Voting Members Absent:

Mayor Phillip Jones, NN	Delegate Bonita Anthony, VGA
Supervisor Christopher Cornwell, SH	Delegate Anne Ferrell Tata, VGA
Senator Mamie Lock, VGA	Delegate Barry Knight, VGA

HRTAC Ex-Officio Members Absent:

Board Member Frederick T. Stant III, CTB	Commissioner Stephen Brich, VDOT
Acting Director Zach Trogon, DRPT	

Others Recorded Attending:

David Westcott Jr. (CH); Jessica Dennis, John Stevenson (NO); Brent McKenzie (VB); Liang Shan (PFM Financial Advisors); Kirsten Krug (Stifel); Diane Kaufman (US Senator Tim

Kaine's Office); Todd Halacy (VDOT); D'Nashia Lynn Dewer (Veterans Reporters); Courtney Whelan (Willcox & Savage); Matt Klepeisz, Andrew Margason, Chris Vaigneur, (HRPDC); Lynn Coen, Jennifer Hodnett, Danetta Jankosky (HRTAC); Bob Crum, John Mihaly, Pavithra Parthasarathi (HRTPO)

Call to Order and Roll Call

Chair Richard West called the meeting to order at 12:31 p.m. and a roll call of all Members was taken in order to confirm a quorum:

Chair Rick West: Present
Mayor Robert Cutchins: Present
Mayor Donnie Tuck: Present
Supervisor Don Rosie: Present
Supervisor Michael Hipple: Present
Mayor Phillip Jones: No Response
Mayor Kenneth Alexander: Present
Mayor Gordon Helsel: Present
Vice Mayor Lisa Lucas-Burke: Present
Supervisor Christopher Cornwell: No Response
Mayor Michael Duman: Present
Mayor Robert Dyer: Present
Mayor Doug Pons: Present
Supervisor Thomas Shepperd: Present
Senator Louise Lucas: Present
Senator Mamie Locke: No Response
Delegate Barry Knight: No Response
Delegate Bonita Anthony: No Response
Delegate Anne Ferrell Tata: No Response
CTB Board Member Frederick Stant: No Response
VDOT District Engineer Chris Hall: Present
Acting Director Zach Trogdon: No Response
Officer Barb Nelson: Present

The quorum was confirmed by Mr. John Mihaly.

Approval of Agenda

Mayor Bobby Dyer Moved to approve the agenda, Seconded by Supervisor Michael Hipple.
The Motion Carried.

Public Comment Period (limit 5 minutes per individual)

No public comments were received and no members of the public addressed the Commission.

Chair's Comments

Chair West informed the Commission of two new member appointments from the Virginia General Assembly, Delegate Bonita Anthony and Senator Mamie Locke.

Consent Items

- A. Minutes of the April 18, 2024 Regular Meeting
- B. HRTAC FY2025 Administrative and Project Development Budget
- C. HRTAC FY2025-FY2030 Plan of Finance Update – Six Year Operating and Capital Program of Projects for the Region’s High Priority Projects and the Hampton Roads Regional Transit Fund
- D. HRTAC 2045 Long Range Plan of Finance Updates for the Region’s High Priority Projects and the Hampton Roads Regional Transit Fund Update
- E. FY2025 Meeting Schedule
- F. Title VI Policy
- G. HRTAC Office Lease
- H. Hampton Roads Regional Transit Fund – Application 202102, Projects 202102C, 202102D, and 202102E and Application 202301, Project 202301C – Float Down, Project Share Adjustments and Agreement Amendments

Mayor Donnie Tuck Moved to approve the consent agenda items; Seconded by Supervisor Thomas Shepperd. The Motion Carried.

Action Items

A. Election of FY2025 Officers of the Commission

Mr. Tom Inglima, Willcox & Savage, HRTAC General Counsel, reminded the Commission of the voting procedures for Chair and Vice Chair.

Supervisor Hipple, Nominating Committee Chair, informed the Commission that the Fiscal Year 2025 Slate of Officers recommended by the Nominating Committee included Mayor Richard West for Chair and Mayor Douglas Pons for Vice Chair.

No other nominations were made.

Mayor Tuck Moved that the Commission approve the recommended FY2025 Slate of Officers for Chair and Vice Chair; Seconded by Supervisor Thomas Shepperd. The Motion Carried.

B. Authorization to Issue Up to \$173,000,000 in Aggregate Principal Amount of Hampton Roads Transportation Fund Senior Lien Revenue Bonds Series 2024A – Resolution 2024-01

Mr. Kevin Page, HRTAC Executive Director, reminded the Commission of the actions at the April 18, 2024 Commission meeting regarding the upcoming issuance of debt. He explained

that the projects being financed by these dollars consisted of the remaining segments of the Hampton Roads Express Lanes Network (HRELN).

Mr. Ben Wills, Kaufman and Canoles, HRTAC Bond Counsel, reviewed HRTAC Resolution 2024-01 with the Commission. He explained that the Resolution contained certain parameters relating to the debt issuance, including the minimum amount of net proceeds, the length of the loan and the delegation of authority.

Supervisor Hipple, HRTAC Finance Committee Chair, stated that the HRTAC Finance Committee was briefed that morning and recommended approval of the Resolution.

Mayor Tuck Moved that the Commission approves Resolution 2024-01; Seconded by Mayor Dyer. The Motion Carried.

C. Hampton Roads Regional Transit Fund – Transit Regional High Priority Projects – Mid-Cycle Application and Related Projects

Chair West noted that this action item was to be voted on only by the Commission members from the jurisdictions of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach, which are the six cities that are members of the Transportation District Commission of Hampton Roads (HRT).

Executive Director Page discussed the Mid-Cycle Application and related project agreements with the Commission.

Mayor Tuck Moved that the Commissioners of the Member Jurisdictions of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach: i. approve the FY2024 Mid-Cycle Application for Funding Made by the Transportation District Commission of Hampton Roads; ii. authorize the Chair to execute and deliver a funding agreement relating to such application, in a form consistent with past practice, with such changes, insertions or omissions as may be finalized by such officer, with the advice of the Executive Director and the Commission's General Counsel; and iii. authorize the Chair and Executive Director, either of whom may act, to take such action as may be deemed necessary or appropriate to provide for the payment of the disbursement of \$7,436,431.00 from the Hampton Roads Regional Transit Fund when required under such funding agreement; Seconded by Vice Mayor Lisa Lucas-Burke. The Motion Carried.

D. Hampton Roads Regional Transit Fund – Transportation District Commission of Hampton Roads FY2025 Application for Funding and Related Project Agreements

Executive Director Page indicated that the Fiscal Year 2025 Application was the largest request from HRT since the inception of the Hampton Roads Regional Transit Fund (HRRTF) program. He noted the importance of the work getting done and the significance of the HRRTF program and the positive effects it will have on the region.

Mayor Tuck Moved that the Commissioners of the Member Jurisdictions of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach: i. approve the FY2025 Application for Funding made by the Transportation District Commission of Hampton Roads; ii. authorize the Chair to execute and deliver a funding agreement relating to such application, in a form consistent with past practice, with such changes, insertions or omissions as may be finalized such officer, with the advice of the Executive Director and the Commission's General Counsel; and iii. authorize the Chair and Executive Director, either of whom may act, to take such action as may be deemed necessary or appropriate to provide for the payment of the disbursement of \$55,873,920.00 from the Hampton Roads Regional Transit Fund when required under such funding agreement; Seconded by Mayor Dyer. The Motion Carried.

Information Items

A. HRTAC Monthly Financial Report

Executive Director Page reviewed the Monthly Financial Report with the Commission.

B. VDOT Project Updates

Mr. Chris Hall, VDOT District Engineer, discussed the anticipated completion date of the Hampton Roads Bridge-Tunnel (HRBT) Project.

District Engineer Hall reiterated that the HRBT Project was expected to be completed by February 2027.

C. HRTAC Regular Meeting – September 19, 2024

Adjournment

With no further business to come before the Hampton Roads Transportation Accountability Commission, the meeting adjourned at 12:54 p.m.



Dr. Richard "Rick" West,
HRTAC Chair