

**Hampton Roads Transportation
Accountability Commission (HRTAC)**
**Summary Minutes of the December 12, 2024 Regular Commission
Meeting**

The Hampton Roads Transportation Accountability Commission (HRTAC) Regular Meeting was called to order at 12:32 p.m. with the following in attendance:

HRTAC Members in Attendance:

Mayor Richard West, Chair	Mayor Bobby Dyer, VB
Supervisor William McCarty, IW	Supervisor Thomas G. Shepperd, YK
Supervisor Michael Hipple, JC	Delegate Bonita Anthony, VGA
Mayor Phillip Jones, NN	Delegate Jackie Glass, VGA
Mayor Kenneth Alexander, NO	Delegate Anne Ferrell Tata, VGA
Mayor Shannon Glover, PO	Supervisor Christopher Cornwell, SH
Councilmember David Hux (in for Mayor Gordon Helsel), PQ	Councilmember LeOtis Williams (in for Mayor Michael Duman), SU

HRTAC Executive Director

Kevin Page

HRTAC Ex-Officio Members in Attendance:

Board Member Frederick T. Stant III, CTB	Vice President Barb Nelson, VPA
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Other Participants:

Chris Price, CH	Al Moor, SU
Brian DeProfio, HA	District Engineer Chris Hall, VDOT
Brad Rinehimer, JC	Tom Inglima, Willcox & Savage
Douglas Beaver, NO	

HRTAC Voting Members Absent:

Mayor Robert "Bobby" Cutchins, FR	Senator Louise Lucas, VGA
Mayor Donnie Tuck, HA	Senator Mamie Locke, VGA
Mayor Doug Pons, WM	

HRTAC Ex-Officio Members Absent:

Director Tiffany Robinson, DRPT	Commissioner Stephen Brich, VDOT
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Others Recorded Attending:

Jason Mitchell (HA); Keith Darrow (NO); Bo Clayton, Angela Rico, Jerri Wilson (NN); Charles M. Southall (PQ); Brent McKenzie (VB); Steve C. Jones (Naval Station Norfolk); Diane Kaufman (U.S. Senator Tim Kaine's Office); Tiago Campos (Virginia General Assembly Delegate Jackie Glass's Office); Colleen Gregory-Gettel (Veterans Reporters); Todd Halacy (VDOT); Cher Wynkoop (Willcox & Savage); Rob Cofield, Andrew Margason, Jaquil Tatum,

Quanda Tynes, Chris Vaigneur (HRPDC); Lynn Coen, Jennifer Hodnett, Danetta Jankosky (HRTAC); Bob Crum, John Mihaly, Pavithra Parthasarathi (HRTPO);

Call to Order and Roll Call

Chair Richard West called the meeting to order at 12:32 p.m. and a roll call of all the Members was taken in order to confirm a quorum:

Chair Rick West: Present
Mayor Robert Cutchins: No Response
Mayor Donnie Tuck: No Response
Supervisor William McCarty: Present
Supervisor Michael Hipple: Present
Mayor Phillip Jones: Present
Mayor Kenneth Alexander: Present
Councilmember David Hux: Present
Mayor Shannon Glover: Present
Supervisor Christopher Cornwell: Present
Councilmember LeOtis Williams: Present
Mayor Robert Dyer: Present
Mayor Doug Pons: No Response
Supervisor Thomas Shepperd: Present
Senator Louise Lucas: No Response
Senator Mamie Locke: No Response
Delegate Bonita Anthony: Present
Delegate Jackie Glass: Present
Delegate Anne Ferrell Tata: Present
CTB Board Member Frederick Stant: Present
VDOT District Engineer Chris Hall: Present
Director Tiffany Robinson: No Response
Vice President Barb Nelson: Present

The quorum was confirmed by Mr. John Mihaly.

Approval of Agenda

Supervisor William McCarty Moved to approve the agenda, Seconded by Supervisor Michael Hipple. The Motion Carried.

Public Comment Period (limit 5 minutes per individual)

No public comments were received and no members of the public addressed the Commission.

Chair's Comments

Chair West thanked everyone for their attendance and voiced his appreciation to Mayor Donnie Tuck of Hampton and Mayor Gordon Helsel of Poquoson for their dedication to the Commission and the Region. He noted that this was their last meeting and that their presence will be missed.

Consent Items

- A. Minutes of the September 19, 2024 Regular Commission Meeting
- B. Other Post Employment Benefits (OPEB) Trust
- C. Hampton Roads Express Lanes Network Traffic Management Plan Agreement Amendment

Supervisor Hipple Moved to approve the consent agenda items; Seconded by Mayor Shannon Glover. The Motion Carried.

Action Items

- A. **Amendment to the Approved FY2025-FY2030 Plan of Finance Update – Six Year Operating and Capital Program of Projects – Highway Regional High Priority Projects to Amend the I-264/I-64 Interchange Phase IIIA Project and the Hampton Roads Express Lanes Segment 1B Project**

Executive Director Page noted that the agenda item was an amendment to the Six Year Plan that was adopted by the Commission at its June 20, 2024 Annual Organizational Meeting. He stated that the amendment was necessary due to an increase in the Virginia Department of Transportation's (VDOT) estimates for completing construction of the projects.

Supervisor Hipple, HRTAC Finance Committee Chair, stated that the Finance Committee had been briefed that morning and recommended approval of the amendment.

Mayor Bobby Dyer Moved that the Commission approves the Amendment to the Approved FY2025-FY2030 Plan of Finance Update – Six Year Operating and Capital Program of Projects – Highway Regional High Priority Projects – to Amend the Hampton Roads Express Lanes Segment 1B Project and the I-264/I-64 Interchange Phase IIIA Project; Seconded by Supervisor McCarty. The Motion Carried.

- B. **Hampton Roads Regional Transit Fund Project 2023-01C RTS Program Costs – Human Resources (RTS Wages), Fringe and Operations and Maintenance**

Executive Director Page explained that Hampton Roads Transit (HRT) had new accounting software that identified additional eligible project costs for the FY2023 Hampton Roads Regional Transit Fund (HRRTF) Project 2023-01C. He reminded the Commission that HRTAC and HRT had executed a de-allocation agreement for this project before the eligible project costs were identified and that HRT had requested a reimbursement for the project costs for which an amendment to the project agreement would be needed.

Executive Director Page noted that the requested funds were available for the project but had been de-allocated from the specific project and allocated to the HRRTF general fund.

Supervisor Hipple, HRTAC Finance Committee Chair, informed the Commission that the Finance Committee was briefed before the Commission meeting and recommended approval.

Mayor Dyer Moved that the six cities of HRTAC that participate in Hampton Roads Transit: i. approve Hampton Roads Transit's request to reimburse the additional \$1,316,780.71 in Hampton Roads Regional Transit Fund Project 2023-01C RTS Program Costs - Human Resources (RTS Wages), Fringe, and Operations and Maintenance; and ii. authorize the Chair to execute and deliver an amendment to the Project Funding Agreement for HRRTF Disbursements with Transportation District Commission of Hampton Roads (HRT) to support the reimbursement of such amount on such terms and conditions as the Chair, with the advice of the Executive Director and the Commission's General Counsel, deems necessary or advisable; Seconded by Mayor Kenneth Alexander. The Motion Carried.

Information Items

A. HRTAC Monthly Financial Report

Executive Director Page reviewed the Monthly Financial Report with the Commission.

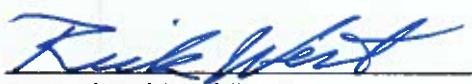
B. VDOT Project Updates

Mr. Chris Hall, VDOT District Engineer, gave an update on the boring machine's progress and noted that the Hampton Roads Express Lanes Network (HRELN) Segment 1B would be under procurement beginning December 2024.

C. HRTAC Regular Meeting – March 20, 2025

Adjournment

With no further business to come before the Hampton Roads Transportation Accountability Commission, the meeting adjourned at 12:46 p.m.



Dr. Richard "Rick" West,
HRTAC Chair