

**Project Agreement for Use of
Commonwealth Transportation Funds
Fiscal Year 2020
Six Year Improvement Program Approved Project
Federal Transit Administration Grant Number VA-2019-026
Grant Number 46020-05**

This Project Agreement (“Agreement”), effective July 1, 2019, by and between the Commonwealth of Virginia Department of Rail and Public Transportation (“Department”) and the Hampton Roads Transportation Planning Organization, as the local agency designated to be the fiscal and administrative agent for coordination of the Hampton Roads Area Metropolitan Planning Organization (“Grantee”) (collectively, the “Parties”), is for the provision of funding for Hampton Roads Area Metropolitan Planning Organization (“MPO”) operating assistance and planning projects in the approved Unified Planning Work Program (“Project”).

WHEREAS, on June 19, 2019, the Commonwealth Transportation Board (“CTB”) allocated funding for the Project; and

WHEREAS, on August 6, 2019, the Federal Transit Administration (“FTA”) approved funding for the Project; and

WHEREAS, the Department provides state matching funds to Federal funds for approved projects in the Six Year Improvement Program; and

WHEREAS, the Parties wish to define the extent of the Project, the responsibilities of each Party, the manner of performing the necessary Work, the method and time of payment, and to set out additional conditions associated with the Project.

NOW, THEREFORE, in consideration of the covenants and agreements set forth, and other good and valuable consideration, the sufficiency of which is acknowledged, the Parties agree as follows:

ARTICLE 1. SCOPE OF WORK, TERM AND BUDGET

1. The Work to be performed by the Grantee under the terms of this Agreement is as follows:
 - a. MPO’s operating assistance and planning projects in the approved Unified Planning Work Program.
2. The Department agrees to provide funding as detailed below:
 - a. State grant funding in the amount of \$82,655 to match Federal funds for the Project approved in the Fiscal Year 2020 Six Year Improvement Program. Details concerning this funding are contained in Appendix 1, attached and made a part of this Agreement.
3. The Agreement may be amended only prior to the Project Expiration Date identified in

Appendix 1 and upon written agreement of the Parties.

4. The Grantee acknowledges that state grant funding for this grant is subject to appropriation by the General Assembly of Virginia and allocation by the CTB.

**ARTICLE 2. INCORPORATION OF MASTER AGREEMENT
FOR USE OF COMMONWEALTH FUNDS**

The Parties agree to incorporate the Master Agreement for Use of Commonwealth Transportation Funds, dated April 16, 2012, as if set out in full herein.

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IN TESTIMONY THEREOF, the Department and the Grantee have caused this Agreement to be executed, each by their duly authorized officers, all as of the day, month, and year first written.

DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION

By: Steve Pittard
Director

Date Signed: 8/28/2019

HAMPTON ROADS TPO

By: Michael Kimbrel

Title: Deputy Executive Director

Date Signed: 8/23/2019

Appendix 1

Grantee: Hampton Roads Transportation Planning Organization, as the Local Agency Designated to be the Fiscal and Administrative Agent for Coordination of the Hampton Roads Area MPO

Project: MPO Operating Assistance and Planning Projects in the Approved Unified Planning Work Program

CFDA# 20505 Section 5305 (5303) Planning

FTA Grant Number VA-2019-026

Project Number: 46020-05

Project Start Date: July 1, 2019

Project Expiration Date: December 31, 2020

Fund Code		Item Amount
477	Grant Amount (State share of Project cost - 10%)	\$ 82,655
401	Federal expense (share of Project cost - 80%)	\$661,233
1400	Local expense (share of Project cost - 10%)	\$ 82,655
	Total Project Expense	\$826,543

In no event shall this grant exceed \$82,655.