

A financial literacy program to help participants improve their financial stability while receiving individualized and training services. For more information please contact: Gloria Damaska at: [gdamaska@hamptonroadsworks.org](mailto:gdamaska@hamptonroadsworks.org)



# March 2017

OppInc. One-Stop Workforce Center  
861 Glenrock Road, Suite 100 Norfolk, VA 23502  
(757) 461-7537 / Fax (757) 461-6117 [www.opp-inc.org](http://www.opp-inc.org).  
Daily walk-in for online orientation and intake are Monday, Wednesday, and Friday: 8:30-12:00 and Tuesday and Thursday: 12:00-4:00

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1  GED 9:00 - 12:00	2 Group Certification 1:00 - 2:30  Interview Techniques 1:30 - 3:00  GED 9:00 - 12:00	3  Marketing Your Resume 1:30 - 3:00
6  GED 9:00 - 12:00	7 Group Certification 9:00 - 10:30  GED 9:00 - 12:00	8 OppInc Closed @ 3:30  Using Social Media for Job Search 1:30 - 3:00  GED 9:00 - 12:00	9 Group Certification 1:00 - 2:30  Marketing Your Resume 9:30 - 11:00  GED 9:00 - 12:00	10  Federal Employment 1:30 - 3:00
13  Computer Basics Getting Started 1:30 - 3:00  GED 9:00 - 12:00	14 Group Certification 9:00 - 10:30  How to Master Job Assessments 10:00 - 11:00  GED 9:00 - 12:00	15  Marketing your Resume 9:30 - 11:00  GED 9:00 - 12:00	16 Group Certification 1:00 - 2:30  Interview Techniques 1:00 - 2:00  GED 9:00 - 12:00	17 
20  MS Word 101 1:30 - 3:00  GED 9:00 - 12:00	21 Group Certification 9:00 - 10:30  Marketing Your Resume 1:30 - 3:00  GED 9:00 - 12:00	22  Job Search Strategies 9:30 - 11:00  GED 9:00 - 12:00	23 Group Certification 1:00 - 2:30   GED 9:00 - 12:00	24  Online Applications 1:30 - 3:00
27  MS Word 102 1:30 - 3:00  GED 9:00 - 12:00	28 Group Certification 9:00 - 10:30  Interview Techniques 1:30 - 3:00  GED 9:00 - 12:00	29  Marketing Your Resume 9:30 - 11:00  GED 9:00 - 12:00	30 Group Certification 1:00 - 2:30  GED 9:00 - 12:00	31  OppInc. Veterans' After Tap 9:00 - 3:00

See Reverse Side for Details