

July 25, 2012

**Memorandum #2012-101**

**TO: Directors of Utilities Committee**

**BY: John M. Carlock, Deputy Executive Director**

**RE: Committee Meeting - August 1, 2012  
RSVP - July 31, 2012**

The Directors of Utilities Committee meeting will be held on **August 1, 2012 at 12:30 p.m. (please note summer meeting start time)** in the **HRPDC Regional Board Room, Chesapeake**. The agenda and related materials are attached.

Please RSVP by July 31, 2012 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

**Please RSVP by July 31, 2012**

TS/fh

Attachments

## **Directors of Utilities Committee**

Daniel G. Clayton III, WM  
Sonja Eubank, SM  
Bryan Foster, PO  
Larry Foster, JCSA  
H. Reed Fowler II, NN  
Tyrone Franklin, SY  
Edward G. Henifin, HRSD  
Bill Hopkins, SM  
John Hudgins, YK  
Julien Johnson, SH  
Thomas M. Leahy III, VB  
Kristen M. Lentz, NO  
William J. Meyer, CH

Jason Mitchell, HA  
Albert Moor II, SU  
Russell Pace, FR  
Brian Ramaley, NN  
Anthony Reyes, HA  
Martin Schlesinger, GL  
Everett Skipper, NN  
Bob Speechly, PQ  
Michael Stallings, WN  
Peter M. Stephenson, SM  
Erin Trimyer, PO  
Brian K. Woodward, YK  
Edwin P. Wrightson, IW

## **Copy**

Lynn Allsbrook, HA  
Joseph Durant, NN  
Frank Haltom, IW  
Stephen Land, NN  
Dave Morris, NNWW

Nettleton Richard, VB  
Ellen Roberts, PQ  
Kenneth Sims, WN  
Stephen Watson, FR  
Craig Ziesemer SU

## **Capacity Team**

Edward G. Henifin, HRSD  
Phil Hubbard, HRSD  
Stephen K. Land, NN  
Kristen M. Lentz, NO  
William J. Meyer, CH  
Stephen T. Motley, VB  
Nick Nagurney, VB  
Richard H. Nettleton, VB  
Ralph Patterson, WM

Danny Poe, JC  
Melissa Lindgren, IW  
Richard Stahr, Brown and Caldwell  
Eric Tucker, NO  
Kenneth Turner, NO  
Rick Underhill, Greeley-Hansen  
Stephen Williams, NN  
Frank Wilson, PO  
Craig Ziesemer, SU

**MEETING OF  
DIRECTORS OF UTILITIES COMMITTEE  
AGENDA  
August 1, 2012  
Chesapeake  
12:30 PM**

**1. Summary of the July 11, 2012 Meetings of the Directors of Utilities Committee**

The summary of the July 11, 2012 meetings of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

- 1A July 11, 2012 Meeting Summary
- 1B July 11, 2012 Meeting Sign-in Sheet

**ACTION:** Approve the meeting summary.

**2. FY2013 Work Program Follow-Up**

Per the June 14, 2012 and July 11, 2012 FY2013 work program discussions, the Committee will consider action on the following:

- **HRWET Campaign Messaging:** HRPDC staff will present the recommendations from the June HRWET committee planning meeting for discussion and endorsement.
- **The State of Hampton Roads Drinking Water Infrastructure:** HRPDC staff will present a communication plan targeting HRPDC, elected officials, and chief administrative officers to convey a consistent regional statement explaining the impact of infrastructure renewal needs and decreasing revenues on rate structures and the need to transition to more appropriate business models.

**ACTION:** Endorse projects for inclusion in the FY13 work program.

**3. Hampton Roads Regional Water Supply Planning Process Memorandum of Agreement**

The 2007 Memorandum of Agreement (MOA) providing the administrative framework for the Regional Water Supply Planning process expired on December 31, 2011. The Committee will consider the status of the Department of Environmental Quality (DEQ) Water Supply Planning Program and discuss the renewal of the regional MOA.

Attachment:

- 3A 2007 Hampton Roads Regional Water Supply Planning Process MOA (signature pages omitted)

**ACTION:** Per discussion

#### 4. HRPDC Legislative Agenda

HRPDC staff is beginning development of the legislative agenda for the 2013 General Assembly session. Committee members are encouraged to suggest ideas and identify issues that warrant regional attention. The agenda will be presented to the Commission for approval in December 2012. The FY2012 Legislative Agenda (attached) included statements on water quality funding, uranium mining, nutrient credit expansion, septic tanks, sea level rise and coastal flooding, environmental education, and unfunded mandates.

Attachment:

4A HRPDC FY2012 Legislative Agenda

**ACTION:** Identify issues for inclusion in the draft HRPDC FY2013 Legislative Agenda.

#### 5. Sanitary Sewer System Asset Consolidation Study

EPA and Virginia DEQ acknowledged via email on July 10, 2012 the agencies' agreement in principle to the HRPDC regionalization study. A formal written approval is pending. The Committee will discuss recent developments and next steps.

**ACTION:** Per discussion

#### 6. Staff Reports

- **UASI Water Supply Assessment and Emergency Response Training Project:** The project team is completing the After Action Report (AAR) for the May 23 and 24, 2012 table top exercises. The draft Improvement Plan is anticipated in August. Staff will poll the Committee as to whether any utilities took advantage of EPA's offer to sponsor utility memberships to WaterISAC Pro.
- **Water/Wastewater Rates and Water Use:** HRPDC staff distributed the annual data call for water and wastewater rates and water use on July 5, 2012 (email responses to tsmith@hrpdcva.gov by August 31, 2012). Staff will poll the Committee regarding the posting of summary rate information on the HRPDC website.
- **SSORS User Group Meeting:** HRPDC is holding a SSORS User Group Meeting on August 17, 2012 at 9 a.m. in the Regional Board Room to solicit input from regular users on system functionality and recommendations for desired system upgrades (meeting registration is via email to tsmith@hrpdcva.gov).

**ACTION:** No action.

## 7. Other Business

**Future Meeting Agendas:** The following agenda topics were identified at previous meetings and are provided for reference:

- September 5, 2012 Meeting:
  - Virginia Fusion Center Briefing
  - UASI Draft Improvement Plan Briefing
- October 3, 2012 Meeting:
  - FY2014 Committee Retreat and budget discussion