



August 29, 2012

Memorandum #2012-116

TO: Directors of Utilities Committee

BY: John M. Carlock, Deputy Executive Director

**RE: Committee Meeting – September 5, 2012
RSVP – September 4, 2012**

The Directors of Utilities Committee meeting will be held on **September 5, 2012 at 1:30 p.m.** in the **James Room, Fountain Plaza II, City Center, Newport News**. The agenda and related materials are attached.

Please RSVP by September 4, 2012 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

Please RSVP by September 4, 2012

TS/fh

Attachments

Directors of Utilities Committee

Daniel G. Clayton III, WM
Sonja Eubank, SM
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Tyrone Franklin, SY
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Kristen M. Lentz, NO
William J. Meyer, CH

Jason Mitchell, HA
Albert Moor II, SU
Russell Pace, FR
Brian Ramaley, NN
Anthony Reyes, HA
Martin Schlesinger, GL
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK
Edwin P. Wrightson, IW

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Lynn Allsbrook, HA
Joseph Durant, NN
Frank Haltom, IW
Stephen Land, NN
Dave Morris, NNWW
Nettleton Richard, VB

Ellen Roberts, PQ
Kenneth Sims, WN
Marsha Thomas-Canady, NN
Stephen Watson, FR
Craig Ziesemer SU

Capacity Team

Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
William J. Meyer, CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard H. Nettleton, VB
Ralph Patterson, WM

Danny Poe, JC
Melissa Lindgren, IW
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
September 5, 2012
Newport News
1:30 PM**

1:30 PM - CLOSED SESSION

1. Update: UASI Water Supply Assessment and Emergency Response Training Project

Mr. Kurt Klingenberger will brief the Committee on the After Action Report from the May 23 and 24, 2012 regional water and wastewater utility table top training exercise.

ACTION: Per discussion.

2. Virginia Fusion Center

As a follow-up to discussions at the May 23-24, 2012 UASI Water Utilities Table Top Training Exercise, Special Agent Austin White, Virginia State Police, Criminal Intelligence Division, Virginia Fusion Center will brief the Committee on two of the Center's programs: Fusion Liaison Officer (FLO) training, and Suspicious Activity Reporting (SAR). The briefing is intended to provide perspective on the training components offered to law enforcement and first responders, including examples of suspicious activities and inquiries and how to train staff to recognize and report incidents.

The Virginia Fusion Center was created as a partnership between the Virginia State Police and the Department of Emergency Management and is the primary conduit for critical information exchange among local, state and national homeland security, law enforcement and intelligence agencies (see <http://www.vsp.state.va.us/FusionCenter/index.shtm>).

ACTION: Per discussion.

2:20 PM - PUBLIC MEETING

3. Summary of the August 1, 2012 Meeting of the Directors of Utilities Committee

The summary of the August 1, 2012 meeting of the Directors of Utilities Committee is attached as item 3A for the Committee's review and approval.

Attachments:

- 3A August 1, 2012 Meeting Summary
- 3B August 1, 2012 Meeting Sign-in Sheet

ACTION: Approve the meeting summary.

4. Sanitary Sewer System Asset Consolidation Study

On August 13, 2012, HRPDC awarded the contract and provided notice to proceed for the Regional Consolidation of Sewer System Assets Study to the project team of HDR, Inc., McGuire Woods, and Davenport. The first project workshop is scheduled for September 7, 2012. The Committee will discuss recent developments and next steps.

ACTION: Per discussion

5. Environment Virginia 2013 Conference Planning

The 24th Annual Environment Virginia Symposium will be held in Lexington at VMI on April 9 -11, 2013. The Call for Papers for the conference has been issued with a deadline of October 16, 2012. HRPDC Deputy Executive Director John Carlock has been asked to serve on the Program Advisory Group. Advisory Group members have been requested to provide suggestions on topics for panels, workshops and feature speakers. Topics that have been suggested, to date, include uranium mining, water supply, stormwater management and the Bay TMDL, solid waste management and wetlands. There has also been some discussion of including industrial programs and innovation.

The HRPDC staff wants to provide recommendations on topics that would be particularly interesting to localities or where localities have particular stories that they want to share.

ACTION: Provide recommendations for topics and speakers for the Environment Virginia 2013 Conference Program.

6. Staff Reports

- **SSORS User Group Meeting:** HRPDC staff will provide a summary of key issues discussed at the August 17, 2012 SSORS User Group Meeting.

ACTION: No action.

7. Other Business

Future Meeting Agendas: The following agenda topics were identified at previous meetings and are provided for reference:

- October 3, 2012 Committee Meeting:
 - FY2014 Committee Retreat and Budget Discussion
- November 5, 2012 Committee Meeting:
 - Annual Board of Directors Meeting, H2O – Help to Others Program
 - UASI Final Improvement Plan Briefing