

August 26, 2020

Memorandum #2020-101

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Directors of Utilities Committee and the Help to Others (H2O) Program Annual Board of Directors Meeting- September 2, 2020

RSVP – September 1, 2020

The next **Directors of Utilities Committee and the H2O – Help to Others – Program Annual Board of Directors’** meeting has been scheduled for **Wednesday, September 2, 2020**. The meeting will begin at **1:30 pm**. The agenda and related materials are attached.

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the committee members, staff, and general public, the Directors of Utilities Committee and the H2O – Help to Others – Program Annual Board of Directors’ meeting will be held electronically via Webex. Participants can join using the following information.

Join by computer: <https://pdc-tpo-staff.my.webex.com/pdc-tpo-staff.my/j.php?MTID=m8a66c3cda227f7266ff747f74f6b554d>

-or-

Join by phone: +1-408-418-9388

Meeting Number/Access Code: 126 136 6785

Password: 1234

If you have any questions or need further information, please do not hesitate to contact me.

KK/cm

Attachments

Directors of Utilities Committee:

Bo Clayton, NN
Daniel G. Clayton III, WM
J. Chris Dawson, GL
Wayne Griffin, SM
Edward G. Henifin, HRSD
David Howell, SH
Frank James, NN
Donald Jennings, IW
David Jurgens, CH
Chad Krejcarek, PQ

Yann A. Le Gouellec, NN
Kristen M. Lentz, NO
Jason Mitchell, HA
Bob Montague, VB
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
Erin Trimyer, PO
Brian K. Woodward, YK

Directors of Utilities Copy:

Dennis Beale, SH
Alan Benthall, NN
Kate Bernatitus, NN
Kristin Chhim, NN
Marilyn Crane, VB
Bud Curtis, NN
Barry Dobbins, HA
Joseph Durant, NN
David Fauber, Cape Charles
Garrett Feagans, PQ
Ron Harris, NN
Sue Houser, NN
Phil Hubbard, HRSD
Stephanie Luton, JCSA

Danny Poe, JCSA
Paul Retel, SU
Ellen Roberts, PQ
Kenneth Sims, WN
Joe Sisler, YK
Amanda Smith, SH
Jeff Smith, SM
Jessie Snead, SM
Richard Stahr, Brown and Caldwell
Stephen Watson, FR
Shannon White, NO
Sherry Wright, NN
James J. Young, NN

HRPDC Staff:

Keith Cannady
Robert Crum
Katie Cullipher
Rebekah Eastep

Whitney Katchmark
Joe Turner
Katie Krueger

**MEETING OF THE
H2O – Help to Others – Program Board of Directors
AGENDA
September 2, 2020
Chesapeake
1:30 PM**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the committee members, staff, and general public, the H2O – Help to Others – Program Annual Board of Directors’ meeting will be held electronically.

1. Officers

The Board will decide to continue the terms of current officers and/or elect new officers. The officers do not have specified terms. The bylaws state that the officers serve at the pleasure of the Board. Current officers are listed below:

President:	Doug Powell, JCSA
Vice President:	David Jurgens, Chesapeake Public Utilities
Secretary/Treasurer:	Ted Henifin, HRSD
Director:	Al Moor, Suffolk Public Utilities
Director:	Kristen Lentz, Norfolk Utilities

ACTION: Continue the term of current officers and/or elect new officers.

2. Program Status

The HRPDC staff will review FY2020 program activities, fundraising and distribution results. Staff will also provide an overview of the FY2021 budget.

ACTION: Per discussion.

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
September 2, 2020
2:00 PM**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the committee members, staff, and general public, the Directors of Utilities Committee meeting will be held electronically.

1. Summary of the August 5, 2020 Meeting of the Directors of Utilities

The summary of the August 5, 2020 meeting of the Directors of Utilities Committee is attached for review and approval.

Attachments:

1A August 5, 2020 Meeting Summary

ACTION: Approve the meeting summary.

2. Public Comment

3. Affordability

The committee will discuss SB 5118 and budget language for Utility Repayment Plans. The CAOs also have this topic on their agenda for September 2nd at 11:30am. Staff will summarize that discussion.

HRPDC staff will discuss next steps regarding data collection for new customer assistance programs tied to COVID-19, delinquency rates, and future affordability burdens.

ACTION: Per discussion

4. Project Introduction: What is in Your Floodplain?

HRPDC staff will provide an introduction on research being conducted to evaluate the potential risks associated with hazardous waste and/or chemicals and flood-related events that could lead to contamination of our waterways. This project will seek to: 1) identify hazard sites, 2) assess the risk as it is related to sea level rise, flooding, and climate change impacts, 3) evaluate who is affected if contamination occurs, and 4) determine how the region can reduce these risks through policies and regulations and develop mitigation strategies. Feedback on next steps is appreciated.

ACTION: None required

5. Fats, Oils and Grease MOA

HRPDC staff will provide a quick review of the purpose of the FOG MOA and status of approvals.

ACTION: Per discussion

6. Source Water Protection Plan Next Steps

HRPDC staff will update the Committee on VDH feedback to updating the Source Water Protection Program (SWPP) inventory and risk assessment. Additionally, HRPDC staff will discuss possible next steps for the project.

ACTION: Establish frequency for HRPDC staff to update the inventory

7. Utility Directors Roundtable Discussion

The Utility Directors will have the opportunity to discuss matters of mutual interest. Including:

- Coronavirus updates
- Lessons learned from the pandemic
- Preparing for the hurricane season

ACTION: Per discussion.

8. Staff Reports

1. **HRSD Integrated Plan – First Amendment to 2014 MOA:** Staff will review status of locality approvals of the MOA.
2. **Lead and Copper Rule, Testing subcommittee** – Staff will discuss next steps.
3. **Groundwater MOA** – materials and the MOA have been distributed.
4. **FY22 Water and Wastewater Budgets** – Staff will review the status of the locality approvals of FY22 budgets

9. Other Business