

October 1, 2020

Memorandum #2020-120

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Directors of Utilities Committee Meeting– October 7, 2020
RSVP – October 6, 2020

The next **Directors of Utilities Committee** meeting has been scheduled for **Wednesday, October 7, 2020**. The meeting will begin at **1:30 pm**. The agenda and related materials are attached.

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the committee members, staff, and general public, the Directors of Utilities Committee meeting will be held electronically via Webex. Participants can join using the following information:

Join by computer: <https://hrpdc-418.my.webex.com/hrpdc-418.my/j.php?MTID=mbdf204fac2f460994579465eddaf1c85>

-or-

Join by phone: +1-415-655-0001

Meeting Number/Access Code: 126 112 9959

Password: 1234

If you have any questions or need further information, please do not hesitate to contact me.

KK/kl

Attachments

Directors of Utilities Committee:

Bo Clayton, NN
Daniel G. Clayton III, WM
J. Chris Dawson, GL
Wayne Griffin, SM
Edward G. Henifin, HRSD
David Howell, SH
Frank James, NN
Donald Jennings, IW
David Jurgens, CH
Chad Krejcarek, PQ

Yann A. Le Gouellec, NN
Kristen M. Lentz, NO
Jason Mitchell, HA
Bob Montague, VB
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
Erin Trimyer, PO
Brian K. Woodward, YK

Directors of Utilities Copy:

Dennis Beale, SH
Alan Benthall, NN
Kate Bernatitus, NN
Kristin Chhim, NN
Marilyn Crane, VB
Bud Curtis, NN
Barry Dobbins, HA
Joseph Durant, NN
David Fauber, Cape Charles
Garrett Feagans, PQ
Ron Harris, NN
Sue Houser, NN
Phil Hubbard, HRSD
Stephanie Luton, JCSA

Danny Poe, JCSA
Paul Retel, SU
Ellen Roberts, PQ
Kenneth Sims, WN
Joe Sisler, YK
Amanda Smith, SH
Jeff Smith, SM
Jessie Snead, SM
Richard Stahr, Brown and Caldwell
Stephen Watson, FR
Shannon White, NO
Sherry Wright, NN
James J. Young, NN

HRPDC Staff:

Keith Cannady
Robert Crum
Katie Cullipher
Rebekah Eastep

Whitney Katchmark
Joe Turner
Katie Krueger

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
October 7, 2020
1:30 PM**

Pursuant to the declared state of emergency in the Commonwealth of Virginia in response to the COVID-19 pandemic and to protect the public health and safety of the committee members, staff, and general public, the Directors of Utilities Committee meeting will be held electronically.

1. Summary of the September 2, 2020 Meeting of the Directors of Utilities

The summary of the September 2, 2020 meeting of the Directors of Utilities Committee is attached for review and approval.

Attachments:

- 1 September 2, 2020 Meeting Summary

ACTION: Approve the meeting summary.

2. Public Comment

3. AskHRGreen Annual Report

HRPDC staff will review the fiscal year 2019-2020 annual report on the AskHRgreen.org regional public outreach program and campaign results. The annual report also reviews the initiatives and results from each of the four askHRgreen.org environmental education committees: Recycling and Beautification, Stormwater Education, Water Awareness, and Fats, Oils & Grease Education.

Attachments:

- 3 Ask HRGreen Annual Report

ACTION: Per Discussion

4. Water Supply Plan Updates

Newport News Waterworks asked for a copy of the updated Regional Water Supply plan. However, there isn't a report. The 2016 plan (5-year update to the original 2011 Water Supply Plan) was completed with DEQ's online database VAHydro. HRPDC staff has reorganized the data that went into the 2016 update so it is easy to follow. Additionally,

HRPDC staff will summarize the state water supply plan updates that will be published by DEQ for public comment this fall.

ACTION: Per discussion

5. 2020 Financial Capability Assessments

The EPA's Water Finance Center recently published a proposal for an expanded/updated Financial Capability Assessment Guidance. The aim of this guidance is to better estimate the financial burden of water and wastewater bills on low income households. HRPDC staff will review the two proposed alternatives outlined in the guidance.

Attachments:

- 5 EPA Proposed 2020 Financial Capability Assessment

ACTION: Decide whether the Committee would like to submit comments on the guidance.

6. SWIFT Update

The committee will review the SWIFT schedule and discuss the new groundwater modeling that DEQ presented as part of the Water Resources workshop.

ACTION: Per discussion

7. Utility Directors Roundtable Discussion

The Utility Directors will have the opportunity to discuss matters of mutual interest. Including:

- Coronavirus updates
 - [Link to HRPDC Coronavirus Planning Hub](#)
- Lessons learned from the pandemic

ACTION: Per discussion.

8. Staff Reports

1. **HRSD Integrated Plan - First Amendment to 2014 MOA:** Staff will review status of locality approvals of the MOA.
2. **FOG MOA** - Staff will review status of locality approvals of the MOA
3. **Groundwater MOA** - Staff will review status of locality approvals of the MOA

9. Other Business