

**HAMPTON ROADS  
PLANNING DISTRICT COMMISSION  
MEETING**

**January 18, 2018  
12:30 PM**

**The Regional Building  
723 Woodlake Drive, Chesapeake**

- 1. Call to Order**
- 2. Approval/Modification of Agenda**
- 3. Submitted Public Comments**

There were no submitted public comments since the last HRPDC meeting. Any new written public comments received after the preparation of this agenda will be distributed as a handout at the meeting.

- 4. Public Comment Period**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

- 5. Executive Director's Report (Attachment 5)**
- 6. Best Practices Spotlight: "Know Your Zone" – City of Poquoson**
- 7. Consent Agenda (Attachment 7)**

- a. Meeting Minutes – November 16, 2017 Commission Meeting**
- b. Transcribed Public Comments – November 16, 2017 Commission Meeting**
- c. Treasurer's Report of November 2017**
- d. Fiscal Year 2018 Budget Amendment**

The current FY2018 Budget was approved on May 18, 2017. Subsequently, the HRPDC/HRTPO received new awards and adjustments to existing awards. This item summarizes the changes to the approved budget through December 31, 2017.

The previously approved amended budget totaled \$9,587,291. This request adds an additional \$3,697,197 bringing the total Operating and Pass-Through budget to \$13,284,488. The majority of this increase is a \$3M Transportation

Award for the Regional Connectors Study, \$2,683,000 of which will pass through to consultants. The additional funds are made up of the following changes, and will either add to pass-through funds, or directly to operations:

New, and amended, awards to the PDC totaling \$697,197 (\$519,384 will be passed through to consultants). Matching funds will be required in the amount of \$35,000, with the acceptance of the GO Virginia Economic Development Site Inventory project grant award.

Deferred Revenues carried forward from previous years to the PDC totaled \$256,224 (\$175,903 will be passed through to existing consultant contracts).

New, and amended, award expenditures change pass-through consultant payments and budgeted operating costs, including Personnel and contingencies.

Staff recommends the Commission take action to approve these FY 2018 budget amendments.

**e. HRPDC Legislative Priorities Addendum - Recommendations from Directors of Utilities Committee**

The HRPDC Directors of Utilities Committee recommends that the HRPDC support the following two items:

- Draft legislation to lengthen the groundwater withdrawal permit term from 10 years to 15 years. Delegate Wright has submitted [H.B. 211](#).
- Draft legislation to establish additional oversight mechanisms for the Hampton Roads Sanitation District (HRSD) SWIFT groundwater replenishment project. Delegate Jones has submitted [H.B.771](#). Division of Legislative Services has provided the following summary of the bill:

**Potomac Aquifer recharge monitoring; advisory board; laboratory established; SWIFT Project.** Creates an advisory board and a laboratory to monitor the effects of the Sustainable Water Infrastructure for Tomorrow (SWIFT) Project being undertaken by the Hampton Roads Sanitation District (HRSD).

The bill establishes an eight-member advisory board called the Potomac Aquifer Recharge Oversight Committee (the Committee), directing it to ensure that the SWIFT Project is monitored independently. The bill provides that the Committee shall consist of the State Health Commissioner, the Director of the Department of Environmental Quality, the Executive Director of the Hampton Roads Planning District Commission, the two Co-Directors of the Laboratory, the Director of the Occoquan Watershed Monitoring Laboratory, and two Virginia citizens appointed by the Governor, and the bill also provides for two nonvoting members. The Committee is required by the bill to meet at least quarterly during the initial three years of its existence.

The bill also authorizes the Committee to appoint a science and technical advisory council and directs the Committee to request funding from HRSD for the first three years of monitoring of the recharge of the aquifer.

The bill also creates the Potomac Aquifer Recharge Monitoring Laboratory (the Laboratory) at Old Dominion University (ODU), placing it under the direction of an ODU faculty member and the co-direction of a faculty member at Virginia Tech. The bill provides that the Laboratory shall monitor the impact of the SWIFT Project on the Potomac Aquifer, manage testing data, and conduct water sampling and analysis.

The bill authorizes both the Commissioner of the Department of Health and the State Water Control Board to issue emergency orders to halt injection or make any change to any facility of the SWIFT Project.

Staff recommends the Commission approve these Addendums to the HRPDC Legislative Agenda.

**f. Approval of 2018 Meeting Schedule**

Enclosed for review by the HRPDC Board is the regional meeting schedule for the 2018 Calendar Year.

***Action Requested: The HRPDC should take action to approve the January 18, 2018 Consent Agenda.***

**8. Regional Economic Development Sites Inventory – HRPDC Staff**

Economic Development practitioners at the local, regional and State level have expressed concerns about missed opportunities for private investment and job creation in Hampton Roads due to a lack of shovel ready development sites in the region. Working in collaboration with local and regional economic development agencies and using readily available data sources, HRPDC staff has prepared a draft inventory of economic development sites for the region.

HRPDC staff will present the results of the sites inventory project for review and discussion by the Commission. Staff will recommend that the Commissioners take action to receive the draft findings and share these findings with their local staff for a final round of input. It is requested that input be received by March 2, 2018. The Regional Economic Development Sites Inventory will then be placed on the Commission's March meeting agenda to receive input and to discuss potential next steps.

***Action Requested: The HRPDC should take action forwarding Phase I of the Regional Economic Development Sites Inventory to the region's jurisdictions for review and comment, with a request that comments be returned to the HRDPC Executive Director by March 2, 2018.***

**9. Hampton Roads 2018 Economic Forecasts – Greg Grootendorst, HRPDC Chief Economist**

Each January since 1990, HRPDC Economics Staff have delivered a regional economic forecast for the coming year. The forecast presentation includes a review of local and national trends and provides a forecast for gross regional product, employment, unemployment, retail sales, and residential construction. The HRPDC economic forecast was approved as part of the FY18 HRPDC Unified Work Program.

The HRPDC Economic Forecast is a review of current economic trends and a staff assessment of what the region can expect for the coming year. The Commission's forecast is often used in planning purposes by staff from member jurisdictions as well as other regional organizations. Approving the release of the Economic Forecast will provide public access to the information.

Mr. Greg Grootendorst, Chief Economist, will present the 2018 Economic Forecast to the HRPDC Board.

***Action Requested: The HRPDC should take action to approve the release of the economic forecast.***

**10. Three Month Tentative Schedule**

**February 2018**

General Assembly Update  
Status of Federal Budget  
Solid Waste Management Plan

**March 2018**

Groundwater Management Plan/Proposed Regulations  
Regional Economic Development Sites Inventory  
General Assembly Update

**April 2018**

No Meeting per Regional Meeting Schedule

**11. Advisory Committee Summaries (Attachment 11)**

Summaries of HRPDC Advisory Committee meetings that were held since the last HRPDC Meeting are attached for review.

**12. For Your Information (Attachment 12)**

[askHRgreen.org Website Launch](http://askHRgreen.org) - A completely redesigned [askHRgreen.org](http://askHRgreen.org) website was launched just before the new year. Featuring bold imagery, fun tools and a significant amount of shareable content, the new website was created to

provide a more engaging and informative experience for our Hampton Roads community members.

The way the site filters and delivers information truly allows users to “ask” HRgreen like never before. In addition, the mobile responsive site is compatible with all devices. Other features include bookmarking, allowing users to easily return to pages of interest; a robust event calendar integrated with Google maps; and locality pages where residents can check for news, events and resources available in their own city or county.

Not only is askHRgreen.org a website, it’s also the name of Hampton Roads’ region-wide environmental education program that was created in 2011 to improve public awareness of the benefits of being “green.” askHRgreen.org is administered by HRPDC staff in cooperation with local staff from the 17 member jurisdictions and HRSD. The program focuses on outreach in the areas of local recycling and beautification efforts; sanitary sewer overflow prevention through fats, oils and grease abatement; water conservation and awareness; and stormwater pollution prevention.

Coastal Resiliency Committee – As follow up to the November HRPDC meeting, on January 3rd the Chief Administrative Officers (CAO) Committee discussed a potential strategic direction for the HRPDC Coastal Resiliency Committee. The CAOs appointed a 5 person committee consisting of the City Managers from Virginia Beach, Norfolk, Portsmouth, Hampton and Newport News to meet over the next three months and provide input on a strategic direction to address resiliency issues.

**13. Old/New Business**

**14. Adjournment**