

**HAMPTON ROADS
PLANNING DISTRICT COMMISSION
MEETING**

**November 16, 2017
12:30 PM**

**The Regional Building
723 Woodlake Drive, Chesapeake**

- 1. Call to Order**
- 2. Approval/Modification of Agenda**
- 3. Submitted Public Comments**

There were no submitted public comments since the last HRPDC meeting. Any new written public comments received after the preparation of this agenda will be distributed as a handout at the meeting.

- 4. Public Comment Period**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

- 5. Executive Director's Report (Attachment 5)**

- 6. Consent Agenda (Attachment 6)**

- a. Meeting Minutes – October 19, 2017 Commission Meeting**
- b. Transcribed Public Comments – October 19, 2017 Commission Meeting**
- c. Treasurer's Report of September 2017**
- d. Roanoke River Basin Association (RRBA) Status Report**

Scott Van Der Hyde is the new director of the Roanoke River Basin Association and provided an update to the HRPDC Directors of Utilities Committee on November 1, 2017. The Memorandum of Agreement between the RRBA and HRPDC specifies that "The RRBA will provide twice a year written updates to the HRPDC or an HRPDC advisory committee to improve coordination and align organizational objectives and to provide information including, but not limited to, budget, expenditures, long-term funding plan, work program, executive director salary and performance, and legislative positions." A summary and budget have been included in Attachment 6.

e. FY17 State Homeland Security Grant Program (SHSGP)

The Virginia Department of Emergency Management (VDEM) requires the HRPDC to formally authorize the Executive Director to apply for and accept FY 2017 Homeland Security Funding. The following projects have been allocated to the HRPDC:

- Mass Casualty Incident (MCI) Capability Sustainment - \$65,000
- Personal Radiation Dosimeter (PRD) Equipment - \$40,000
- Regional Overnight Sheltering Drill for People with Disabilities - \$15,000

Staff recommends that the Commission authorize the Executive Director to sign the following certificates (one for each of the above projects):

- FY 2017 State Homeland Security Grant Applications
- Grant Assurances
- Certificate Regarding Lobbying
- Non-Supplanting Certification
- Award Letter

Action Requested: The HRPDC should take action to approve the November 16, 2017 Consent Agenda.

7. FY2017 Audited Financial Statement – Nancy Collins, CFO and Mike Garber, Partner, PBMAres, LLP (Attachment 7 - Enclosure 7)

PBMAres, LLP has completed its annual review of the FY2017 financial statements for the HRPDC/HRTPO, and the independent Auditors' Report states that the statements present fairly, in all material respects, the basic financial statements of the HRPDC/HRTPO. There were no material weaknesses, or deficiencies, identified in any of the internal controls or processes of the financial activity, and all information was free of any material misstatements. The audited financial statements, along with supplemental management letters, and the auditor's opinion report based on census data reported to the Virginia Retirement System (VRS) have been posted on both websites.

Additional information that may be of value to the Commission is the breakdown of the Fund Balance as shown in the attachment to this agenda note. Mike Garber, a Partner with PBMAres, will brief the Commission on the audit. Both Mr. Garber, representing the audit firm, and Ms. Nancy Collins, CFO HRPDC/HRTPO, will be available to address any questions the Commission may have.

Action Requested: The Commission should take action to accept the FY2017 audited financial statements.

8. Chesapeake Bay Total Maximum Daily Load Update – Whitney Katchmark

The HRPDC staff closely follows the Chesapeake Bay Program’s management decisions related to the Total Maximum Daily Load (TMDL) and tracks Virginia’s efforts to execute the Commonwealth’s Watershed Implementation Plan. The Chesapeake Bay TMDL was established in 2010 with a deadline of implementing strategies to improve water quality by 2025. HRPDC will review the Bay TMDL progress based on the midpoint assessment. Staff will also discuss future impacts to local government in terms of costs of permit compliance, staff requirements and water quality. The remaining policy decisions and data analyses that might change demands on localities between now and 2025 will be discussed to illustrate the uncertainty of Bay TMDL requirements.

Commission members are encouraged to discuss the information presented.

9. Hurricane Harvey: Evaluation of Flooding Impacts – Whitney Katchmark

Media coverage of the flooding in Houston due to Hurricane Harvey raised several issues that are relevant to Hampton Roads. HRPDC staff will review the following concepts and potential planning efforts that the region could implement to better prepare for flood events:

- Compound flooding caused by combined storm surge and precipitation
- Advantages and disadvantages of buyout programs
- Flood risk outside of areas where flood insurance is required
- Impact of impervious land cover and small scale water storage

Action Requested: Identify initiatives to improve regional resiliency to flooding.

10. Three Month Tentative Schedule

December 2017

No meeting Scheduled

January 2018

askHRgreen Website Launch
Regional Economic Development Sites Inventory
Hampton Roads Economic Forecast 2018
HRPDC By-Laws Amendment

February 2018

HRPDC Retreat
Solid Waste Management Plan

11. Advisory Committee Summaries (Attachment 11)

Summaries of HRPDC Advisory Committee meetings that were held since the last HRPDC Meeting are attached for review.

12. For Your Information (Attachment 12)

- GO Virginia Unmanned Systems Proposal – Summary Information
- GO Virginia Broadband Initiative – Summary Information
- Letter from Captain R.J. Meadows, US Navy, regarding the availability of the Final Environmental Assessment (EA) evaluating the potential environmental impacts from transitioning the remaining F/A-18A/C/D Hornet Aircraft.
- PB Mares Correspondence

13. Old/New Business

14. Adjournment