

July 5, 2017

Memorandum #2017-76

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Meeting Announcement – July 12, 2017
RSVP – July 11, 2017

The meeting of the Directors of Utilities Committee will be held on Wednesday, **July 12, 2017** at the **HRSD North Shore Operations Center, 2389 G Avenue, Newport News** ([map link](#)). Please note the special meeting date and location.

The agenda and related materials are attached. **Please RSVP by June 6, 2016** so we may make appropriate arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/fw

Attachments

Directors of Utilities Committee:

Lynn Allsbrook, HA
Daniel G. Clayton III, WM
J. Chris Dawson, GL
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Edward G. Henifin, HRSD
Donald Jennings, IW
Julien Johnson, SH
David Jurgens, CH
Kristen M. Lentz, NO
Louis Martinez, NN

Directors of Utilities Copy:

Mark Bellamy, YK
Alan Benthall, NN
Kate Bernatitus, NN
Marilyn Crane, VB
Scott Dewhirst, NN
Joseph Durant, NN
Sonja Eubank, SM
David Fauber, Cape Charles
J. Arnie Francis, GL
Ted Garty, CH
Sue Houser, NN
Ron Harris, NN
Phil Hubbard
Josiah Jendrey, SM
Thomas M. Leahy III, VB
Melissa Lindgren, IW

HRPDC Staff:

Keith Cannady
Robert Crum
Katie Cullipher
Rebekah Eastep

Bob Montague, VB
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK

Stephanie Luton, JCSA
Jason Mitchell, HA
Stephan Motley, VB
Richard Nettleton, VB
Brenton E. Payne, GL
Danny Poe, JCSA
Jack Reed, SM
Ellen Roberts, PQ
Kenneth Sims, WN
Jessie Snead, SM
Richard Stahr, Brown and Caldwell
Stephen Watson, FR
Shannon M. White, NO
Sherry D. Wright, NN
Paul Retel, SU

Katherine Filippino
Whitney Katchmark
Tiffany Smith
Joe Turner

**MEETING OF THE
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
July 12, 2017
HRSD North Shore Operations Center
1:30 P.M.**

1. Summary of the June 7, 2017 Joint Meeting of the Directors of Utilities Committee and Health Directors

The summary of the June 7, 2017 joint meeting of the Directors of Utilities Committee and Health Directors is attached for review and approval.

Attachments:

- 1A June 7, 2017 Meeting Summary
- 1B June 7, 2017 Meeting Sign-in Sheet
- 1C Beach Monitoring Update (presentation slide)
- 1D Onsite Wastewater/Septic Sector Update (presentation slides)
- 1E VDH Office of Drinking Water Regulatory Update (presentation slides)
- 1F Water Quality Response Plan Emergency Contact List (presentation slides)
- 1G Regional Wet Weather Management Plan, Preliminary High Priority Project Selection (presentation slides)

ACTION: Approve the meeting summary.

2. Public Comment

3. Roundtable Discussion

As follow-up to the March 1, 2017 and May 3, 2017 meeting, the Committee will hold a roundtable discussion to compare staff positions involved in responding to a water main break. Committee members provided job descriptions and salary ranges for the following positions:

- 1. The person who operates the backhoe;
- 2. The person who operates the dump truck; and
- 3. The person who repairs the pipe.

A summary of all responses will be provided prior to the meeting.

ACTION: Per discussion.

4. FY19 Drinking Water and Wastewater Program Budgets

HRPDC staff will review draft budgets for FY19. The budgets need to be approved no later than the October meeting.

ACTION: Per discussion.

5. Regional Wet Weather Management Plan Update

The Committee will review the next steps based on the meeting on June 23, 2017 regarding growth flows and HRSD policies.

ACTION: Per discussion.

6. Affordability of City Services

The Committee will review the results of the data call on water shut offs due to nonpayment and discuss the usefulness of the data in illustrating affordability concerns.

ACTION: Per discussion.

7. Groundwater Update

The Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) is scheduled to meet on July 7, 2017 to discuss the draft report to the DEQ and General Assembly. Ms. Whitney Katchmark, HRPDC Principal Water Resources Engineer, will brief the Committee meeting outcomes and the recommendations included in the draft report. The draft meeting agenda and draft report are available on [DEQ's website](#).

ACTION: Per discussion.

8. Water Supply Plan Compliance

HRPDC staff will summarize how locality demand projections are represented in VA Hydro. The Committee will consider updating demand projections for the 5-year plan update due in November 2018.

ACTION: Provide HRPDC staff direction on updating demand projections based on 2017 data.

9. Other Business