

October 25, 2017

Memorandum #2017-131

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Meeting Announcement – November 1, 2017
RSVP – October 31, 2017

The Directors of Utilities Committee meeting will be held on Wednesday, **November 1, 2017 at 1:30 p.m.** in the **James Room, City Center, Fountain Plaza II, 700 Town Center Drive, Newport News.** The agenda and related materials are attached.

Please RSVP by October 31, 2017 so we may make appropriate arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/sl

Attachments

Directors of Utilities Committee:

Lynn Allsbrook, HA
Daniel G. Clayton III, WM
J. Chris Dawson, GL
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Edward G. Henifin, HRSD
Donald Jennings, IW
Julien Johnson, SH
David Jurgens, CH
Kristen M. Lentz, NO
Louis Martinez, NN

Bob Montague, VB
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK

Directors of Utilities Copy:

Mark Bellamy, YK
Alan Benthall, NN
Kate Bernatitus, NN
Marilyn Crane, VB
Joseph Durant, NN
Sonja Eubank, SM
David Fauber, Cape Charles
Ted Garty, CH
Sue Houser, NN
Ron Harris, NN
Phil Hubbard
Josiah Jendrey, SM
Thomas M. Leahy III, VB
Melissa Lindgren, IW
Stephanie Luton, JCSA

Jason Mitchell, HA
Stephen Motley, VB
Richard Nettleton, VB
Brenton Payne, GL
Danny Poe, JCSA
Jack Reed, SM
Paul Retel, SU
Ellen Roberts, PQ
Kenneth Sims, WN
Jessie Snead, SM
Ed Snyder, PO
Richard Stahr, Brown and Caldwell
Stephen Watson, FR
Shannon White, NO
Sherry Wright, NN

HRPDC Staff:

Keith Cannady
Robert Crum
Katie Cullipher
Rebekah Eastep

Katherine Filippino
Whitney Katchmark
Tiffany Smith
Joe Turner

**MEETING OF THE
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
November 1, 2017
Newport News
1:30 P.M.**

1. Summary of the September 6, 2017 Meeting of the Directors of Utilities Committee

The summary of the September 6, 2017 Committee meeting is attached for review and approval.

Attachments:

- 1A September 6, 2017 Meeting Summary
- 1B September 6, 2017 Meeting Sign-in Sheet
- 1C H2O Board of Directors Annual Meeting (presentation slides)
- 1D Imagine A Day Without Water (presentation slide)
- 1E Customer Assistance Programs Summary (presentation slides)

ACTION: Approve the meeting summary.

2. Public Comment

3. Roanoke River Basin Association

As part of the [July 20, 2017 meeting](#) consent agenda, the HRPDC approved the [Memorandum of Agreement](#) between the HRPDC and the Roanoke River Basin Association (RRBA). RRBA Executive Director Scott Van Der Hyde, will brief the Committee on the status of the RRBA's programs, legislative issues, and funding.

ACTION: No action.

4. Regional Source Water Protection Plan

The Directors of Utilities Committee serves as the Local Advisory Committee for the [Hampton Roads Regional Source Water Protection Plan](#) (January 2017). The HRPDC staff will review the protection strategies identified in the plan and the status of strategy implementation. The Committee will have the opportunity to discuss any new ideas or strategies for incorporation into the annual HRPDC Regional Water and/or Wastewater Programs.

ACTION: Per discussion.

5. Integrated Plan/Regional Wet Weather Management Plan Update

HRSD General Manager Ted Henifin will provide an update on the Integrated Plan/Regional Wet Weather Management Plan.

ACTION: Per discussion.

6. Groundwater Update

HRPDC Principal Water Resources Engineer Whitney Katchmark will brief the Committee on the October 17, 2017 DEQ Aquifer Science and Modeling Workshop (agenda included as Attachment 6A). Ms. Katchmark will also summarize the State Water Commission's October 24, 2017 discussion of the final Report of the Eastern Virginia Groundwater Management Advisory Committee ([agenda](#)).

Attachment:

6A Agenda, October 17, 2017 Aquifer Science and Modeling Workshop

ACTION: Per discussion.

7. Emergency Response and Coordination

At the October 4, 2017 Chief Administrative Officers (CAOs) Committee meeting, the CAOs and the region's Emergency Management Coordinators discussed options and opportunities to enhance messaging and regional coordination for extreme weather events ([summary minutes](#)). The HRPDC staff will summarize CAOs discussion and meeting outcomes.

The Committee will also have the opportunity to discuss the hurricane response and recovery efforts in Texas, Florida, and Puerto Rico, including the use of the Water/Wastewater Agency Response Network ([WARN](#)) and the Emergency Management Assistance Compact ([EMAC](#)), and controlled releases from reservoirs.

ACTION: Per discussion.

8. Staff Reports

- **FY18 Water and Sewer Rates:** The results of the FY18 data call will be distributed to the Committee in advance of the meeting.
- **Water Supply Plan Update:** The data call for updating water demand projections will be distributed to the Committee in November.
- **2018 Meeting Schedule:** The Directors of Utilities Committee 2018 meeting schedule is included as Attachment 8A.

Attachment:

8A 2018 Directors of Utilities Committee Meeting Schedule

ACTION: No action.

9. Other Business