

January 31, 2018

Memorandum #2018-10

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Meeting Announcement – February 7, 2018
RSVP – February 6, 2018

The Directors of Utilities Committee meeting will be held on Wednesday, **February 7, 2018** in the **HRPDC Regional Board Room, The Regional Building, 723 Woodlake Drive, Chesapeake**. The agenda and related materials are attached.

Please RSVP by February 6, 2018 so we may make appropriate arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/sl

Attachments

Directors of Utilities Committee:

Lynn Allsbrook, HA
Daniel G. Clayton III, WM
J. Chris Dawson, GL
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Edward G. Henifin, HRSD
Donald Jennings, IW
Julien Johnson, SH
David Jurgens, CH
Kristen M. Lentz, NO
Louis Martinez, NN

Directors of Utilities Copy:

Mark Bellamy, YK
Alan Benthall, NN
Kate Bernatitus, NN
Marilyn Crane, VB
Joseph Durant, NN
Sonja Eubank, SM
David Fauber, Cape Charles
Ted Garty, CH
Sue Houser, NN
Ron Harris, NN
Phil Hubbard, HRSD
Thomas M. Leahy III, VB
Melissa Lindgren, IW
Stephanie Luton, JCSA

HRPDC Staff:

Keith Cannady
Robert Crum
Katie Cullipher
Rebekah Eastep

Bob Montague, VB
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
William Saunders, SM
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK

Jason Mitchell, HA
Stephen Motley, VB
Richard Nettleton, VB
Brenton Payne, GL
Danny Poe, JCSA
Paul Retel, SU
Ellen Roberts, PQ
Kenneth Sims, WN
Jessie Snead, SM
Ed Snyder, PO
Richard Stahr, Brown and Caldwell
Stephen Watson, FR
Shannon White, NO
Sherry Wright, NN

Katherine Filippino
Whitney Katchmark
Tiffany Smith
Joe Turner

DIRECTORS OF UTILITIES COMMITTEE
AGENDA
February 7, 2018
Chesapeake
1:30 P.M.

1. Summary of the December 6, 2017 Joint Meeting of the Directors of Utilities Committee and Health Directors

The summary of the December 6, 2017 joint meeting is attached for review and approval.

Attachments:

- 1A December 6, 2017 Meeting Summary
- 1B December 6, 2017 Meeting Sign-in Sheet
- 1C Norfolk Water Infrastructure Resiliency Planning (presentation slides)
- 1D VDH Office of Drinking Water Update
- 1E Roundtable Discussion (presentation slides)

ACTION: Approve the meeting summary.

2. Public Comment

3. askHRgreen.org Website Redesign

HRPDC Principal Environmental Education Planner Katie Cullipher will brief the Committee on the new tools and functionality provided by the recently redesigned askHRgreen.org website.

ACTION: No action.

4. HRSD Draft Revisions to the 2014 Memorandum of Agreement

Brown and Caldwell Senior Vice President Richard Stahr will present draft revisions to the 2014 Memorandum of Agreement for the Committee's consideration. Revisions to the MOA are being proposed in coordination with the Integrated Plan/Regional Wet Weather Management Plan that was submitted to the EPA on September 29, 2017.

ACTION: Per discussion.

5. Affordability of City Services

HRPDC Principal Water Resources Engineer Whitney Katchmark will lead a discussion on potential next steps to continue the discussion of affordability issues with the HRPDC Chief Administrative Officers (CAOs) Committee. The CAOs were initially briefed on affordability on May 3, 2017 (see [Summary Minutes](#), page 2), and Ms. Katchmark summarized the CAOs' discussion at the May 3, 2017 Directors of Utilities Committee meeting (see [Meeting Summary](#), page 2).

At the March 7, 2018 meeting, Newport News Waterworks will brief the Committee on the implementation of [LIFT-UP](#) (Local Interventions for Financial Empowerment

through Utility Payments), a financial empowerment program that helps low-income families pay municipal utility bills. Other utilities are also invited to share updates on their consideration and/or implementation of customer assistance programs.

Attachments:

5A Affordability of City Services (presentation slides)

ACTION: Per discussion.

6. Water Supply Plan Update

The HRPDC staff is continuing work on the development of water demand projections for the 2018 Regional Water Supply Plan update. Staff is comparing water supply and demand in light of the recently issued groundwater withdrawal permits for municipal water utilities. A summary of active groundwater permits in the Eastern Virginia Groundwater Management Area will be provided. Committee members will have the opportunity to discuss new permit provisions and the associated advantages and disadvantages.

ACTION: Per discussion.

7. Legislative Priorities Roundtable

The Committee will participate in a roundtable discussion on local and regional legislative priorities for the 2018 General Assembly session.

ACTION: Per discussion.

8. Other Business

- **HRPDC website:** Please take a look at the Water Resources pages of the hrpdva.gov website. Staff is updating the content of these pages and requests feedback on Committee members' experience using the HRPDC website and any suggestions for improvement.