

April 25, 2018

Memorandum #2018-50

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Meeting Announcement – May 2, 2018
RSVP – May 1, 2018

The Directors of Utilities Committee meeting will be held at **1:30 p.m. on Wednesday, May 2, 2018** in the **James Room, City Center, Fountain Plaza II, 700 Town Center Drive, Newport News**. The agenda and related materials are attached.

Please RSVP by May 1, 2018 so we may make appropriate arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/sl

Attachments

Directors of Utilities Committee:

Lynn Allsbrook, HA
Daniel G. Clayton III, WM
J. Chris Dawson, GL
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Edward G. Henifin, HRSD
Donald Jennings, IW
Julien Johnson, SH
David Jurgens, CH
Kristen M. Lentz, NO
Louis Martinez, NN

Directors of Utilities Copy:

Mark Bellamy, YK
Alan Benthall, NN
Kate Bernatitus, NN
Marilyn Crane, VB
Joseph Durant, NN
David Fauber, Cape Charles
Garrett Feagans, PQ
Ted Garty, CH
Sue Houser, NN
Ron Harris, NN
Phil Hubbard, HRSD
Thomas M. Leahy III, VB
Melissa Lindgren, IW
Stephanie Luton, JCSA

HRPDC Staff:

Keith Cannady
Robert Crum
Katie Cullipher
Rebekah Eastep

Bob Montague, VB
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
William Saunders, SM
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK

Jason Mitchell, HA
Stephen Motley, VB
Richard Nettleton, VB
Brenton Payne, GL
Danny Poe, JCSA
Paul Retel, SU
Ellen Roberts, PQ
Kenneth Sims, WN
Jessie Snead, SM
Ed Snyder, PO
Richard Stahr, Brown and Caldwell
Stephen Watson, FR
Shannon White, NO
Sherry Wright, NN

Katherine Filippino
Whitney Katchmark
Tiffany Smith
Joe Turner

**MEETING OF THE
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
May 2, 2018
Newport News
1:30 P.M.**

1. Summary of the March 7, 2018 Meeting of the Directors of Utilities Committee

The summary of the March 7, 2017 meeting is attached for review and approval.

Attachments:

- 1A March 7, 2017 Meeting Summary
- 1B March 7, 2017 Meeting Sign-in Sheet
- 1C Affordability of Public Services (presentation slides)
- 1D Regional Economic Development Sites Inventory (presentation slides)

ACTION: Approve the meeting summary.

2. Public Comment

3. High Efficiency Heat Unit Condensate

HRSD Special Assistant for Compliance Assurance Phil Hubbard and Chief of Pretreatment and Pollution Prevention Ron Johnson will discuss high efficiency heat unit condensate and the need for coordination with locality HVAC inspections.

ACTION: Per discussion.

4. Hazard Mitigation Assistance Grants

The deadline for grant applications to the Virginia Department of Emergency Management (VDEM) for the Hazard Mitigation Assistance program is July 31, 2018. The HRPDC staff will summarize VDEM guidance for the current application cycle.

ACTION: No action.

5. HRSD Integrated Plan/Regional Wet Weather Management Plan Update

The Committee will have the opportunity to discuss the Integrated Plan/Regional Wet Weather Management Plan, the First Amendment to the 2014 MOA, and preliminary target dates for Council/Board approvals.

ACTION: Per discussion.

6. Water Supply Plan Update

HRPDC Principal Water Resources Engineer Whitney Katchmark will discuss estimates of water supply for the 2018 Regional Water Supply Plan update.

ACTION: Per discussion.

7. Water and Wastewater Connection Policies

The HRPDC staff will provide a draft summary of utility water and wastewater connection policies. The summary is intended to serve as a quick-reference resource for Committee members. The Committee will have the opportunity to provide comments and suggestions for the inclusion of additional information.

ACTION: Per discussion.

8. 2017 Groundwater Permit Summary

The final 2017 groundwater permit summary and interactive map viewer will be made available on the HRPDC website in mid-May. An advance copy will be distributed to the Committee prior to the meeting.

ACTION: No action.

9. Staff Reports

- **Emergency Preparedness Exercise:** The Federal Emergency Management Agency (FEMA) is encouraging water and wastewater systems in EPA/FEMA Regions 2 and 3 to participate in [National Level Exercise 2018](#) (NLE 2018). The NLE 2018 scenario involves a major hurricane that makes landfall near Hampton Roads, Virginia, causing severe damage to residences, businesses, and critical infrastructure throughout the Mid-Atlantic. According to WaterISAC, the most relevant exercise play for the water sector is expected from May 7 to 9, with a particular focus on infrastructure. Utilities interested in participating should contact FEMA (nle@fema.dhs.gov) to obtain an Extent-of-Play Agreement.
- **June 13, 2018 Committee Meeting:** The June meeting has been rescheduled to the second Wednesday of the month.
- **August 1, 2018 Joint Meeting with CAOs:** The August 1, 2018 Committee meeting will be a joint meeting with the CAOs beginning at 11:45 a.m. to discuss the affordability of public services.

ACTION: No action.

10. Other Business