

January 2, 2019

Memorandum #2019-01

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Meeting Announcement – January 9, 2019

The Directors of Utilities Committee Meeting will be held on **Wednesday, January 9, 2019** beginning at **1:30 p.m.** in the **James Room, City Center, Fountain Plaza II, 700 Town Center Drive, Newport News.**

The agenda and related materials are attached.

WSK/cam

Attachments

Directors of Utilities Committee:

Daniel G. Clayton III, WM
Eddie Crockett, NN
J. Chris Dawson, GL
Edward G. Henifin, HRSD
Donald Jennings, IW
Julien Johnson, SH
David Jurgens, CH
Chad Krejcarek, PQ
Kristen M. Lentz, NO
Louis Martinez, NN

Jason Mitchell, HA
Bob Montague, VB
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
William Saunders, SM
Everett Skipper, NN
Michael Stallings, WN
Erin Trimyer, PO
Brian K. Woodward, YK

Directors of Utilities Copy:

Alan Benthall, NN
Kate Bernatitus, NN
Marilyn Crane, VB
Bud Curtis, NN
Barry Dobbins, HA
Joseph Durant, NN
David Fauber, Cape Charles
Garrett Feagans, PQ
Ted Garty, CH
Ron Harris, NN
Sue Houser, NN
Phil Hubbard, HRSD
Yann A. Le Gouellec, NN
Thomas M. Leahy III, VB

Melissa Lindgren, IW
Stephanie Luton, JCSA
Stephen Motley, VB
Richard Nettleton, VB
Danny Poe, JCSA
Paul Retel, SU
Ellen Roberts, PQ
Kenneth Sims, WN
Joe Sisler, YK
Jessie Snead, SM
Ed Snyder, PO
Richard Stahr, Brown & Caldwell
Stephen Watson, FR
Shannon White, NO
Sherry Wright, NN

HRPDC Staff:

Keith Cannady
Robert A. Crum, Jr.
Katie Cullipher
Rebekah Eastep

Katherine Filippino
Whitney Katchmark
Joe Turner

**MEETING OF THE
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
January 9, 2019
Newport News
1:30 P.M.**

1. Summary of the December 5, 2018 Meeting of the Joint Directors of Utilities and Health Directors Committee

The summary of the December 5, 2018 joint meeting of the Directors of Utilities and Health Directors Committee are attached.

Attachments:

- 1A December 5, 2018 Meeting Summary
- 1B December 5, 2018 Meeting Sign-in Sheet

ACTION: Per discussion.

2. Public Comment

3. Source Water Protection

The Directors of Utilities Committee serves as the Local Advisory Committee for the [Hampton Roads Regional Source Water Protection Plan](#) (January 2017). The HRPDC staff will review the protection strategies identified in the plan and the status of strategy implementation. The Committee will have the opportunity to discuss any new ideas or strategies for incorporation into the annual HRPDC Regional Water and/or Wastewater Programs.

ACTION: Per discussion.

4. Roanoke River Basin Association

RRBA Executive Director Scott Van Der Hyde provided an update on his efforts to additional funding partnerships at the committee's November 2018 meeting. The attached MOA approved in 2017 outlines the expectations and three year funding timeline. The committee is encouraged to consider whether to provide Mr Van Der Hyde with additional feedback and schedule meetings for him to brief the CAOs or Hampton Roads Planning District Commission.

Attachment 4A: Roanoke River Basin Association MOA

ACTION: Identify next steps.

5. Regional Construction Standards

The annual full committee meeting for Regional Constructions Standards was held on November 19, 2018. The committee made several decisions including to abandon efforts to get VDOT's endorsement of the Regional Construction Standards. HRPDC staff will provide an update of the program status.

Attachment 5A: RCS Full Committee Meeting Minutes – November 19, 2018

ACTION: Per discussion.

6. Dominion Water Service Line Letters

Dominion Energy has been sending letters to its customers offering a Water Line Replacement Program. The committee is encouraged to read the attached example letter and discuss if the letters are generating any confusion, provide a helpful service, etc.

Attachment 6A: Example Dominion Water Line Letter

ACTION: Per discussion.

7. Water Supply Plan Compliance

Ms. Katchmark will review input provided to DEQ in the five-year Regional Water Supply Plan update.

ACTION: Per discussion.

8. Staff Reports

- **HRSD Integrated Plan - First Amendment to the 2014 MOA:** December 2018 was the targeted deadline for locality execution of the First Amendment to the 2014 MOA with HRSD for the Integrated Plan/Regional Wet Weather Management Plan. HRPDC staff will review the status of the MOA.
- **SSORS (-1) Data:** HRPDC staff sent out the reporting data on December 10, 2018. The committee will discuss the proposal to include more order of magnitude volume estimates instead of -1.
- **Regional Affordability Workgroup:** At the August 1, 2018 meeting the CAOs agreed to nominate candidates to participate in a work group focused on customer assistance programs. The work group members include:
 - Doug Powell and Rebecca Vinroot, James City County
 - David Jurgens, Chesapeake
 - Kristen Lentz, Norfolk
 - Steve Carpenter, Newport News Waterworks
 - Reed Fowler, Gloucester
 - Al Moor, Suffolk

ACTION: Per discussion.

9. Other Business