

February 15, 2017

Memorandum #2016-17

TO: askHRgreen.org: Fats, Oils and Grease Subcommittee

BY: Katie Cullipher, Principal Environmental Education Planner

RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, February 21, 2017

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, February 21, 2017**. The meeting will begin at **9:30 a.m.** and will be held in **Board Room A** at the **HRPDC office** located at **723 Woodlake Drive, Chesapeake**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

1. Meeting Summary

The meeting summary for January is attached for your review and information.

Attachment 1

Action: Approve the meeting summary.

2. askHRgreen.org Events

March 11 – Community Association Day, Virginia Beach

March 25-26 – Williamsburg Home Show

April 2 – Wings & Things Hoffer Creek Festival, Portsmouth

April 22 – Virginia Living Museum Earth Day Event, Newport News

April 28 – JBB Elementary School Event, Williamsburg

May 6 – Utilities Employee Appreciation Event, Norfolk

June 8 – NASA Health & Safety Expo, Hampton

June 24 – Olden Days, Smithfield

September 30 – James RiverFest, Williamsburg

October 5-8 – Peanut Festival, Suffolk

Action: Based on discussion.

3. Media & Promotions

The Committee should continue discussion of the rainy day sidewalk messaging joint campaign. Attached are the draft message stencil designs and notes from the

1/26 workgroup meeting. The Committee should review the campaign report from the holiday FOG radio & online campaign.

Attachment 3A, 3B, 3C

Action: Based on discussion.

4. HRFOG.com Development Initiatives

CH2M has begun working on priority 3 development initiatives from the attached task list.

Attachment 4

Action: Based on discussion.

5. Printing & Promotional Items

The Committee should review and approve artwork for promotional items. The following items are on order: sink strainers, house-shaped sponges, compressed towels, and toilet stress balls.

Action: Approve artwork.

6. Roundtable Discussion

Committee members should share any information or discuss any current issues with their FOG programs. Attached is the fryer boil-out requirements from HRSD.

Attachment 6

Action: Based on discussion.

7. Staff Reports

Budget – The current budget is attached for review.

FOG Technical Meeting for review of the Hampton Roads Technical Standards for the Sizing of Grease Control Devices is scheduled for 9:30 AM on Wednesday, March 8 at the HRPDC office.

Attachment 7

Action: Based on discussion.

Next Meeting – Tuesday, March 21, 2017 at 9:30 a.m. in Newport News.

KC/sl

askHRgreen.org: Fats, Oils and Grease Subcommittee:

Amanda Albright, HRSD

Dan Baxter, NN

Kate Bernatitus, NN

Dan G. Clayton III, WM

Michael Coy, YK

Sarah Crawford, HRSD

John Dittig, CH

Barry Dobbins, HA

Regina Duncan, HA

Tom Fauber, JC

Catherine Filipowski, NO

J. Arnie Francis, GL

Melissa Halpert, CH

Steve Hatcher, IW

Latoya Henry, NO

Jerry Hoddinott, CH

Josiah Jendrey, SM

Ron Johnson, HRSD

Phillip Jones, IW

Harry C. Kenyon, NO

Sunil Khanal, CH

John Knowles, CH

Robert Mickelborough, GL

William Morris, PO

Kate Nixon, VB

Danny Poe, JC

Lynn Proctor, VB

Ellen Roberts, PQ

Erica Roberts, VB

George Taylor, CH

Erin Trimeyer, PO

Eric Tucker, NO

Brent Werlein, VB

Kim Wieckert, SU

Brian Wilson, NO