

April 11, 2018

Memorandum #2018-39

TO: askHRgreen.org: Fats, Oils and Grease Subcommittee

BY: Katie Cullipher, Principal Environmental Education Planner

RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, April 17, 2018

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, April 17, 2018**. The meeting will begin at **9:30 a.m.** and will be held in **Board Room A** at the **HRPDC Office** located at **723 Woodlake Drive, Chesapeake**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

1. Meeting Summary

The meeting summary for March is attached for your review and information.

Attachment 1

Action: Approve the meeting summary.

2. askHRgreen.org Events

April 21 – Virginia Living Museum Earth Day Festival, Newport News

April 23 – NASA Earth Day Event, Hampton

April 28 – Community Empowerment Day, Newport News

May 9 – Public Service Week/DWW Celebration, Virginia Beach

May 24 – Sensible Seafood Festival, Virginia Beach

May 31 – Public Works Annual Picnic, Virginia Beach

June 2 – Celebrate the Park (Mariners Museum), Newport News

June 30 – Olden Days, Smithfield

August 25 – Bufflow Family & Friends Community Day, Chesapeake

September 13-16 – Isle of Wight County Fair, Windsor

September 15 – Elizabeth River Fest, Chesapeake*

October 4-7 – Peanut Festival, Suffolk

**Need volunteers to staff event.*

Action: Based on discussion.

3. Media & Promotions

The Committee should discuss progress on the video production for the upcoming media campaign in May. Script and storyboard is attached. HRPDC staff will also provide an update on developments pertaining to the “Write as Rain” campaign.

Attachment 3A, 3B, 3C

Action: Based on discussion.

4. HRFOG.com Development Initiatives

HRPDC staff will share any updates that are available.

Action: Based on discussion.

5. Multiple Occupancy Buildings

The Committee should discuss development and distribution of outreach materials for multiple occupancy buildings. Attached is the current list of targeted areas by locality provided by HRSD. To date, info has been received from James City County, Isle of Wight, Suffolk, Hampton, and Chesapeake.

Attachment 5

Action: Based on discussion.

6. Yellow Grease Disposal

The Committee will review and discuss draft content for the yellow grease disposal and cleanup guide. Once finalized, this information will be shared with our regional Stormwater colleagues.

Attachment 6

Action: Based on discussion.

7. Hood Cleaning Procedures

The Committee should continue discussing proper procedures for disposing of hood cleaning waste to ensure all localities are in alignment on what should be done.

Action: Based on discussion

8. Printing & Promotional Items

The Committee should review current inventory levels and determine any needs for printed materials or new promotional items.

Action: Based on discussion.

9. Roundtable Discussion

Committee members should share any information or discuss any current issues with their FOG programs.

Action: Based on discussion.

10. Staff Reports

Budget – The current budget is attached for review.

HRPDC staff will provide an update on the development of the Green Learning Guide.

Attachment 10

Action: Based on discussion.

Next Meeting – Tuesday, May 15, 2018 at 9:30 a.m. in Newport News.

KC/sl