

**May 11, 2018**

**Memorandum #2018-56**

**TO: askHRgreen.org: Fats, Oils and Grease Subcommittee**

**BY: Katie Cullipher, Principal Environmental Education Planner**

**RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, May 15, 2018**

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, May 15, 2018**. The meeting will begin at **9:30 a.m.** and will be held at the **Newport News Public Works Office** located at **511 Oyster Point Road, Newport News**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

**1. Meeting Summary**

The meeting summary for April is attached for your review and information.

Attachment 1

**Action:** Approve the meeting summary.

**2. askHRgreen.org Events**

May 24 – Sensible Seafood Festival, Virginia Beach  
May 31 – Public Works Annual Picnic, Virginia Beach  
June 2 – Celebrate the Park (Mariners Museum), Newport News  
June 5 – Anheuser Busch Event, Williamsburg\*  
June 30 – Olden Days, Smithfield  
August 25 – Bufflow Family & Friends Community Day, Chesapeake  
September 13-16 – Isle of Wight County Fair, Windsor  
September 15 – Elizabeth River Fest, Chesapeake\*  
September 22-23 – Bay Days, Hampton\*  
October 4-7 – Peanut Festival, Suffolk  
*\*Need volunteers to staff event.*

**Action:** Based on discussion.

**3. Media & Promotions**

The Committee should review the videos produced for the upcoming media campaign. Two :15 spots and the full length video can be viewed at the links below:

**Full Video**

[https://drive.google.com/file/d/1vnn\\_QhSYcGAoRiMCGr-LNHNYWcV6lpT3/view?usp=sharing](https://drive.google.com/file/d/1vnn_QhSYcGAoRiMCGr-LNHNYWcV6lpT3/view?usp=sharing)

**:15 Sec Wipes**

<https://drive.google.com/file/d/1aCEOqD85ghStOgEYbPKbXeQb5L1GajvV/view?usp=sharing>

**:15 Sec Swabs**

<https://drive.google.com/file/d/10WuVxMOAjUji7vn0hoHbBBL-wmaOw585/view?usp=sharing>

**Action:** The Committee should approve the spots with or without corrections.

**4. HRF0G.com Development Initiatives**

HRPDC staff will share any updates that are available.

**Action:** Based on discussion.

**5. Yellow Grease Disposal**

The Committee will review and discuss revised content for the yellow grease disposal and cleanup guide. Additions have been provided by Brent Werlein.

Attachment 5

**Action:** Based on discussion.

**6. FOG Conference Update**

Brent Werlein (VB) will share his experience from attending the Southeastern FOG Alliance Conference & Sewer Collections Conference in Georgia in April.

**Action:** Based on discussion

**7. Printing & Promotional Items**

The Committee should review quotes for the following promotional items and determine order quantities for each.

- Sponges – 5,000
- Toilet squeezers – 5,000
- FOG rack cards
- Compressed Wash Cloths – 2,000

**Action:** Based on discussion.

## **8. Roundtable Discussion**

Committee members should share any information or discuss any current issues with their FOG programs.

**Action:** Based on discussion.

## **9. Staff Reports**

*Budget* – The current budget is attached for review.

HRPDC staff will provide an update on the development of the Green Learning Guide.

Attachment 9

**Action:** Based on discussion.

**Next Meeting** – Tuesday, June 19, 2018 at 9:30 a.m. at the HRPDC office in Chesapeake.

KC/sl