

May 13, 2020

**Memorandum #2020-56**

**TO: askHRgreen.org: Fats, Oils and Grease Subcommittee**

**BY: Katie Cullipher, Principal Environmental Education Planner**

**RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, May 19, 2020**

The next meeting of the askHRgreen.org Fats, Oils and Grease Subcommittee will be held **via Zoom on Tuesday, May 19, 2020 at 2:00 p.m.** Participants can join the meeting using the following credentials:

<https://us02web.zoom.us/j/82019198768?pwd=ZW9SL3A3Y3JFUU50TUVnaHBrRzEvdz09>

Meeting ID: 820 1919 8768

Password: 653855

Dial by your location +1 646 558 8656 US (New York)

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

**1. Meeting Summary**

The meeting summary for February is attached for your review and information.

Attachment 1

**Action:** Approve the meeting summary.

**2. Roundtable and Events**

Committee members should share any information or discuss any current issues with their FOG programs. The current listing of outreach events is as follows:

9/12	Go Green Market	Yorktown
9/17-9/20	Isle of Wight County Fair	Windsor
10/3	Virginia Beach Master Gardeners Fall Gardening Festival*	Virginia Beach
10/3	Arlo's Shed Radio Promotion	Chesapeake
10/8-10/11	Suffolk Peanut Festival	Suffolk
10/10	Lynnhaven River Now Fall Festival*	Virginia Beach
10/16-10/18	Poquoson Seafood Festival	Poquoson
11/10	Sensible Seafood Fest - Rescheduled	Virginia Beach
TBD	SEVA CAI Community Association Day	Virginia Beach

*\*Need volunteers for this event.*

**Action:** Based on discussion.

### 3. **Printing & Promotional Materials**

An updated version (without translation) of the No Grease sign is attached for review. Committee members should make arrangements to pick up their sludge judges as needed. The base unit did not include the extra six foot extension which was so helpful when we tested them at Wawa. These can be purchased separately for an additional \$100 each or regionally for an additional \$850 from the reserve budget. The Committee should discuss whether there is interest in ordering them regionally using reserve funds.

What Not to Flush Game – The Committee will review final designs for magnet artwork and pricing for the magnet boards and magnets.

FOG Coloring Book – HRSD shared the attached FOG coloring book with the group that they're ordering for next fiscal year. The Committee should review and determine if there is regional interest. Pricing varies between \$1.55-\$1.35 for quantities up to 2,500.

Attachment 3A, 3B

**Action:** Based on discussion

### 4. **Regional FOG Contacts**

The Committee should review the information provided to date in the updated FOG contact list. Attached is the document as of the date of this agenda. The shared version is available for updates at the link below:

<https://docs.google.com/spreadsheets/d/1RVcjEU80UImXXgYCsVhoIkRJulLKtxPYEhEBjVHUadE/edit#gid=0>

Attachment 4

**Action:** Based on discussion.

### 5. **FOG Certification Site & Commercial Outreach**

The Committee should continue discussing updates to the regional grease hauler and FSE training documents accessible at the links below. Attached for review are proposed edits to the certification tests.

Grease Hauler Training

<https://docs.google.com/presentation/d/1wrOpBnv9eKPn6JafoCEiAFOC2KQ37jE4MnBxcN0Molk/edit?usp=sharing>

FSE Employee Training

<https://docs.google.com/presentation/d/1UTBYrFQ7nhNY4aLJXkly-UeYdlwb07JrmEyhQfNswxM/edit?usp=sharing>

Attachment 5A, 5B

**Action:** Finalize training presentations and certification tests.

**6. MOA Update**

Committee members should provide any updates on the status of the FOG GCD Enforcement MOA.

**Action:** Based on discussion.

**7. Staff Reports**

*Budget* – The current FY20 budget is attached for review and discussion.

*Digital Marketing Report* – The reports for March and April activity are attached for review.

Attachment 8A, 8B

**Action:** Based on discussion.

**Next Meeting** – Tuesday, June 16, 2020 - time and location TBD.