

June 10, 2020

**Memorandum #2020-67**

**TO: askHRgreen.org: Fats, Oils and Grease Subcommittee**

**BY: Katie Cullipher, Principal Environmental Education Planner**

**RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, June 16, 2020**

The next meeting of the askHRgreen.org Fats, Oils and Grease Subcommittee will be held **via Webex on Tuesday, June 16, 2020 at 9:30 a.m.** Participants can join the meeting using the following Webex Meeting info:

To join by computer: <https://pdc-tpo-staff.my.webex.com/pdc-tpo-staff.my/j.php?MTID=m2069bcc1be133f353d8f4c4098d2f5c1>

-or-

To join by phone: 1-408-418-9388 (Access code: 126 925 5359)

Meeting number: 126 925 5359

Password: 4ZQbuErt7i2 (49728378 from phones)

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

**1. Meeting Summary**

The meeting summary for May is attached for your review and information.

Attachment 1

**Action:** Approve the meeting summary.

**2. Events**

The current listing of outreach events is as follows:

9/12	Go Green Market	Yorktown
9/17-9/20	Isle of Wight County Fair	Windsor
10/3	Virginia Beach Master Gardeners Fall Gardening Festival*	Virginia Beach
10/3	Arlo's Shed Radio Promotion	Chesapeake
10/8-10/11	Suffolk Peanut Festival	Suffolk
10/10	Lynnhaven River Now Fall Festival*	Virginia Beach
10/16-10/18	Poquoson Seafood Festival	Poquoson
11/10	Sensible Seafood Fest - Rescheduled	Virginia Beach
TBD	SEVA CAI Community Association Day	Virginia Beach

*\*Need volunteers for this event.*

**Action:** Based on discussion.

### 3. **Printing & Promotional Materials**

Committee members should make arrangements to pick up their sludge judges as needed. The sludge judge extensions are on order. The What Not to Flush game magnets and magnet boards will be ordered after July 1.

*FOG Coloring Book* – The Committee should discuss ordering branded coloring books for FY21. Pricing varies between \$1.55-\$1.35 for quantities up to 2,500. For a minimum order of 1,000 books, we can put our logo on the cover and remove the 'S' from FOGs for a fee of \$300. The digital license fee would be \$500. View the coloring book here:

<https://watereducationgroup.com/product/wendell-and-penelopes-guide-to-fogs/>

**Action:** Based on discussion.

### 4. **FOG Certification Site**

The Committee should review the attached list of website development initiatives and discuss any edits or additions.

Attachment 4

**Action:** Based on discussion.

### 5. **Commercial Outreach**

The updated FSE and Hauler Certification training presentations and tests are attached for the Committee's review and approval. The Committee should specifically discuss proposed changes to cleaning procedures for HGIs. Proposed revisions to the step-by-step cleaning guidelines for HGIs and an FAQ document developed by Chesapeake staff are attached for review and consideration.

Attachment 5A, 5B, 5C, 5D, 5E, 5F, 5G

**Action:** Finalize training presentations, certification tests, and HGI cleaning guidance.

### 6. **MOA Update**

Committee members should provide any updates on the status of the FOG GCD Enforcement MOA.

**Action:** Based on discussion.

### 7. **Roundtable & Public Comments**

Committee members should share any information or discuss any current issues with their FOG programs.

**Action:** Based on discussion.

### 8. **Staff Reports**

*Budget* – The current FY20 budget and draft FY21 budget is attached for review and discussion.

Attachment 8A, 8B

**Action:** Based on discussion.

**Next Meeting** is scheduled for Tuesday, July 21, 2020.