

July 11, 2019

**Memorandum #2019-115**

**TO: askHRgreen.org: Fats, Oils and Grease Subcommittee**

**BY: Katie Cullipher, Principal Environmental Education Planner**

**RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, July 16, 2019**

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, July 16, 2019**. The meeting will begin at **9:30 a.m.** and will be held at the **Newport News Public Works Office** located at **511 Oyster Point Road, Newport News**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

**1. Meeting Summary**

The meeting summary for June is attached for your review and information.

Attachment 1

**Action:** Approve the meeting summary.

**2. askHRgreen.org Events**

HRPDC staff will provide an update on the askHRgreen trailer. The current listing of events is as follows.

8/9	TGIF Summer Concert Series	Suffolk
9/12	Isle of Wight County Fair	Windsor
9/28	Bow Creek Block Party	Virginia Beach
10/5	<i>Autumn Fest/Arbor Day Celebration*</i>	<i>Chesapeake</i>
10/10 - 10/13	Peanut Festival	Suffolk
10/12	Lynnhaven River Now Fall Festival	Virginia Beach

**Action:** Based on discussion.

**3. Brochures & Printed Materials**

The following materials are on order: 5,000 sink strainers, 2,500 can lids, and 5,000 reusable bags. The Committee should discuss any additional print or promotional material needs at this time.

**Action:** Based on discussion.

**4. Website Development Initiatives**

HRPDC staff will provide an update on the current status of the HRFOG.com certification website. Attached is an updated list of priority tasks for the Committee's review.

Attachment 4

**Action:** Based on discussion.

**5. FOG MOA**

HRPDC will provide an update on the status of the FOG GCD Enforcement MOA.

**Action:** Based on discussion.

**6. Roundtable**

Committee members should share any information or discuss any current issues with their FOG programs.

**Action:** Based on discussion.

**7. Staff Reports**

*Budget* – The current FY20 budget is attached for review and discussion.

*Digital Marketing Report* – HRPDC staff will provide an overview of June's digital marketing report.

Attachment 7A, 7B

**Action:** Based on discussion.

**Next Meeting** – Tuesday, August 13, 2019 at 9:30 a.m. in Chesapeake.