

July 12, 2017

Memorandum #2017-84

TO: askHRgreen.org: Fats, Oils and Grease Subcommittee

BY: Katie Cullipher, Principal Environmental Education Planner

RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, July 18, 2017

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, July 18, 2017**. The meeting will begin at **9:30 a.m.** and will be held at the **Newport News Public Works Office** located at **511 Oyster Point Road, Newport News**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

1. Meeting Summary

The meeting summary for May is attached for your review and information.

Attachment 1

Action: Approve the meeting summary.

2. askHRgreen.org Events

September 7 – Greer Environmental Center Opening, VWU, Norfolk (participation TBD)

September 14-17 – Isle of Wight County Fair, Windsor

September 17 – RiverFest 2017, Virginia Beach (participation TBD)

September 30 – James River Fest, Williamsburg

October 5-8 – Peanut Festival, Suffolk

October 7 – Lynnhaven River NOW Fall Festival, Virginia Beach

Action: Based on discussion.

3. Media & Promotions

The Committee identified media campaign priorities for FY18 would continue to be FOG and “what not to flush.” There was some interest in a video series. A media plan will be presented to the Committee for review in August.

Action: None.

4. HRFOG.com Development Initiatives

CH2M is still working on priority 3 development initiatives. HRPDC staff will share any updates that are available.

Action: Based on discussion.

5. Printing & Promotional Items

The Committee should determine how many reusable bags they would like to order as part of the group purchase. The bags will be approximately \$.80 each.

Action: Determine final quantity and place order.

6. Hampton Roads Technical Standards for the Sizing of GCDs

The FOG Technical Committee met on June 20 and July 10 to review data collected from local FSEs and discuss a variety of sizing models for GCDs using computations prepared by Brent Werlein. The Committee should discuss results of the most recent meeting and next steps for modifying the current technical standards.

Attachment 6

Action: Based on discussion.

7. Roundtable Discussion

Committee members should share any information or discuss any current issues with their FOG programs.

Action: Based on discussion.

8. Staff Reports

Budget – The final FY17 budget and new FY18 budget is attached for review.

Mini Grant Program – The Mini Grant Advisory Committee members met on June 22 at the HRPDC office to discuss administration of the program in this new format. Their meeting notes are attached fyi.

Attachment 8A, 8B

Action: Based on discussion.

Next Meeting – Tuesday, August 15, 2017 at 9:30 a.m. in Chesapeake.

KC/sl